

# GOASCNA MINUTES

## 11 April 2021

"If an addict has never heard of us, he cannot seek us out. If those who work with addicts are unaware of our existence, they cannot refer them to us. One of the most important things we can do to further our primary purpose is to let people know who, what and where we are." Tradition Ten, Basic Text



### **Next ASC will be held virtually on 2 May 2021**

On the Zoom platform

Room opens at 12:00 pm

New Member Orientation is at 12:30 pm

ASC Meeting begins at 1:00 pm

\*Please visit [www.OrlandoNA.org](http://www.OrlandoNA.org) for more information, past minutes, Opportunities for Service, Area Procedural Guidelines, Event Calendar, Flyers and more.

## **11 April 2021 ASC AGENDA**

12pm-12:29pm	Zoom Room opens for Fellowshiping (Concept 4 May 2021)
12:30pm-12:55pm	New Member Orientation
1:00pm	ASC begins

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Moment of Silence followed by Serenity Prayer

- ❖ Readings: GOASCNA Purpose - 12 Traditions - 12 Concepts - Service Worker's Prayer
- ❖ Roll Call by Chair - (Secretary & Alternate Secretary positions are vacant)
- ❖ Recognition of New Groups/GSRs/Alternates/Members at Large
- ❖ Overview of Virtual Meeting Protocols - Renaming procedure
- ❖ Admin Reports
  - Chair
  - Parliamentarian
  - Treasurer
  - Literature Distributor
  - RCM
- ❖ Subcommittee Reports
  - Activities
  - H&I
  - PR/Phone Line
  - Webpage
  - Ad Hoc
- ❖ Open Floor Topics - Sharing Session 30 minutes
- ❖ Old Business – Brief Overview of CBDM
- ❖ Nominations – Close Nominations – 4<sup>th</sup> Concept – Elections
- ❖ New Business – Proposals
- ❖ Group Reports – you may upload your group reports to [www.OrlandoNA.org](http://www.OrlandoNA.org)
- ❖ Announcements

\* We break every 90 minutes \*

April 11<sup>th</sup>, 2021

- ❖ Proposal #210302P – to approve the proposed 2021/2022 budget.  
Outcome: TTG (2<sup>nd</sup> time)
  
- ❖ Proposal #210401P – request for a New Group Starter Kit to be added to Procedural Guidelines (please see attachment for complete proposal)  
Outcome: TTG for modification
  
- ❖ Proposal #210402P – New prudent reserve (please see attachment)  
Outcome: Passed unanimously
  
  
- ❖ Current Open Positions:
  - Secretary
  - Alternate Secretary
  - Alternate Treasurer
  - Parliamentarian I
  - Webpage Vice Chair
  
- ❖ For Subcommittee & Admin reports please visit our webpage at [www.OrlandoNA.org](http://www.OrlandoNA.org)

**GOASCNA ATTENDANCE APRIL -**

<b>Groups</b>	<b>JAN 2021 Roll Call</b>	<b>Voting / No Vote</b>	<b>FEB 2021 Roll Call</b>	<b>Vote / No Vote</b>	<b>MAR 2021 Roll Call</b>	<b>Vote / No Vote</b>	<b>APR 2021 Roll Call</b>	<b>Vote / No Vote</b>
<b>Any Lengths</b>	present	voting	present	voting	present	voting	present	voting
<b>A Train To Somewhere</b>	present	voting	present	voting	present	voting	present	voting
<b>Believing In Miracles</b>	present	no vote	present	voting	present	voting	present	voting
<b>Celebration of Recovery</b>					present	no vote	absent	no vote
<b>Changing Through The Steps</b>	present	voting	present	voting	present	voting	present	voting
<b>Circle Of Hope</b>	absent	voting	absent	no vote	absent	no vote	absent	no vote
<b>Eastside Recovery</b>	present	voting	present	voting	present	voting	present	voting
<b>Eatonville Group</b>	present	voting	present	voting	present	voting	absent	voting
<b>HOW To Live</b>	present	voting	present	voting	present	voting	present	voting
<b>Just For Today</b>	present	voting	present	voting	present	voting	present	voting
<b>Mid-Week Groove</b>	-	-	present	no vote	present	no vote	present	voting
<b>Miracle At Noon</b>	present	voting	absent	voting	present	voting	present	voting
<b>Miracles of Faith</b>					present	no vote	absent	no vote
<b>Never Ever</b>	present	voting	late	voting	late	voting	late	voting
<b>Radical Recovery</b>	absent	voting	absent	no vote	absent	no vote	absent	no vote
<b>Rainbow Recovery</b>	present	voting	present	voting	present	voting	present	voting
<b>Recovery In The Upper Room</b>	present	voting	absent	voting	late	voting	present	voting
<b>Recovery Matters</b>	present	voting	absent	voting	present	voting	present	voting
<b>Sister Soul Sunday</b>	present	voting	absent	voting	absent	voting	present	no vote
<b>Steps &amp; Traditions</b>	absent	voting	absent	no vote	absent	no vote	absent	no vote
<b>Still Working On It</b>	present	voting	absent	voting	present	voting	present	voting
<b>The Breakfast Club</b>	present	voting	late	voting	present	voting	present	voting
<b>The Desire Group</b>	present	voting	absent	voting	present	voting	present	voting
<b>Un Nuevo Amanecer</b>	present	voting	present	voting	present	voting	present	voting
<b>TOTAL GROUPS PRESENT</b>	18	18 voting	13	12 voting	20	17 voting	18	17 voting

