

# GOASCNA MINUTES

## Aug 2022 ASC

“Anonymity applied to the fourth tradition reminds us that each group has an equal place in the fellowship of NA.” – It Works How And Why, page 157



**Next ASC will be held on Sept 11, 2022**

at Christian Service Center

[Downtown Orlando]

808 W. Central BLVD

Orlando, FL 32807

Beginning at 1:00 pm

Orientation starts at 12:30 pm

\*Please visit [www.OrlandoNA.org](http://www.OrlandoNA.org) for more information, past minutes, Area Guidelines, Event Calendar, Flyers and more.

## Aug 2022 GOASCNA Agenda

Aug 14, 2022

12:30 pm – New Member Orientation

1:00 pm – ASC Begins

- Open with a Moment of Silence followed by the Serenity Prayer
- Readings – GOASCNA Purpose – 12 Traditions – 12 Concepts – Service Worker’s Prayer
- Roll Call/Attendance
- Recognition of New Groups/New GSR’s/New Alternates/Anyone visiting
- Admin Reports
  - o Chair
  - o Secretary
  - o Parliamentarian
  - o Treasurer
  - o Literature Distributor
  - o RCM
- Subcommittee Reports
  - o Webpage
  - o Celebration of Unity
  - o Public Relations/Phone-line
  - o Activities
  - o H&I
  
- Open Floor – 30 Minutes
- Old Business
  - o Tabled proposal[s]
- Acclimations/Nominations/Elections [Read 4<sup>th</sup> Concept]
- New Business
- Group Reports
- Announcements/Anniversaries
- Close with Moment of silence & Serenity Prayer

\*\*Please note the meeting will break at least every 90 minutes.

# GOASCNA Minutes

August 14, 2022

Opened Meeting @ 1:03 pm with Serenity Prayer, GOASCNA Purpose, 12 Traditions, 12 Concepts, and Service Worker's Prayer.

## Roll Call

### New GSR/Group Recognition

- Living the Dream – meets Sundays @ 6pm; 7912 Forest City Rd., Ste. 101, Orlando

## Nominations & Elections

### ASC Nominations

- Secretary
  - Lonnie C. nominated Jessica C. Jessica C. accepted the nomination. Dennis nominated Stephanie L. who declined the nomination.
    - Group unanimously approved Jessica C. as Secretary via an assent of 11
- Alt. Secretary
  - Stephanie L. accepted the nomination of Alt. Secretary.
    - Group unanimously approved Stephanie L. as Secretary via an assent of 11
- Parliamentarian 2
  - David nominated Vincent for Parliamentarian 2. David declined the nomination due to inability to meet position requirements.
  - Ahmed nominated for Parliamentarian 2. Ahmed accepted the nomination.
    - Group unanimously approved Ahmed as Parliamentarian 2 via an assent of 11
- Public Relations Chair
  - No nominations
    - ADHOC formed to fill this position until chair is elected
- Member at Large
  - Lonnie C. nominated Blake C. who accepted the nomination.
    - Group unanimously approved Blake C. as Member at Large via an assent of 11

### Admin Reports:

- Chair Report – Tariq shared the report. See attached.
- Secretary – no report as position was vacant last month.
- Treasurer's Report – Lonnie C. shared the report. See attached.
- Parliamentarian – Demetrius G. shared the report.

**\*\*\* Chair asked the minutes to reflect that we currently have 3 ADHOC's in process:**

- ***Procedural Guidelines***
- ***ASC Building Relocation***
- ***PR & Phonenumber***
- **Literature Distributor** – Marty S. shared the report. See attached.
- **RCM** – Gladys S. shared the report. See attached.

#### **Subcommittee Reports**

- **Webpage** – Eric R. shared the report. See attached.
- **Celebration of Unity** – Matty W. shared the report. See attached.
- **Public Relations/Phonenumber** – *no report as there was no chair. ADHOC will report out next month.*
- **Hospitals & Institutions** – Alyssa S. shared the report. See attached.

#### **Break**

- **Activities** – Marie shared the report. See attached.

#### **Open Floor Topics –**

- **Webpage updates**
- **GSR responsibilities**
- **Welcome to new members**
- **Phonenumber recordings**
- **Order of ASC business**

#### **Group Reports – See website**

---

#### **Old Business –**

##### **Proposal# - 220701P**

**Maker-** Celebration of Unity

**Proposal-** To adopt updated guidelines. (See attachment)

**Purpose-** To follow the ASC's guidance on making the convention bilingual. To also clean up some of the descriptions in our committees' responsibilities.

**Modifications-**

**Voting Results-** **Tabled to groups**

**Proposal# - 220602**

**Maker-** Miracles of Faith

**Proposal-** To hire someone to redesign our Orlando NA webpage

**Purpose-** To have a more workable webpage for people without a significant knowledge of technology

**Modifications-**

**Voting Results-** Webpage shared recommendations. **The proposal has no support. Proposal dead.**

---

**New Business –**

**Proposal # - 220801P**

**Maker-** Living the Dream

**Proposal –** To obtain a new meeting starter kit

**Purpose-** To carry the message to the addict

**Modification-**

**Voting Results-** **Passed Unanimously via assent of 11**

**Proposal # - 220802**

**Maker-** Activities Vice Chair

**Proposal –** Have an event on October 29<sup>th</sup>, 2022. The location will be 7912 Forest City Rd.

**Purpose-** To promote unity throughout the G.O.A. and to generate funds for the G.O.A.

**Modification-**

**Voting Results-** **Passed Unanimously via assent of 9**

**Announcements – None**

Closed Meeting with a moment of silence followed by the “WE” version of the Serenity Prayer.

**Orientation next ASC at 12:30 –**

\*Groups please encourage your new and returning GSR’s to attend this orientation. It is open to everyone, it’s a great refresher for returning GSR’s as well.