**GOASCNA ATTENDANCE APRIL 2021**

<b>Admin &amp; Sub Committees</b>	<b>OCT 2020</b>	<b>NOV 2020</b>	<b>DEC 2020</b>	<b>JAN 2021</b>	<b>FEB 2021</b>	<b>MAR 2021</b>
<b>Chair</b>	present	present	present	present	present	present
<b>Vice Chair</b>	present	present	present	present	present	present
<b>Secretary</b>	vacant	vacant	vacant	vacant	vacant	vacant
<b>Alt. Secretary</b>	present	present	present	absent	vacant	vacant
<b>Treasurer</b>	present	present	present	present	present	present
<b>Alt. Treasurer</b>	vacant	vacant	vacant	vacant	vacant	vacant
<b>RCM 1</b>	present	present	present	present	present	present
<b>RCM 2</b>	present	present	present	present	present	present
<b>Parliamentarian 1</b>	vacant	vacant	vacant	vacant	vacant	vacant
<b>Parliamentarian 2</b>	present	present	present	excused	present	present
<b>Literature Distributor</b>	present	present	present	present	present	present
<b>Alt. Literature Distributor</b>	present	present	present	present	absent	late
<b>Activities Chair</b>	present	present	present	absent	present	present
<b>Activities Vice Chair</b>	excused	present	present	present	present	present
<b>H &amp; I Chair</b>	present	present	present	present	present	present
<b>H &amp; I Vice Chair</b>	present	present	present	late	late	present
<b>PR / Phonline Chair</b>	present	present	present	present	present	present
<b>PR / Phonline Vice Chair</b>	excused	present	present	present	present	present
<b>Webpage Chair</b>	present	present	present	present	present	present
<b>Webpage Vice Chair</b>	vacant	vacant	vacant	vacant	vacant	vacant
<b>Ad Hoc Spiritual Inventory</b>	present	present	present	present	present	present
<b>GOASCNA Board Member: Member At Large</b>	absent	present	present	present	present	present



# GOASCNA TREASURER'S REPORT

ASC MEETING DATE: March 14, 2021



## DEPOSITS FROM GROUPS

DATE RECEIVED	CHECK #	COLLECTED FROM	LITERATURE ORDER	DONATION AMOUNT	TOTAL RECEIVED
03/18/21	150	Any Lengths	\$ -	\$ 19.40	\$ 19.40
03/18/21	155	Any Lengths	\$ -	\$ 16.40	\$ 16.40
03/09/21	PayPal (\$39.35)	Any Lengths	\$ -	\$ 38.18	\$ 38.18
03/18/21	2768	A Train to Somewhere	\$ -	\$ 84.60	\$ 84.60
03/18/21	PayPal (\$171.95)	Believing in Miracles	\$ 96.50	\$ 75.45	\$ 171.95
03/18/21	Money Order	Breakfast Club	\$ 9.95	\$ 33.06	\$ 43.01
03/18/21	3029	Changing Through the Steps	\$ -	\$ 306.00	\$ 306.00
03/18/21	Money Order	Eastside Recovery	\$ -	\$ 53.25	\$ 53.25
03/18/21	Money Order	Eatonville Group	\$ -	\$ 50.00	\$ 50.00
03/19/21	PayPal (\$166.02)	Just For Today	\$ -	\$ 162.07	\$ 162.07
03/08/21	PayPal (\$129.70)	Miracles of Faith (\$129.70 - \$3.15 PayPal fee)	\$ 129.70	\$ (3.15)	\$ 126.55
03/08/21	PayPal (\$100)	Miracles of Faith	\$ -	\$ 97.50	\$ 97.50
03/22/21	PayPal (\$20)	Practicing Principles	\$ -	\$ 20.00	\$ 20.00
03/18/21	6823	Still Working On It	\$ 302.05	\$ -	\$ 302.05
03/12/21	PayPal (\$20)	Un Nuevo Amanecer	\$ -	\$ 19.26	\$ 19.26
<b>TOTAL HOMEGROUP DEPOSITS/ORDERS:</b>			<b>\$ 538.20</b>	<b>\$ 972.02</b>	<b>\$ 1,510.22</b>

## OTHER DEPOSITS / LITERATURE

DATE RECEIVED	CHECK #	COLLECTED FROM	LITERATURE ORDER	AMOUNT	TOTAL RECEIVED
03/02/21	EFT	PayPal (\$40)	\$ -	\$ 38.82	\$ 38.82
03/24/21	EFT	Admin - 3 Starter Kits @ \$35.75	\$ 107.25	\$ -	\$ -
<b>TOTAL OTHER DEPOSITS:</b>			<b>\$ -</b>	<b>\$ 38.82</b>	<b>\$ 38.82</b>
<b>TOTAL OTHER DEPOSITS/ORDERS:</b>			<b>\$ 107.25</b>	<b>\$ 38.82</b>	<b>\$ 38.82</b>
<b>TOTAL DEPOSITS/ORDERS (HOMEGROUPS AND OTHER):</b>			<b>\$ 645.45</b>	<b>\$ 1,010.84</b>	<b>\$ 1,549.04</b>

EXPENSES					
DATE	CHECK #	PAY TO	COMMITTEE	EXPENSE TYPE	AMOUNT
03/15/21	Bank Card	Onebox	PR/Helpline	Onebox	\$ 59.51
03/01/21	Bank Card	Cube Smart (March)	Admin	Storage	\$ 117.81
03/09/21	Bank Card	Zoom	Admin	Rent	\$ 14.99
03/19/21	Bank Card	The Presentation Group	Admin	Meeting Lists	\$ 48.00
03/18/21	EFT	FL RSO	Admin	Donation	\$ 604.30
03/18/21	EFT	NAWS	Admin	Donation	\$ 201.43
03/01/21	3196	Sassha L	Activities	Anniversary DJ	\$ 125.00
03/18/21	EFT	FL RSO - February Invoice #56645	Admin	Area Lit. Order	\$ 766.29
03/22/21	Bank Card	Cube Smart (April)	Admin	Rent	\$ 95.86
<b>TOTAL EXPENSES</b>					<b>\$ 2,033.19</b>

RECAP OF GOASCNA FINANCIAL ACTIVITIES	
Total Current Month's Deposits (All Group Literature Orders & Area Donations)	\$ 1,549.04
Less Total Current Month's Paid Expenses	\$ (2,033.19)
Balance of Current Month's Activities	\$ (484.15)
Checkbook Balance Start of Previous Month	\$ 7,485.84
Balance of Current Month's Activities (from above)	\$ (484.15)
Total Checkbook Balance End of Previous Month	\$ 7,001.69
Less Operating Prudent Reserve (New for approved 2020-2021 Budget)	\$ (5,766.87)
Less Literature Orders (see total literature orders on page 1)	\$ (664.14)
Less Monetary Proposal Approved at ASC (Reserve until paid)	\$ -
Less Outstanding checks not cleared in checking account	\$ -
Total Prudent Reserve Plus Encumbered Funds	\$ (6,431.01)
Remaining Monies (Above or Below) Prudent Reserve	\$ 570.68
FRSC Donation (75% of Monies Above Prudent Reserve)	\$ 428.01
NAWS Donation (25% of Monies Above Prudent Reserve)	\$ 142.67

TREASURER'S COMMENTS
<p>&gt;03/01 Cube Smart = \$95.86 + \$20.00 late fee</p> <p>&gt;Cube Smart was provided proof of tax exemption on 04/06 and should be applied to our next billing cycle.</p> <p>&gt;Literature - [\$642.30 - 6% Discount (\$38.54)] + 10 % Shipping (\$60.38) = \$664.14</p> <p>&gt;For any groups making donations through PayPal, the last page before confirming payment/donation has a small notes section, if you could include the group name here that would be very much appreciated.</p>

**Greater Orlando Area Service Committee of Narcotics Anonymous  
Proposed Budget for Fiscal Year 2020-2021**

**Administration Committee**

Description	FY 2018-2019 Actual	FY 2019-2020 Budget	FY 2019-2020 Total to Date	Calculated/Estimated 2019-2020 Final	Proposed 2020-2021
Rent - meeting room/Qtly	\$ 191.70	\$ 2,640.00	\$ -	\$ 191.70	\$ 191.70
P.O. Box	\$ 238.00	\$ 224.00	\$ -	\$ 278.00	\$ 278.00
Storage	\$ 810.02	\$ 1,500.00	\$ 588.00	\$ 1,008.00	\$ 1,455.00
ASC Financial Inventory	\$ -	\$ 80.00	\$ -		
Bank Charges	\$ -		\$ -	\$ -	\$ -
Copies:	\$ -		\$ -	\$ -	\$ -
Minutes incl Postage (RSO)	\$ 228.20	\$ 500.00	\$ 355.62	\$ 609.63	\$ 525.00
Meeting Lists-Presentation Group	\$ 1,500.56	\$ 1,350.00	\$ 1,054.76	\$ 1,808.16	\$ 1,390.00
RCM Copies	\$ 3.60	\$ 15.00	\$ -	\$ 3.60	\$ 14.50
Guideline Packets (Parliamentarian)	\$ 107.70	\$ 120.00	\$ 166.52	\$ 166.52	\$ 124.00
Secretary Copies	\$ 279.95	\$ 200.00	\$ 46.79	\$ 80.21	\$ 194.00
Lit Distributor Supplies	\$ -	\$ 15.00	\$ -	\$ -	\$ 14.55
Literature Shipping Costs	\$ -	\$ 700.00	\$ -	\$ -	\$ 679.00
Treasurer/Postage Supplies	\$ 10.00	\$ 40.00	\$ -	\$ 10.00	\$ 38.80
Misc Admin Expenses	\$ 36.02	\$ 100.00	\$ 121.76	\$ 208.73	\$ 103.00
**Service Symposium	\$ 256.00	\$ 250.00	\$ -	\$ -	\$ 250.00
**CAR Workshop	\$ -		\$ -	\$ 250.00	
Area Celebration	\$ -	\$ 300.00	\$ 529.86	\$ 529.86	\$ 309.00
Area Service Awareness Day	\$ 27.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
GOASCNA Annual Report filing fee	\$ 61.25	\$ 70.00	\$ -	\$ 61.25	\$ 67.90
Taxes:	\$ -		\$ -	\$ -	\$ -
Tax preparation (Accountant)	\$ 200.00	\$ 400.00	\$ 425.00	\$ 225.00	\$ 388.00
Tax Owed			\$ -	\$ -	\$ -
<b>Subtotal:</b>	<b>\$ 3,950.00</b>	<b>\$ 8,804.00</b>	<b>\$ 1,720.54</b>	<b>\$ 5,730.67</b>	<b>\$ 5,849.61</b>
Regional's - RSC Rooms	\$ 1,327.24	\$ 2,000.00	\$ 146.58	\$ 1,013.55	\$ 1,940.00
GSR Assembly Rooms	\$ -		\$ -	\$ -	\$ -
FRC Committee Member			\$ -	\$ -	\$ -
6 times/yr @ \$50 x 2			\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 5,277.24</b>	<b>\$ 10,804.00</b>	<b>\$ 1,867.12</b>	<b>\$ 6,744.22</b>	<b>\$ 6,863.16</b>
** CAR Workshop (even yrs.) Symposium (odd yrs.) 2 room nights					