**Open Positions – Please announce at your home groups or invite someone.**

**ADMIN:** none

**Subcommittees:** PR/PL Chair, PR/PL Vice Chair

# GOASCNA ATTENDANCE

Groups	September	October	November	December	January	February	March	April	May	June	July	August
Another Chance	P	A	A	A	A	P	A	A	A	A		-
Believing in Miracles	P	P	P	A	A	P	P	P	A	A		P
By the Book	-	-	-	-	-	-	-	P	L	P		-
Celebration of Recovery	P	P	P	A	A	A	A	A	A	A		P
Changing Through the Steps	A	P	P	P	P	P	P	P	P	P		P
Eastside Recovery	A	A	A	A	A	A	P	P	P	P		P
Eatonville Group	A	A	A	P	P	A	P	L	L	P		P
Friday Night Live	P	P	P	P	P	P	P	P	P	P		P
HOW to Live	A	A	A	A	P	A	A	A	A	A		A
Just for Today	P	P	P	A	P	P	P	P	P	A		P
Keep It Simple	-	P	A	P	A	A	A	A	A	A		-
Mid-Week Groove	A	P	A	A	A	A	A	P	P	P		P
Miracle at Noon	P	A	P	A	A	P	P	A	A	P		A
Miracles of Faith	P	P	P	P	P	P	P	P	P	P		P
Not Alone	-	-	-	-	-	-	-	-	P	P		-
Radical Recovery	-	-	-	-	-	-	-	-	-	-		-
Rainbow Recovery	A	A	A	P	A	A	A	A	A	P		A
Recovery In The Upper Room	P	A	P	A	A	A	A	P	P	P		P
Recovery Matters	A	P	A	P	A	A	P	P	P	P		P
Sunday Skool	-	-	P	P	A	P	P	P	A	P		-
Still Working On It	P	P	P	P	P	P	P	P	P	P		P
The Breakfast Club	A	P	A	A	A	P	P	P	P	P		P
Un Nuevo Comienzo	-	-	P	P	A	E	A	P	P	P		-

**TOTAL GROUPS PRESENT**

**\* 11 GROUPS VOTING, LIVING THE DREAM AND RADICAL RECOVERY INELIGIBLE FOR VOTING THIS MONTH**



Greater Orlando Area



## Greater Orlando Area Chair Report

August 14, 2022

As I welcome all to today's ASC which is the first ASC meeting for the incoming trusted servants for the 2022-2023 ASC service period.

This past Thursday August 11, 2022 we met to conduct the annual Financial Inventory. At the meeting was our prior Area Chair (to whom we are Grateful), Vice Chair, Parliamentarian 1, Treasurer, Alt. Treasurer, an N. A. member and the incoming ASC Chair.

During the meeting we received the report of our financial status at this time. The treasurer will coordinate a place and time where we will meet to have the signers updated on the GOASCNA bank account.

Vice Chair will assist the Parliamentarian in updating GOASCNA Procedural Guidelines and attempt to have Guidelines updated with all policy proposals that were passed over past 12 months by September ASC.

### Goals:

Our first goal as an admin committee is to have all administrative committee positions and all sub-committee positions filled.

We would like to set an atmosphere to encourage more support in the Orlando area for COU.

We look forward to serving the GOASCNA.

Tariq, ASC Chair





# GOASCNA TREASURER'S REPORT

ASC MEETING DATE: August 14, 2022



## DEPOSITS FROM GROUPS

DATE RECEIVED	CHECK #	COLLECTED FROM	LITERATURE ORDER	DONATION AMOUNT	TOTAL RECEIVED
07/18/22	Money Order	A Train to Somewhere	\$ -	\$ 20.58	\$ 20.58
07/18/22	Money Order	Breakfast Club	\$ -	\$ 43.00	\$ 43.00
07/11/22	PayPal	Changing Through the Steps	\$ 46.00	\$ 273.25	\$ 319.25
07/27/22	PayPal	Changing Through the Steps (\$75.00 - 1.98)	\$ -	\$ 73.02	\$ 73.02
07/09/22	PayPal	Recovery on Campus (\$33.25 - 1.15)	\$ -	\$ 32.10	\$ 32.10
07/11/22	PayPal	Still Working On It	\$ 350.60	\$ -	\$ 350.60
07/18/22	Money Order	Un Nuevo Comienzo	\$ -	\$ 34.05	\$ 34.05
<b>TOTAL GROUP DEPOSITS/ORDERS:</b>			<b>\$ 396.60</b>	<b>\$ 476.00</b>	<b>\$ 872.60</b>

## OTHER DEPOSITS / LITERATURE

DATE RECEIVED	CHECK #	COLLECTED FROM	LITERATURE ORDER	AMOUNT	TOTAL RECEIVED
			\$ -	\$ -	\$ -
<b>TOTAL OTHER DEPOSITS:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL OTHER DEPOSITS/ORDERS:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL DEPOSITS/ORDERS (HOMEGROUPS AND OTHER):</b>			<b>\$ 396.60</b>	<b>\$ 476.00</b>	<b>\$ 872.60</b>
--	--	--	------------------	------------------	------------------

## EXPENSES

DATE	CHECK #	PAY TO	COMMITTEE	EXPENSE TYPE	AMOUNT
07/21/22	Bank Card	Cube Smart	Admin	Storage	\$ 143.00
07/11/22	Bank Card	Zoom	Admin	Rent	\$ 14.99
07/12/22	Bank Card	The Presentation Group	Admin	Meeting Lists	\$ 40.00
N/A	N/A	Christian Service Center	Admin	Rent	\$ -
07/11/22	EFT	FRSC	Admin	Donation	\$ 655.52
07/11/22	EFT	NAWS	Admin	Donation	\$ 218.50
07/06/22	EFT	FL RSO - Invoice # 4778	Admin	Area Literature	\$ 906.10
07/29/22	EFT	FL RSO - Invoice # 5090	Admin	Area Literature	\$ 414.15
07/26/22	3210	Redeemer Luthern Church	H&I	Rent (May-July)	\$ 100.00
07/11/22	3211	Lonnie C. - Treasurer Reimbursement for printing	Admin	Learning Day	\$ 36.21
07/27/22	3213	Gordon S. - PR/Phoneline Event	PR/Phoneline	Supplies	\$ 52.42
07/19/22	3214	Mark B. - PR/Phoneline Event	PR/Phoneline	Rent	\$ 75.00
<b>TOTAL EXPENSES</b>					<b>\$ 2,655.89</b>