### Activities Committee

Description	FY 2018-2019 Actual	FY 2019-2020 Budget	FY 2019-2020 Total to Date	Estimated/Calculated FY 2019-2020 Final	Proposed 2020-2021
Coffee for ASC	\$ 50.00	\$ 20.00	\$ 9.73	\$ 16.68	\$ 25.00
Service Awareness Day	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Copies	\$ 16.38	\$ 40.00	\$ 26.58	\$ 45.57	\$ 100.00
Rent	\$ 275.00	\$ 300.00	\$ 175.00	\$ 300.00	\$ 300.00
Admin Supplies	\$ 75.93		\$ 11.76	\$ 20.16	
Various Activities Throughout the Year (see note below)*			\$ 700.05	\$ 1,200.09	\$ 1,250.00
<b>Total:</b>	<b>\$ 417.31</b>	<b>\$ 410.00</b>	<b>\$ 923.12</b>	<b>\$ 1,632.49</b>	<b>\$ 1,725.00</b>

\*Various Activities Throughout the Year  
 October Event (Halloween) =\$150  
 November Event. (Thanksgiving) =\$150  
 December Event (Xmas) =\$250  
 December Event (News Years)= \$500  
 June Event (Diversity Day) = \$200

### Hospital and Institutions Committee

Description	FY 2018-2019 Actual	FY 2019-2020 Budget	FY 2019-2020 Total to Date	Estimated/Calculated FY 2019-2020 Final	Proposed 2020-2021
Literature	\$ 3,167.89	\$ 4,200.00	\$ 2,305.36	\$ 3,952.05	\$ 4,200.00
Service Awareness Day	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Admin Expenses	\$ 231.01	\$ 300.00	\$ 244.83	\$ 419.71	\$ 500.00
Rent	\$ 350.00	\$ 300.00	\$ 175.00	\$ 300.00	\$ 300.00
<b>Total:</b>	<b>\$ 3,748.90</b>	<b>\$ 4,850.00</b>	<b>\$ 2,725.19</b>	<b>\$ 4,721.75</b>	<b>\$ 4,400.00</b>

### Combined Public Relations / Helpline Committee

Description	FY 2018-2019	FY 2019-2020	FY 2019-2020	Estimated/Calculated	Proposed
	Actual	Budget	Total to Date	FY 2019-2020 Final	2020-2021
Rent					\$ 360.00
<b>Lit/Materials for Prof &amp; Community</b>					
QR Readers Laminated					\$ 100.00
Phone Line Business Cards					\$ 250.00
Meeting Lists/Literature					\$ 750.00
PR Prof Folder w/Content					\$ 150.00
Presentation Board					\$ 100.00
Tablecloth Maintenance	\$ 456.00	\$ 700.00	\$ 349.72	\$ 599.52	\$ 25.00
New Ph Line Volunter Packets	\$ 580.11	\$ 660.00	\$ 376.39	\$ 645.24	\$ 97.20
One Box Call Routifng		\$ 100.00	\$ -	\$ -	\$ 645.24
Service Awareness Day	\$ 40.97	\$ 100.00	\$ -	\$ 50.00	\$ 75.00
Regional parking or Fuell	\$ -	\$ 200.00	\$ -	\$ -	\$ 60.00
Billboard	\$ 265.00	\$ 360.00	\$ 210.00	\$ 360.00	\$ 1,200.00
<b>Total:</b>	<b>\$ 1,342.08</b>	<b>\$ 2,120.00</b>	<b>\$ 936.11</b>	<b>\$ 1,654.76</b>	<b>\$ 3,812.44</b>

### Web Page Committee

Description	FY 2018-2019	FY 2019-2020	FY 2019-2020	Estimated/Calculated	Proposed
	Actual	Budget	Total to Date	FY 2019-2020 Final	2020-2021
Domain Name *	\$ -		\$ -	\$ -	
Hosting Service	\$ 95.88	\$ 50.00	\$ -	\$ -	\$ 50.00
Software **	\$ -	\$ 50.00	\$ -	\$ -	\$ 50.00
Service Awareness Day	\$ -	\$ 50.00	\$ -	\$ -	\$ 50.00
Admin Expenses	\$ 6.70	\$ 50.00	\$ -	\$ -	\$ 50.00
Rent	\$ 275.00	\$ 300.00	\$ 75.00	\$ 128.57	\$ 300.00
<b>Total:</b>	<b>\$ 377.58</b>	<b>\$ 500.00</b>	<b>\$ 75.00</b>	<b>\$ 128.57</b>	<b>\$ 500.00</b>

\* GoDaddy Domain name "orlandona.org" renewal is paid every 5 years. Next \$105.85 payment is due Feb 8, 2024.

\*\* Software - Intent: Budgeted for potential software/plugins needed to keep the website up to date.

# Greater Orlando Area Service Proposal Sheet

Date: 04/11/2021

Proposal #: **210402P**

Maker: Treasurer

Supporter: Vice Chair

**Proposal:**     Change prudent reserves section of the guidelines [IV. Finances; D.:]  
to read:

**The prudent reserve will consist of:**

1. Four (4) months operating expenses for admin & Subcommittees
2. Operating expenses include only essential expenses necessary for the operation of the committee as listed in the priority list item line J seen below.
3. In the event that any subcommittee is not represented for 90 days at the area meeting, remove that subcommittee's line items from prudent reserve calculations. Add sub-committee reserve calculation once presence is re-established at area meeting.

**Purpose:**     Our current prudent reserve practice has been 3 months operating expense for admin committee and 1 month for each subcommittee. That number included all items budgeted for in each committee. This proposal changes the line items included in prudent reserve to be only those items that are absolutely necessary. This proposal also asks to increase the number of months at which ASC would be able to operate under the circumstances that no donations were received. See attached spreadsheet for calculations.

**Modifications:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Test for Consensus:**

	1st	2nd	3rd	4th	5th
Assent	11				
Assent w/ Reservations					
Stand Aside					
Block					

**Result:**  
 Table to Groups \_\_\_\_\_ Committed to \_\_\_\_\_

Passed   X       No Support \_\_\_\_\_

# Greater Orlando Area Service Proposal Sheet

**Date:** 4/11/21

**Proposal #:** 210401P

**Maker:** The Breakfast Club

**Supporter:** Miracle At Noon

**Proposal:** Add to GOASCNA Procedural Guidelines, under:

I. Literature/Literature Distribution

7) Addicts who are opening a new meeting and would like a New Group Starter Kit can obtain one by submitting a request in the following ways:

A) Contact Literature Distributor on the Greater Orlando website at [www.orlandona.org](http://www.orlandona.org) and request a New Group Starter Kit in writing.

B ) Attend an ASC meeting and make a verbal request for a New Group Starter Kit.

C) If for any reason, an addict is unable to submit a request as stated above, that addict can reach out to another addict to help request a New Group Starter Kit on behalf of the New Group.

D) All requests for a New Group Starter Kit will include the following information:

- Name of group
- Name of Area: Greater Orlando Area of Narcotics Anonymous.
- Day(s) and time(s) the group will be meeting.
- If the group will meet in person or hybrid: (In person and virtually). Address and/or online login information.
- Contact information of a home group member.

**Purpose:** In keeping with the spiritual principles of Tradition One:

*"Our common welfare should come first; personal recovery depends on NA unity."*

The Greater Orlando Area of Narcotics Anonymous have a suggested guideline for requesting a New Group Starter Kit.

**Modifications:** Modifications will be submitted to GOASCNA Google discussion Group. **Please note: there may be more than one modification to vote on in May.**

**Test for Consensus:**

Assent

Assent w/ Reservations

Stand Aside

Block

	1st	2nd	3rd	4th	5th

**Result:** Table to Groups √ **For modification** Committed to \_\_\_\_\_

Passed \_\_\_\_\_

No Support \_\_\_\_\_

**Greater Orlando Area of Narcotics Anonymous  
Literature Quick-Order Form**

Description	Item #	Quantity	Price	Total
<b>Hard Cover Books</b>				
Basic Text English, Hard Cover 6th ed	EN-1101		\$12.15	\$ -
It Works How and Why, Hard Cover	EN-1140		\$9.55	\$ -
Guiding Principles:The Spirit of our Trac	EN-1201		\$11.65	\$ -
Living Clean: The Journey Continues	EN-1150		\$ 10.35	\$ -
<b>Soft Cover Books</b>				
Just For Today, soft cover	EN-1112		\$ 9.55	\$ -
Guiding Principles:The Spirit of our Trac	EN-1202		\$ 11.65	\$ -
NA Step Working Guide	EN-1400		\$ 9.00	\$ -
<b>Pamphlets</b>				
Who, What, How & Why	EN-3101		\$ 0.25	\$ -
Another Look	EN-3105		\$ 0.25	\$ -
Recovery, Relapse	EN-3106		\$ 0.25	\$ -
Am I an Addict?	EN-3107		\$ 0.25	\$ -
Just For Today	EN-3108		\$ 0.25	\$ -
Living the Program	EN-3109		\$ 0.25	\$ -
Sponsorship	EN-3111		\$ 0.25	\$ -
Triangle of Self-Obsession	EN-3112		\$ 0.25	\$ -
One Addict's Experience	EN-3114		\$ 0.25	\$ -
PI and the NA Member	EN-3115		\$ 0.25	\$ -
For the Newcomer	EN-3116		\$ 0.25	\$ -
Self-Acceptance	EN-3119		\$ 0.25	\$ -
H&I and the NA Member	EN-3120		\$ 0.25	\$ -
Welcome to NA	EN-3122		\$ 0.25	\$ -
Staying Clean on the Outside	EN-3123		\$ 0.25	\$ -
Money Matters Self -Support in NA #24 (New)	EN-3124		\$ 0.56	\$ -
Accessibility For Those w/Additional Needs	EN-3126		\$ 0.25	\$ -
Funding NA Services #28 (New)	EN-3128		\$ 0.37	\$ -
Introduction To NA Meetings	EN-2201		\$ 0.25	\$ -
Group Business Meetings	EN-2202		\$ 0.25	\$ -
Group Trusted Servants: Roles and Responsibilities	EN-2203		\$ 0.25	\$ -
Disruptive and Violent Behavior	EN-2204		\$ 0.25	\$ -
<b>Booklets</b>				
Twelve Concepts for NA Service	EN-1164		\$ 2.20	\$ -
Introductory Guide to NA	EN-1200		\$ 2.15	\$ -
White Booklet	EN-1500		\$ 0.80	\$ -
White Booklet for H&I, no staples	EN-1500H&I		\$ 0.80	\$ -
White Booklet, large print	LG-1500		\$ 0.80	\$ -
The Group Booklet	EN-1600		\$ 1.00	\$ -
Behind the Walls	EN-1601		\$ 1.00	\$ -
Behind the Walls for H&I, no staples	EN-1601H&I		\$ 1.00	\$ -
In Times of Illness (NEW)	EN-1603		\$ 3.40	\$ -
NA – A Resource in your community	EN-1604		\$ 0.42	\$ -
Information about NA	EN-2302		\$ 0.32	\$ -
The Group IP	EN-3102		\$ 0.33	\$ -
Working Step Four in NA	EN-3110		\$ 0.82	\$ -
By Young Addicts for Young Addicts	EN-3113		\$ 0.31	\$ -
For Those in Treatment	EN-3117		\$ 0.33	\$ -
The Loner	EN-3121		\$ 0.33	\$ -
For The Parents...Of Young People	EN-3127		\$ 0.33	\$ -
NA Groups and Medication	EN-2205		\$ 0.33	\$ -
Principles & Leadership in NA Service	EN-2206		\$ 0.33	\$ -
Social Media & Our Guiding Principles	EN-2207		\$ 0.33	\$ -
<b>Total Column 1</b>				\$ -