## RECAP OF GOASCNA FINANCIAL ACTIVITIES

Total Current Month's Deposits (All Group Literature Orders & Area Donations)	\$ 872.60
Less Total Current Month's Paid Expenses	\$ (2,655.89)
Balance of Current Month's Activities	\$ (1,783.29)
Checkbook Balance Start of Previous Month	\$ 6,988.41
Balance of Current Month's Activities (from above)	\$ (1,783.29)
Total Checkbook Balance End of Previous Month	\$ 5,205.12
Less Operating Prudent Reserve (New for approved 2021-2022 Budget)	\$ (4,655.88)
Less Literature Orders (see total literature orders + shipping [notes below])	\$ -
Less Monetary Proposal Approved at ASC (Reserve until paid)	\$ -
Less Outstanding checks not cleared in checking account	\$ -
Less Monies put aside for rent (Reserve until paid)	\$ 75.00
Total Prudent Reserve Plus Encumbered Funds	\$ (4,580.88)
Remaining Monies (Above or Below) Prudent Reserve	\$ 624.24
FRSC Donation (75% of Monies Above Prudent Reserve)	\$ 468.18
NAWS Donation (25% of Monies Above Prudent Reserve)	\$ 156.06

## TREASURER'S COMMENTS

>Cube Smart has increased from \$84/mo in July 2020 to \$143/mo as of June 2022.

>June Literature Invoice #4778 - \$868.40 - \$52.10 (6% discount) + \$89.79 (11% shipping) = \$906.10

>July Literature Invoice #5090 - 384.65 -\$11.54 (3% discount) + \$41.04 (11% shipping) = \$414.15

>PayPal donations - Please include the group name in the comments section, this is the last page before confirming the payment/donation. Example:

“ Practicing Principles Group Donation ”



Greater Orlando Area Service Committee of Narcotics Anonymous RCM  
Report for August, 2022

The next Regional weekend will be held September 16-18,2022 @Rosen Center Hotel

**Recap of last RSC Meeting (Sunday, July 17.2022)**

Transitioning to new Exec Team.

Revising current policy of which is 9 years old.

HRP- interviewed several

The Technology Coordinator requested we table our discussion on restructuring the Technology Team for two-person position to a panel.

Chase Bank Balances: \$61,749.

Un-deposited funds: \$ 4244

CD. \$22,375.  
Accounts Payable \$40,3650

Accounts Receivable \$29,369

The following is a preliminary report from the CFO. Based on these preliminary numbers, FRCNA 40 was a great success!!

CFO Report to the BOD/RSC 07/16/2022 Checking Account Balance \$36,080.60

## **What events are your area hosting in the next 2 months?**

Fun in the Sun will be August 2 at the beach at Hannah Park 11 am- 5 pm

Convention Fundraising -FCACNA XVIII Speaker Jam Saturday, August27,2022

Announced winner of FRCNA Service Heroes Banner

The winner is: Bay Area

Next year the rules will change.

This year they had to tally up how many people from each area completed a shift, due to inaccurate documentation of hours. Next year it will be based on how many hours were completed per area.

### **◆ New business**

RD/AD - working with South Florida regarding a venue for a World presented CAR/CAT in December 2022 or possibly set it up for hybrid. More will be revealed. With the CAR coming out in November of this year and hopefully we will be prepared with what is to come and with the discussions next region and further discussion from areas, we will be able to make an informed decision when the time comes in March of 2023. As for the collaboration of zones more will be revealed, and we will continue to ask questions and hopefully have some of the committee working on it here via the virtual platform next region on September 17th to answer any questions we still have, so at this time we are not asking for a straw poll as the committee agreed to wait for the regions feeling if they should move forward now until our November Region. Remember to please compile your questions and send them to the Bay Area RCM Adika C. Bay\_rcm1@naflorida.org

Situation In Iran

\*The World Board and NAWS have received many questions about some postings on social media related to recent decisions in Iran for the Iran region to print and distribute NA literature. The region did not attempt to discuss this decision with NAWS. The World Board or announce their intention to the WSO, NAWS, or the World Board. NAWS and the World Board are currently attempting to communicate with the delegate and other trusted servants from Iran.

WCNA 39:

World Convention will be returning to Washington, DC, 29 August – 1 September 2024!

DRT/MAT The 2018 World Service Conference adopted a motion charging NA World Services with creating a project for a new piece of recovery literature about DRT/MAT as it relates to NA. World posted a survey at [www.na.org/survey](http://www.na.org/survey) to gather the Fellowship's thoughts and ideas for what to include in a piece of NA recovery literature about this topic. Please fill out the survey,

As suggestion by the World Board to transition to a three-year World Service Conference cycle. At this time this is only a suggested solution to the long-going discussion about the sustainability of the conference as it is. While there was lengthy and lively discussion there were many questions, many having to do with the actual workings and purpose of the World Service Conference. The purpose of the Regional and Alternate Delegates was also discussed. There are pros and cons Literature process changes?

Announced winner of FRCNA Service Heroes Banner

The winner is: Bay Area

Next year the rules will change.

This year they had to tally up how many people from each area completed a shift, due to inaccurate documentation of hours. Next year it will be based on how many hours were completed per area.

### **Treasurer Report**

On May 1, 2022, the opening bank balance was \$33,734.20.

After deposits of \$12,403.40 and expenses of \$20,667.21 on June 30, 2022, the ending book balance was \$41,857.08. After deducting \$10,000.00 withheld for the next RSC, the Prudent Reserve of \$11,000.00, a Women in Service Donation of \$75.00, the GSR Assembly Reserve of \$2,000.00, and the Florida Service Symposium Reserve of \$16,000.00 the available balance was \$2,782.08.

As of RSC held on July 17, 2022, we received \$19,713.34 in income, which includes \$12,500.00 from FRCNA and had \$5,090.35 in expenses. Additionally, The allocated monthly reserve of \$500.00 for the GSR Assembly & \$1,000.00 the Florida Service Symposium. Therefore, after RSC business the available balance was \$15,905.07.

Now, moving on to FRCNA 41. The theme is "Surviving Against All Odds" June 29 - July 2, 2023. The location is the Rosen Shingle Creek; 9939 Universal Blvd, Orlando, FL. Phone: 407-996-9939. The room rate is \$139.00 a night for double occupancy \$20.00 additional per person. A link to book rooms will be available very soon on [www.frcna.com/venue](http://www.frcna.com/venue). Overnight self-parking is \$8 a day with in and out access. More details about this event will be forthcoming in the future.

### **Old Business**

**Proposal: Move RSC Bank account to Chase with RSO**

**Financial impact: none**

**Guide Impact: none**

Guide Changes / Description: Currently the RSC's bank account falls underneath the RSO's account. The RSO

has moved their account to Chase Bank and the RSC will be following suit. We have had troubles with transferring

admin members signature cards due to procedural changes. We also would like to keep the uniformity and

continuity of remaining at the same bank as the RSO as the RSC falls underneath their EIN. The current bank

account would remain open until the end of the fiscal year May 2022.

**Rationale: Concepts 8 and 11 and continuity and alignment with the RSO and structure of our finances. Impact: Spiritual impact: none, financial impact: none Outcome: This will be going back to Fellowship Development.**

### **Collaboration of US Zones**

Your RD/AD team needs your feedback and area's conscience on the following:

### **Collaboration of US Zones**

Your RD/Ad team would like to know at the July Region, does your area approve, disapprove, or do you need more information to make a decision?

Acronyms Used:

FRCNA -FLORIDA REGIONAL CONVENTION NA

MAT/DRT medically assisted treatment /Drug assisted treatment

RSC -REGIONAL SERVICE COMMITTEE

RSO- REGIONAL SERVICE OFFICE

RD/AD-REGIONAL DELIGATE/ALT DELIGATE

◆ For the latest **Reaching Out** go to:

[https://www.na.org/admin/include/spaw2/uploads/pdf/RO/ReachingOut\\_Apr2019.pdf](https://www.na.org/admin/include/spaw2/uploads/pdf/RO/ReachingOut_Apr2019.pdf)

◆ For the latest **NA Way Magazine** go to:

[https://www.na.org/admin/include/spaw2/uploads/pdf/naway/en/NAWay\\_Jan19\\_WEB.pdf](https://www.na.org/admin/include/spaw2/uploads/pdf/naway/en/NAWay_Jan19_WEB.pdf)

ILS, Your RCM Team, Biff K. and Gladys S.



# Greater Orlando Area Service Committee Activities Subcommittee Report

2022-08-14

**ASC Date:** 2022-08-14

**Meeting Date:** 2022-07-21

**Members Present:** 0

**Location:** Public Library

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Traditions were read.

## **General Report**

Report text

## **Elections**

None

## **Concerns or Needs**

None

## **Upcoming Events**

None

## **In Loving Service,**

Your Name,Chair



# Greater Orlando Area Service Committee of Narcotics Anonymous Hospitals & Institutions Subcommittee

## ASC Report

### ❖ August Meeting

- August 4<sup>th</sup>, 2022, at 7:00 PM
- Orientation held at 6:30 PM with 7 in attendance
- 21 in the attendance total
- 51 meetings total @ 31 Facilities
- 20 Open/Available, 14 closed/unavailable
- 17 commitments in total are filled

### ❖ Agenda Items

- The minutes from July were read and approved at the meeting
- 3 new panel leaders were voted into open commitments
- We have decided to update the flyer for GSRs to bring back to their home group to increase interest in H & I
- A common question that I have gotten in the past few months is “how do I find the panel leaders to begin my shadow?” In response to this, I would like to get with the web page to provide a link on the website that gives people access to the facility list.
- Last meeting the idea of an H & I Bowling Night was presented. This event would help raise interest in our subcommittee.
- I was looking through the reports posted to the website, and it appears H & I has fallen a little behind on posting reports. In the next month, we intend on getting the reports from the previous year posted.

### ❖ Open Positions

- Non-Clearance Coordinator – Vacant
- Lit Distributor – Vacant

### ❖ Our next meeting will be held on September 1<sup>st</sup>, 2022.

- We meet at Redeemer Lutheran Church, 3377 Aloma Ave, Winter Park, FL 32729 on the 1<sup>st</sup> Thursday of every month.
- Orientation will still start at 6:30 pm and the meeting will be at 7:00 pm

### ❖ Thank you for allowing me to serve

In loving service,  
H&I Administration

“... Our leaders are but trusted servants; they do not govern.” – Second Tradition

Good afternoon,

A literature order was placed to the RSO in the amount of \$376.15. Only 2 groups, placed literature orders (SWOI and Comienzo). We still have 2 groups that still need to pick up Literature from the previous month. Recovery in the Upper Room, and Eastside. We currently have the following in over stock inventory:

Group Trusted Servants: Roles and Responsibilities	EN-2203	2	\$0.25	\$0.50
Disruptive and Violent Behavior	EN-2204	2	\$0.25	\$0.50
Guiding Principles- Hard Cover	EN-1201	1	\$11.65	\$11.65
The Group Booklet	EN-1600	2	\$1.00	\$2.00
The Group Booklet (SPANISH)	SP-1600	1	\$1.00	\$1.00
Staying Clean on the Outside #23	EN-3123	1	\$0.25	\$0.25
Welcome to NA #22	EN-3122	1	\$0.25	\$0.25
For the Newcomer #16	EN-3116	1	\$0.25	\$0.25
For Those in Treatment # 17	EN-3117	10	\$0.33	\$3.30
Accessibility For Those w/Additional Needs #26	EN-3126	11	\$0.25	\$2.75
Bronze (2 YEAR)	EN-4302	2	\$3.40	\$6.80
Bronze (17 YEAR)	EN-4317	2	\$3.40	\$6.80
30 Days – Orange	EN-4101	2	\$0.55	\$1.10
60 Days – Green	EN-4102	1	\$0.55	\$0.55
90 Days – Red	EN-4103	2	\$0.55	\$1.10
6 Months – Blue	EN-4104	1	\$0.55	\$0.55
Multiple Years – Black	EN-4108	3	\$0.55	\$1.65

\$41.80TOTAL VALUE

I am looking forward to working with Rob (new Alt. Lit. Distributor) to further our commitment to the Greater Orlando AREA and to make sure that we are both doing the best job we can to carry a clear and concise message of recovery.