Description	Item #	Quantity	Price	Total
<b>Keytags</b>				
Welcome	EN-4100		\$ 0.56	\$ -
30 Days	EN-4101		\$ 0.56	\$ -
60 Days	EN-4102		\$ 0.56	\$ -
90 Days	EN-4103		\$ 0.56	\$ -
6 Months	EN-4104		\$ 0.56	\$ -
9 Months	EN-4105		\$ 0.56	\$ -
1 Year	EN-4106		\$ 0.56	\$ -
18 Months	EN-4107		\$ 0.56	\$ -
Multiple Years	EN-4108		\$ 0.56	\$ -
<b>Bronze Medallions</b>				
<b>Year(s)</b>				
1 year	EN-4301		\$ 3.40	\$ -
18 Months	EN-4300		\$ 3.40	\$ -
2 years	EN-4302		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
	EN-43		\$ 3.40	\$ -
<b>Total Column 2</b>				\$ -

<b>Total Column 1</b>		\$ -
<b>Total Column 2</b>		\$ -
<b>Totals from other pages</b>		\$ -
<b>Subtotal</b>		\$ -
<b>Tax Exempt</b>		\$ -
<b>Grand Total</b>		\$ -

<b>GROUP NAME</b>	
<b>NAME OF PERSON PICKING UP ORDER</b>	
<b>DATE</b>	

**GOASCNA QUICK ORDER FORM - PAGE 2**

DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL	
<b>BOOKS</b>					
Basic Text, English, soft cover - 6th Edition	EN-1102		\$11.55	\$ -	
Basic Text, Large Print	LG-1101		\$15.75	\$ -	
Basic Text, soft cover pocket-sized version - 6th Edition	EN-1106		\$11.55	\$ -	
Just For Today, soft cover - pocket-sized version	EN-1113		\$9.00	\$ -	
Sponsorship Book, soft cover	EN-1130		\$8.25	\$ -	
It Works, soft cover	EN-1143		\$9.00	\$ -	
It Works, hardcover - pocket-sized version	EN-1144		\$9.30	\$ -	
It Works, large print	LG-1139		\$12.75	\$ -	
Living Clean: The Journey Continues, Softcover	EN-1151		\$9.75	\$ -	
<b>SERVICE HANDBOOKS &amp; GUIDES</b>			<b>Book subtotal -&gt;</b>	<b>\$ -</b>	
H&I Handbook (with Audio CD)	EN-2101		\$9.65	\$ -	
H&I Basics	EN-2101G		\$0.60	\$ -	
Public Relations Handbook	EN-2102		\$9.85	\$ -	
PR Basics	EN-2102B		\$1.75	\$ -	
A Guide to World Service	EN-2104		\$4.30	\$ -	
Literature Committee Handbook	EN-2105		\$2.75	\$ -	
Handbook for NA Newsletters	EN-2106		\$1.90	\$ -	
A Guide to Phoneline Service	EN-2107		\$3.60	\$ -	
Treasurer's Handbook	EN-2109		\$2.10	\$ -	
Group Treasurer's Workbook	EN-2110		\$2.10	\$ -	
A Guide to Local Service	EN-2111		\$7.05	\$ -	
Outreach Resource Information	EN-2113		\$2.75	\$ -	
Additional Needs Resource Information	EN-2114		\$2.75	\$ -	
Institutional Group Guide	EN-2115		\$4.30	\$ -	
Planning Basics	EN-2116		\$2.05	\$ -	
<b>ACCESSORIES</b>			<b>HandBook subtotal -&gt;</b>	<b>\$ -</b>	
Group Treasurer's Record Pad	EN-9001		\$0.75	\$ -	
Literature Rack (Wire, 8 Pocket)	EN-9053		\$20.80	\$ -	
Literature Rack (Wire, 16 Pocket)	EN-9054		\$26.15	\$ -	
Literature Rack (Wire, 20 Pocket)	EN-9055		\$38.10	\$ -	
NA Wallet Cards – 500 (Overdose/Jail)	EN-9060		\$7.05	\$ -	
NA Wallet Cards – 500 (Recovery is Possible)	EN-9061		\$7.05	\$ -	
NA Wallet Cards – 500 (3rd Step)	EN-9062		\$7.05	\$ -	
				\$ -	
NA Wallet Cards – 100 (Mixed)	EN-9064		\$2.50	\$ -	
NA Wallet Group Reading Cards - (Bundle of 15)	EN-9127		\$2.65	\$ -	
Poster Set	EN-9070		\$10.00	\$ -	
"My Gratitude Speaks" Poster	EN-9071		\$1.45	\$ -	
Serenity Prayer Poster	EN-9072		\$1.45	\$ -	
Twelve Steps Poster	EN-9073		\$3.30	\$ -	
Twelve Traditions Poster	EN-9074		\$3.30	\$ -	
Third Step Prayer Poster	EN-9075		\$1.45	\$ -	
Just For Today Poster	EN-9076		\$1.45	\$ -	
PR Folder	ZPR001005		\$0.60	\$ -	
Group Reading Cards	EN-9130		\$4.60	\$ -	
Basic Journal - (Gift Edition Basic Text design)	EN-9400		\$20.80	\$ -	
NA Medallion Journal Black	EN-9401		\$17.35	\$ -	
NA Medallion Journal Terra Cotta	EN-9402		\$17.35	\$ -	
"Basic" Mug - dark blue	EN-9415		\$6.40	\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
<b>MEDALLIONS</b>			<b>Accessories Subtotal</b>	<b>\$ -</b>	
<b>Fill in year needed then quantity</b>					
<b>DESCRIPTION</b>	<b>YEARS</b>	<b>ITEM #</b>	<b>QUANTITY</b>	<b>PRICE</b>	<b>TOTAL</b>
Bi-Plate		EN-53		\$12.36	\$ -
Bi-Plate		EN-53		\$12.36	\$ -
			<b>Medallions subtotal -&gt;</b>	<b>\$ -</b>	
<b>PAGE 2 TOTAL</b>				<b>\$ -</b>	