In Loving Service,

Marty S. And Rob S.





# Greater Orlando Area Service Committee Webpage Subcommittee Report

2022-08-14

**ASC Date:** 2022-08-14

**Meeting Date:** 2022-07-11

**Members Present:** 4 (virtual via Zoom)

**Location:** Zoom Meeting ID 5681542526 / PW 1234556

## **General Report:**

*Recited 'we version' of the Serenity Prayer, then read the 4th concept. Read minutes from previous meeting.*

- Discussed Reviewed Website History and present Status
- Orientation/Training/Logins with participants attending subcommittee meeting
- Discussed Options for Website: Simple Report in Response for Proposal 220602 to be Created

*Total Budget:* \$450

Remaining Balance: \$450

## **Elections**

None

## **Responsibilities**

Meeting Changes -Michele

Fernando assisting

Scott and Anne attending and assisting

Flyers, Docs, Website Repair/Maintenance, Google - Eric R

## **Concerns or Needs**

None

## **Upcoming Events**

Next subcommittee meeting via Zoom: 8/15/2022 @ 6:30 PM

## **In Loving Service,**

Eric R

*Webpage Chair*



# Greater Orlando Area Service Committee Celebration of Unity Subcommittee Report

2022-08-14

**ASC Date:** 2022-08-14

**Meeting Date:** 2022-08-07

**Members Present:** 11

**Location:** Zoom

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Traditions were read.

## **General Report**

Our current bank balance is \$3,000.03. Our books are always open, just please make request and I will get you or your group a copy of the bank statement and ledger. We have had quite a few changes lately with peoples personal lives and needing to step down from their positions. We are still moving foward with a lot of enthusiasm. We had some flyers printed with all the open positions and where/when each committee is metting. Please announce these at your groups to bring as much attention to our area.

## **Elections**

Jen A - Registration Chair

## **Concerns or Needs**

Please ANNOUNCE flyers, thank you!

## **Upcoming Events**

None at this time

## **In Loving Service,**

Matty W

## **Webpage Subcommittee Proposal response Report:**

To recap, Proposal 220602 states: “To hire someone to re-work the Orlando NA website.”

The subcommittee was asked to gather some quotes and present some options for the re-work of the website and to have a professional for hire on standby in case it was needed.

Some of the concerns voiced were:

1. What if everybody on the subcommittee trained on the website left, who would update and maintain the site?
2. Some of the features may not be working

In this report we hope we can alleviate these concerns, and provide some additional solutions.

These are just general estimates. In order to get more exact quotes we would need to define exactly what features we want on the site and what it’s going to look like. The more features we keep or add the more time and money it will take to build.

There was also the discussion by some of the members of what platform to use to build the re-worked site. The current platform we use is Wordpress just like region and many other NA sites because there are tools built specifically for NA on this platform. We would be open to changing this, but this part can be a little technical, we can discuss it further if requested.

No matter the platform used a knowledgeable technical person will always be needed to maintain and update the website.

Here are the options we gathered for the re-work of the website by a third party:

- To have a simple website to display Orlando NA Information. \$600
  - This is equivalent to just a splash screen with some basic information and meeting list.
- To Display NA information and a meetings calendar. \$2000
- To Display NA information, contact forms, meetings and events calendar. \$2500

- To Display NA information, meetings and events calendar and have the ability to print meeting lists. \$5000-\$6000
- To Display NA information, meetings and events calendar and have the ability to print meeting lists, plus display Flyers and documents. \$10k-\$15K

To have a professional consultant on standby, we are looking at an hourly rate ranging from \$60 to \$200 depending on their skill level.

It is the Webpage Subcommittee's opinion that we presently have the experience and technical skills to maintain the current website and if needed re-work it to be more efficient. We have already begun discussion and implementation of ideas on how to streamline the site, further improve it. The website was just built recently in 2020, is currently fully functional and fully updated.

Some of the ideas discussed and already started on to streamline the site are:

- The offloading and archiving of historical documents to a cloud server like Dropbox or Google Drive which the area would have access to.
- The removal of unused or abandoned (not maintained) WordPress plugins.
  - This could mean the removal of some features temporarily or permanently.
- Re-working, replacing or removing hard coded features that were implemented in the past.
- The creation of a backup, one page website. We can install it on the server; it can be activated in just a few clicks in an emergency event. All information will be provided to the area Chair and Vice Chair, including a tech support option to pay someone about \$50 to activate the one page website.

No matter what decisions are made, we are here to serve and would be available to assist with whatever Orlando NA decides it wants to do moving forward.

Thank You

Webpage Subcommittee

from Old Business July 2022

Greater Orlando Area Service Proposal Sheet

Date: July 10, 2022

Proposal #: 220701P

Maker: Celebration of Unity

Supporter: Changing Through The Steps

Proposal: To adopt updated guidelines. (see attachment)

Purpose: To follow the ASC's guidance on making the convention bilingual. To also clean up some of the descriptions in our committees responsibilities.

Modifications: \_\_\_\_\_

Test for Consensus:

Assent: \_\_\_\_\_

Stand Aside: \_\_\_\_\_

Assent w/ Reservations: \_\_\_\_\_

Block: \_\_\_\_\_

Result:

Table to Groups ✓

Committed to \_\_\_\_\_

Passed \_\_\_\_\_

No Support \_\_\_\_\_

1st	2nd	3rd	4th	5th

# Celebration of Unity Guidelines

Updated 7/3/2022

## **Chairperson:**

1. Secures meeting location
2. Organizes Subcommittees, delegates major tasks to specific Subcommittees
3. Stays informed of each Subcommittee's activities and provide help when needed.
4. Helps to resolve conflicts
5. Should have some experience in service with large events, the Subcommittees' functions and guidelines and have some understanding of budgets and contracts.
6. Monitors the fund flow, and overall Convention costs and helps organize the subcommittee budgets.
7. Signer on the Convention bank account. Co-signer on all check request forms.
8. Prepares a budget for the Executive Committee functions.
9. Prevents important questions from being decided prematurely, in order to foster understanding by the entire Convention Committee, prior to action.
10. Allows subcommittees to do their jobs while providing guidance and support.  
Subcommittees should be given trust and encouragement to use their own judgment.
11. Prepares the agenda for the Convention Committee Meeting and Administrative Meeting.
12. Votes only to break a tie
13. Chairs the Convention Committee Meetings, as well as Chair for the Sat night Main Speaker Meeting at the Convention.
14. Attends GOASCNA meetings and gives updated reports.
15. Co-signer on Convention Hotel Contract

## **Vice Chairperson:**

1. Acts as Chairperson in the absence of the Chairperson
2. Personable and familiar with all Committee members to serve as liaison between the Subcommittees and the Executive Committee.
3. Works closely with the Chairperson to help delegate responsibilities to subcommittee

Chairpersons.

4. Co-signer on the Convention bank account.
5. Chairs the Sun morning Main Speaker Meeting at the Convention.

**Secretary:**

1. Have service experience and good typing skills
2. Keeps minutes of all Executive Committee meetings, Convention Committee meetings and subcommittee reports.
3. Ensure that accurate minutes are distributed to the committee members.
4. Maintains a list of names, addresses, phone numbers and email addresses of all committee members for committee use.
5. Minutes are sent out five days after Convention Committee Meetings
6. Keeps extra set of minutes, updated after each Convention Committee for members who request a complete set.
7. Minutes are to be provided to Executive Committee Members & Committee Chairs first.

**Alternate Secretary:**

1. Assists Secretary in all duties and fills in when the Secretary is absent
2. The duties of the Secretary also apply to the Alt Secretary

**Treasurer:**

1. Demonstrates stability in the local community and in their personal finances. Has accounting or bookkeeping experience.
2. Works with the Chairperson, Vice Chairperson, and committee chairs to prepare a budget for the Convention.
3. Is responsible for monthly reconciliation of the COU account. The authorized signers on the account are as follows: COU subcommittee chairperson, COU vice chairperson, COU treasurer, COU alt treasurer, and the vice chairperson of the area (GOASCNA Inc) and chairperson of the area (GOASCNA).
4. Keeps accurate records of all financial transactions in regard to the convention budget. Maintains the general ledger.
5. Receipts are required for all transactions that involve Convention funds and must be provided to the treasurer for records.
6. Deposit slips and revenue summary are required and must be provided to the treasurer for all activities/events, merchandise, and registrations.

7. All funds should be counted by at least 2 members before being recorded.
8. Treasurer will provide a receipt for cash received. 89=-
9. Treasure will be responsible for reporting out monthly on the convention financials and budget review.
10. A final Treasurer's Report shall be provided, within two months, after the Convention to GOASCNA. The Convention Committee may have the report audited if needed.
11. The GOASCNA Treasurer or GSRs' may conduct a periodic review of all Convention Committee financial records. The records may be reviewed at random and without prior notification to the COU Treasurer.

**Alternate Treasurer:**

1. Assists Treasurer in all duties and acts in the capacity of the Treasurer when the Treasurer is absent.
2. The duties of the Treasurer also apply to the Alternate Treasurer.

**EXECUTIVE COMMITTEE MEMBERS WILL HAVE:**

1. Understanding of the 12 Steps, 12 Traditions and 12 Concepts of NA through application.
2. Five years clean time
3. Willingness, time and resources to serve
4. Ability to exercise patience and tolerance.

**An Executive Committee Member will be automatically removed from their position for noncompliance, which includes:**

- A. Relapse
- B. Non-fulfillment of duties i.e., 3 unexcused absences.
- C. Misappropriation of (NA) Convention funds.

**Merchandise and graphics:**

The purpose of this Subcommittee is to work closely with all other Subcommittees to provide promotional material needed for events before and during the Convention. To provide recovery related merchandise for sale and solicit any outside vendors.

1. Coordinates with Fund-raising Chair in a timely manner to provide flyers and tickets for upcoming events.
2. Is charged with introducing a new Convention theme and logo for the Convention.



3. Is responsible for designing & production of banners, programs, flyers, tickets, Convention posters and all Convention merchandise using the new Convention logo.
4. Be responsible for printing of all necessary Trusted Servant, Subcommittee and special worker badges.
5. Proposes to the committee types of merchandise to be sold at the convention.
6. Finds trusted servants, with a minimum of 2 years clean, to help with the sale of preconvention merch and help at the merchandise store during the convention.
7. Is responsible for the "Merchandise Store" at the convention
8. Works closely with Registration and Programming Subcommittees for the purchase of merchandise for registration and programming gifts and literature.
9. Merchandise Chair should keep accurate records of sales and inventory
10. Responsible for the storage of all Convention merchandise items. Provide a secure place for storage and the delivery of all receipts

**Fund-raising/Entertainment:**

The purpose of this Subcommittee is to help raise funds necessary to finance the convention. In Narcotics Anonymous, whenever we do need to raise funds, we do so from our own membership, to follow our 7th Tradition. In conjunction with fund-raising, this committee also provides entertainment at the convention.

1. Must make sure that all events are done within the Twelve Traditions of NA
2. All events must be approved by the Convention Committee before being carried out. Events need to be planned far enough in advance to provide the fellowship with adequate information.
3. A list of all expenses must be presented for approval before each event. After the Convention Committee has approved the event, and the expenses, the Treasurer will issue the Fundraising Chairperson with a check for the amount approved. Expenses will include: rent, refreshments, decorations, change, DJ, etc.
4. The Chairperson should stay in touch with the Area Activity Chairperson so as not to overlap activities.
5. Be responsible to deliver all money raised from the event to the Convention Treasurer within

72 hours after the event.

6. The Chair should attend all fund-raising events for support and for the collection of funds during the event.
7. In charge of planning and carrying out all entertainment events at the Convention.
8. All entertainment events should be planned, also taking into account the Programming and Hospitality committees, at the Convention.

#### **Hotel and Hospitality:**

The purpose of this Subcommittee is to secure a host hotel for the convention and to coordinate all hotel related functions of the Convention Committee. Coordinates with all other Subcommittees concerning the locations of meetings and other activities within the Convention hotel. This committee is also responsible for providing a warm welcome to all, while promoting a spirit of unity and celebration of recovery for the fellowship. This includes providing adequate meeting space to carry our message of recovery.