**GOASCNA QUICK ORDER FORM - PAGE 3**

**SPANISH BOOKS AND BOOKLETS**

DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL	
Basic Text, soft cover	CS-1102		\$ 11.00	\$ -	
Just For Today, soft cover	CS-1112		\$ 9.00	\$ -	
Sponsorship Book, soft cover	CS-1130		\$ 8.25	\$ -	
It Works, hardcover	CS-1140		\$ 9.00	\$ -	
Step Working Guide	CS-1400		\$ 8.50	\$ -	
Introductory Guide to NA	CS-1200		\$ 2.00	\$ -	
White Booklet	CS-1500		\$ 0.75	\$ -	
The Group Booklet	CS-1600		\$ 0.95	\$ -	
Behind the Walls	CS-1601		\$ 0.95	\$ -	
In Times of Illness	CS-1603		\$ 3.20	\$ -	
Working Step Four in NA #10	CS-3110		\$ 0.77	\$ -	
NA – A Resource in Your Community	CS-1604		\$ 0.40	\$ -	
Information About NA	CS-1604A		\$ 0.30	\$ -	
Twelve Concepts for NA Service	CS-1164		\$ 2.05	\$ -	
The Group IP #2	CS-3102		\$ 0.31	\$ -	
For Those in Treatment #17	CS-3117		\$ 0.31	\$ -	
The Loner #21	CS-3121		\$ 0.31	\$ -	
Self Support #25	CS-3125		\$ 0.31	\$ -	
A Guide To World Service	CS-2104		\$ 4.30	\$ -	
A Guide To Local Service	CS-2111		\$ 7.05	\$ -	
<b>SPANISH PAMPHLETS</b>			<b>Books subtotal -&gt;</b>	<b>\$ -</b>	
IP DESCRIPTION & NUMBER (#)	ITEM #	QUANTITY	PRICE	TOTAL	
Who, What, How & Why # 1	CS-3101		\$ 0.24	\$ -	
Another Look # 5	CS-3105		\$ 0.24	\$ -	
Recovery, Relapse # 6	CS-3106		\$ 0.24	\$ -	
Am I an Addict? # 7	CS-3107		\$ 0.24	\$ -	
Just For Today # 8	CS-3108		\$ 0.24	\$ -	
Living the Program # 9	CS-3109		\$ 0.24	\$ -	
Sponsorship #11	CS-3111		\$ 0.24	\$ -	
Triangle of Self-Obsession # 12	CS-3112		\$ 0.24	\$ -	
By Young Addicts For Young Addicts #13	CS-3113		\$ 0.24	\$ -	
One Addict's Experience # 14	CS-3114		\$ 0.24	\$ -	
PI and the NA Member # 15	CS-3115		\$ 0.24	\$ -	
For the Newcomer #16	CS-3116		\$ 0.24	\$ -	
Self-Acceptance # 19	CS-3119		\$ 0.24	\$ -	
H&I and the NA Member # 20	CS-3120		\$ 0.24	\$ -	
Welcome to NA # 22	CS-3122		\$ 0.24	\$ -	
Staying Clean on the Outside # 23	CS-3123		\$ 0.24	\$ -	
Money Matters Self -Support in NA #24	CS-3124		\$ 0.53	\$ -	
Accessibility For Those W / Additional Needs #26	CS-3126		\$ 0.24	\$ -	
For The Parents...Of Young People #27	CS-3127		\$ 0.31	\$ -	
Funding NA Services #28	CS-3128		\$ 0.35	\$ -	
<b>SPANISH KEY TAGS</b>			<b>Pamphlets subtotal -&gt;</b>	<b>\$ -</b>	
DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL	
Welcome – White	CS-4100		\$ 0.53	\$ -	
30 Days – Orange	CS-4101		\$ 0.53	\$ -	
60 Days – Green	CS-4102		\$ 0.53	\$ -	
90 Days – Red	CS-4103		\$ 0.53	\$ -	
6 Months – Blue	CS-4104		\$ 0.53	\$ -	
9 Months – Yellow	CS-4105		\$ 0.53	\$ -	
1 Year – Moonglow	CS-4106		\$ 0.53	\$ -	
18 Months – Grey	CS-4107		\$ 0.53	\$ -	
Multiple Years – Black	CS-4108		\$ 0.53	\$ -	
<b>SPANISH MEDALLIONS</b>			<b>Keytags subtotal -&gt;</b>	<b>\$ -</b>	
DESCRIPTION	YEARS	ITEM #	QUANTITY	PRICE	TOTAL
<b>Fill in year needed example- Bronze (10 year) or =&gt; EN-4310 for example</b>					
Bronze		CS-43		\$ 3.20	\$ -
Bronze		CS-43		\$ 3.20	\$ -
Bronze		CS-43		\$ 3.20	\$ -
Bronze		CS-43		\$ 3.20	\$ -
<b>SPANISH POSTERS &amp; READING CARDS</b>			<b>Key Tags subtotal -&gt;</b>	<b>\$ -</b>	
DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL	
6 Poster Set	CS-9070		\$ 10.00	\$ -	
"My Gratitude Speaks" Poster	CS-9071		\$ 1.45	\$ -	
Serenity Prayer Poster	CS-9072		\$ 1.45	\$ -	
Twelve Steps Poster	CS-9073		\$ 3.30	\$ -	
Twelve Traditions Poster	CS-9074		\$ 3.30	\$ -	
Third Step Prayer Poster	CS-9075		\$ 1.45	\$ -	
Just For Today Poster	CS-9076		\$ 1.45	\$ -	
Group Reading Cards	CS-9130		\$ 4.60	\$ -	
			<b>Posters subtotal -&gt;</b>	<b>\$ -</b>	
			<b>PAGE 3 TOTAL:</b>	<b>\$ -</b>	