1. Using all information available, is responsible to project an estimated attendance figure for use by all other Subcommittees.
2. Submit three (3) possible Convention sites with dates to the Convention Committee.
3. Responsible for obtaining authorized signatures for any expenditures i.e., hotel services, coffee, rooms, etc. before and during the Convention.
4. Responsible for arranging and maintaining hospitality areas, to include beverages, snacks and fruits.
5. Secures door greeters, Serenity keepers, and any other hospitality-related service resources to provide hospitality during the Convention.
6. Works to continually ensure that all Convention needs are provided for by the Host facility.
7. Works with all Convention Subcommittees to ensure adequate meeting space is available during the convention.
8. Acts as the first point of contact for public relations issues during the convention.

#### **Registration:**

The purpose of this Subcommittee is to register people for the convention. Check attendees into the convention and distribution of the registration packet.

1. Secure a post office box for attendees to mail in their completed Pre-registration and Registration forms.
2. Creates and distributes registration forms.
3. Registration Chairperson maintains registration form records and a ledger of all funds received which are deposited into the bank account
4. Works with the ASC's Web subcommittee to open a registration page on the Area website.
5. Assigns the contents to be included in the registration packet. Works closely with the Merchandise Subcommittee to ensure the assigned contents of the registration packets are included in the merchandise order.
6. Keep a record of all registrations, events, breakfast, lunch and banquet and activities ticket sales and comps.
7. Required to keep duplicate records of any and all items pertaining to registration.
8. The Subcommittee is responsible for preparing the registration packages for the Convention.
9. The committee will check attendees into the convention.

**Marathon:**

The purpose of this Subcommittee is to offer any convention registrant an open meeting in which he/she may participate throughout the convention.

1. Holds a continuous meeting from the opening of the convention until the closing of the convention.
2. Secures people to chair the Marathon meetings.

**Programming:**

The purpose of this Subcommittee is to plan all speakers and workshops, to also include chairs for the workshops and that the speakers promote a clean NA message of recovery. They must keep in mind the need for balance of workshops for newcomers, service minded persons and spiritual discussions.

1. Rent a P.O. Box and set up an email account in order to receive recordings
2. Responsible for selecting Chairpersons & Speakers for all meetings
3. In charge of all speaker meetings & workshops

4. Create the program for the Convention. Is responsible for meetings, workshops, and the topics.
6. Responsible for making sure the convention is in compliance with all ADA laws
7. Responsible for making sure that all meetings start and end on time

**Alternate Language(s):**

The purpose of this committee is to bring Unity and attract those to our celebration, who may have a language or cultural barrier from enjoying the convention.

1. Works closely with all committees to translate registration flyers, event flyers, programs, placards, and any information sent out to the fellowship
2. Will put on a minimum of 2 fundraising events prior to the convention in their language, to bring awareness and attraction to those who speak that language in our fellowship
3. Will work with programing committee to have a congruent program in the alternate language
4. Works with Registration and the Hotel and Hospitality committees to get an estimated attendance and the space needed in the hotel.
5. Is responsible for finding chairs and speakers, in the alternate language, for all workshops and meetings during the convention
6. Is responsible for soliciting any translation services needed before or during the convention

**ALL OF THE SUBCOMMITTEE'S CHAIRS MUST DO THE FOLLOWING:**

- A. Submit an budget.
- B. Required clean time is 2 years.
- C. Attend Convention Committee meetings.
- D. Hold a monthly Subcommittee meeting. The meeting should encourage participation from the fellowship.
- E. Submit a report at Convention Committee meeting.
- F. Cooperate with appropriate committees within the Convention Committee.
- G. Provide receipts for any and all reimbursed Convention expenses (NO RECEIPT - NO MONEY).
- H. Must follow all transactional and financial procedures set by Treasurer and Executive Committee.
- H. Receipts are required for all transactions that involve convention funds.

I. Willingness, time and resources to serve.

J. Understanding of the 12 Steps, 12 Traditions and 12 Concepts of N.A through application.

K. Prior to being voted into a position, the member must have attended the COU committee meeting the previous month.

**All subcommittee Chairs and Vice Chair will be automatically removed from their position for non-compliance, which includes.**

A. Relapse

B. Nonfulfillment of duties – i.e., 3 unexcused absences.

C. Misappropriation of (NA) Convention funds

**A member will need to be present to at least two consecutive meetings, to have the ability to vote at any of the COU service meetings.**

Greater Orlando Area Service Proposal Sheet

Date: 8/14/2022

Proposal #: 220801

Maker: Living The Dream

Supporter: Alt Cham ASC

Proposal: To obtain a new meeting starter kit

Sunday's @ 6pm (The Recovery Connections of Florida)

~~7912~~ 7912 Forest City Rd, Orlando, FL 32810

Purpose: To carry the message to the addict

Modifications:

Test for Consensus:

Assent: 11

Stand Aside: 0

Assent w/ Reservations: 0

Block: 0

Result:

Table to Groups

Committed to

Passed ✓

No Support

1st	2nd	3rd	4th	5th



Greater Orlando Area Service Proposal Sheet

U

Date: 8/14/22

Proposal #: 220802

Maker: Activities Vice Chair

Supporter: Eatonville Group

Proposal: Have an event on October 29th 2022. The location will be 7912 Forest City Rd.

Purpose: To promote Unity throughout the G.O.A. & To generate Funds For the G.O.A.

Modifications:

Test for Consensus:

Assent:

Stand Aside:

Assent w/ Reservations:

Block:

Result:

Table to Groups

Committed to

Passed ✓

No Support

1st	2nd	3rd	4th	5th

\* Straw poll was unanimous. Body agreed to hear proposal although submitted within time of event

# Halloween Day Event Speaker Jam & Dance

Items	Cost (\$)	Schedule
Room Rental (Speaker Jam)	50	4 hrs. (4-8pm)
Room Rental (Dance)	50	4 hrs. (8pm-Midnight)
DJ	350	4 hrs. (8pm-Midnight)
Refreshment	150	8 hrs.
Total Expenses	600	

Projected Revenue	Tickets	Participants	Income
Dance	\$5	75	\$325
Refreshment	\$5	75	\$325
Total	\$10	75	<del>\$750</del> 650





**Greater Orlando Area of Narcotics Anonymous  
Literature Quick-Order Form**

Description	Item #	Quantity	Price	Total
<b>Hard Cover Books</b>				
Basic Text English, Hard Cover 6th ed	EN-1101		\$12.15	\$ -
It Works How and Why, Hard Cover	EN-1140		\$9.55	\$ -
Guiding Principles:The Spirit of our Tra	EN-1201		\$11.65	\$ -
Living Clean: The Journey Continues	EN-1150		\$ 10.35	\$ -
<b>Soft Cover Books</b>				
Just For Today, soft cover	EN-1112		\$ 9.55	\$ -
Guiding Principles:The Spirit of our Tra	EN-1202		\$ 11.65	\$ -
NA Step Working Guide	EN-1400		\$ 9.00	\$ -
<b>Pamphlets</b>				
Who, What, How & Why	EN-3101		\$ 0.25	\$ -
Another Look	EN-3105		\$ 0.25	\$ -
Recovery, Relapse	EN-3106		\$ 0.25	\$ -
Am I an Addict?	EN-3107		\$ 0.25	\$ -
Just For Today	EN-3108		\$ 0.25	\$ -
Living the Program	EN-3109		\$ 0.25	\$ -
Sponsorship	EN-3111		\$ 0.25	\$ -
Triangle of Self-Obsession	EN-3112		\$ 0.25	\$ -
One Addict's Experience	EN-3114		\$ 0.25	\$ -
PI and the NA Member	EN-3115		\$ 0.25	\$ -
For the Newcomer	EN-3116		\$ 0.25	\$ -
Self-Acceptance	EN-3119		\$ 0.25	\$ -
H&I and the NA Member	EN-3120		\$ 0.25	\$ -
Welcome to NA	EN-3122		\$ 0.25	\$ -
Staying Clean on the Outside	EN-3123		\$ 0.25	\$ -
Money Matters Self -Support in NA #24 (New)	EN-3124		\$ 0.56	\$ -
Accessibility For Those w/Additional Needs	EN-3126		\$ 0.25	\$ -
Funding NA Services #28 (New)	EN-3128		\$ 0.37	\$ -
Introduction To NA Meetings	EN-2201		\$ 0.25	\$ -
Group Business Meetings	EN-2202		\$ 0.25	\$ -
Group Trusted Servants: Roles and Responsibilities	EN-2203		\$ 0.25 \$ 0.25	\$ -
Disruptive and Violent Behavior	EN-2204		\$ 0.25	\$ -
<b>Booklets</b>				
Twelve Concepts for NA Service	EN-1164		\$ 2.20	\$ -
Introductory Guide to NA	EN-1200		\$ 2.15	\$ -
White Booklet	EN-1500		\$ 0.80	\$ -
White Booklet for H&I, no staples	EN-1500H&I		\$ 0.80	\$ -
White Booklet, large print	LG-1500		\$ 0.80	\$ -
The Group Booklet	EN-1600		\$ 1.00	\$ -
Behind the Walls	EN-1601		\$ 1.00	\$ -
Behind the Walls for H&I, no staples	EN-1601H&I		\$ 1.00	\$ -
In Times of Illness (NEW)	EN-1603		\$ 3.40	\$ -
NA – A Resource in your community	EN-1604		\$ 0.42	\$ -
Information about NA	EN-2302		\$ 0.32	\$ -
The Group IP	EN-3102		\$ 0.33	\$ -
Working Step Four in NA	EN-3110		\$ 0.82	\$ -
By Young Addicts for Young Addicts	EN-3113		\$ 0.31	\$ -
For Those in Treatment	EN-3117		\$ 0.33	\$ -
The Loner	EN-3121		\$ 0.33	\$ -
For The Parents...Of Young People	EN-3127		\$ 0.33	\$ -
NA Groups and Medication	EN-2205		\$ 0.33	\$ -
Principles & Leadership in NA Service	EN-2206		\$ 0.33	\$ -
Social Media & Our Guiding Principles	EN-2207		\$ 0.33	\$ -
<b>Total Column 1</b>				\$ -

Description	Item #	Quantity	Price	Total
<b>Keytags</b>				
Welcome	EN-4100		\$ 0.55	\$ -
30 Days	EN-4101		\$ 0.55	\$ -
60 Days	EN-4102		\$ 0.55	\$ -
90 Days	EN-4103		\$ 0.55	\$ -
6 Months	EN-4104		\$ 0.55	\$ -
9 Months	EN-4105		\$ 0.55	\$ -
1 Year	EN-4106		\$ 0.55	\$ -
18 Months	EN-4107		\$ 0.55	\$ -
Multiple Years	EN-4108		\$ 0.55	\$ -
<b>Bronze Medallions</b>				
<b>Year(s)</b>				
1 year	EN-4301		\$ 3.40	\$ -
18 Months	EN-4300		\$ 3.40	\$ -
2 years	EN-4302		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
<b>Total Column 2</b>				\$ -

<b>Total Column 1</b>		\$ -
<b>Total Column 2</b>		\$ -
<b>Totals from other pages</b>		\$ -
<b>Subtotal</b>		\$ -
<b>Tax Exempt</b>		\$ -

<b>Grand Total</b>		\$ -
--------------------	--	------

<b>GROUP NAME</b>	

<b>NAME OF PERSON PICKING UP ORDER</b>	

<b>DATE</b>	



®

# GOASCNA

## GROUP REPORT

DATE: \_\_\_\_\_.

GROUP\_NAME: \_\_\_\_\_.

LOCATION OF MEETING: \_\_\_\_\_

\_\_\_\_\_.

TYPE OF MEETING: \_\_\_\_\_.

AVERAGE ATTENDANCE: \_\_\_\_\_ NEWCOMERS: \_\_\_\_\_.

DONATION TO AREA: \$ \_\_\_\_\_ LITERATURE: \$ \_\_\_\_\_.

BUSINESS MEETING HELD: \_\_\_\_\_

GROUP POSITIONS OPEN: \_\_\_\_\_

\_\_\_\_\_.

PROBLEMS OR SITUATIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**G.S.R. :** \_\_\_\_\_

**ALTERNATE G.S.R. :** \_\_\_\_\_