**GOASCNA QUICK ORDER FORM - PAGE 4**

<b>NON DISCOUNTABLE ITEMS SHEET</b>				
<b>BOOKS AND CD ROMS</b>				
<i>DESCRIPTION</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE*</i>	<i>TOTAL</i>
CD ROM - It Works ( not audio )	EN-8910		\$ 19.80	\$ -
CD ROM - Step Working Guide ( not audio )	EN-8911		\$ 19.80	\$ -
CD ROM - Just For Today ( not audio )	EN-8912		\$ 19.80	\$ -
Southern Exposure FL History Book - soft cover	HISTORY		\$ 5.00	\$ -
Basic Text, Gift Edition	EN-1107		\$ 26.75	\$ -
Miracles Happen, Hardcover	EN-1120		\$ 28.85	\$ -
Miracles Happen, Softcover & Audio CD	EN-1121		\$ 11.00	\$ -
Just For Today, Gift Edition	EN-1114		\$ 17.40	\$ -
				\$ -
Sponsorship Book, Gift Edition	EN-1131		\$ 20.90	\$ -
Starter Kit	EN-9020		\$ 6.75	\$ -
			<b>Books/CD ROM subtotal -&gt;</b>	<b>\$ -</b>
<b>SPECIALTY ITEMS</b>		<b>QUANTITY</b>		
Leather Flip Photo Album Black			\$ 6.00	\$ -
Leather Zippered CD Holder Variety of Brown			\$ 6.00	\$ -
Leather Key Tag Medallion Holder Variety of Brown or Black			\$ 8.00	\$ -
JIMMY K LOGO BLANKET			\$ 50.00	\$ -
FLAMELESS 6"VANILLA SENTED(with Jimmy K Logo)			\$ 8.00	\$ -
FLAMELESS 4" VANILLA SENTED(with Jimmy K Logo)			\$ 6.00	\$ -
Teddy Bear(with Jimmy K Logo)			\$ 15.00	\$ -
Spinner(with Jimmy K Logo)			\$ 30.00	\$ -
Floral Stained Glass Serenty Prayer			\$ 52.50	\$ -
NA Cotton Chenille Pillow			\$ 25.00	\$ -
			<b>Specialty Items subtotals-&gt;</b>	<b>\$ -</b>
<b>VIDEO AND AUDIO TAPE LITERATURE</b>		<b>QUANTITY</b>		
Just for Today Video tape (special order)	EN-8000		\$ 60.60	\$ -
Basic Text Audio CD Set (4)	EN-8811-ND		\$ 10.20	\$ -
It Works Audio CD	EN-8821-ND		\$ 19.40	\$ -
				\$ -
NA Audio Archive Sampler on CD	EN-8950			\$ -
			<b>Video/Tape subtotal -&gt;</b>	<b>\$ -</b>
<b>MEETING LISTS OR FLYERS</b>				
<i>DESCRIPTION</i>		<i>QUANTITY</i>	<i>PRICE*</i>	
<b>Get Your Meeting List or flyers Copied</b>				
Single Side Black & white 8 1/2 x 11 ( email your meeting list)			\$ 0.08	\$ -
Double Sided Black & white 8 1/2 x 11 ( email your meeting list)			\$ 0.16	\$ -
Single Side Full Color 8 1/2 x 11 ( email your meeting list)			\$ 0.36	\$ -
Double Sided Full Color 8 1/2 x 11 ( email your meeting list)			\$ 0.72	\$ -
			<b>Meeting List or Flyers subtotal -&gt;</b>	<b>\$ -</b>
<b>MEDALLIONS</b>				
<i>DESCRIPTION</i>	<i>YEARS</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE*</i>
<b>Fill in year needed example- Color (10 year) or =&gt;</b>		<b>Blue 10 for example</b>		
Tri Plate Purple		EN-62		\$ 23.45 \$ -
Tri Plate Blue		EN-63		\$ 23.45 \$ -
Tri Plate Burgundy		EN-64		\$ 23.45 \$ -
Tri Plate Black		EN-65		\$ 23.45 \$ -
Tri Plate Pink		EN-66		\$ 23.45 \$ -
Tri Plate Pearl		EN-67		\$ 23.45 \$ -
Tri Plate Violet		EN-68		\$ 23.45 \$ -
Tri Plate Orange & Black		EN-69		\$ 23.45 \$ -
GOLD		EN-73		\$ 11.23 \$ -
Tri Plate Green		ND-GREEN		\$ 23.45 \$ -
			<b>Subtotal for Medallions -&gt;</b>	<b>\$ -</b>
			<b>PAGE 4 TOTALS : NON-DISCOUNTABLE TOTAL *</b>	<b>\$ -</b>





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# GOASCNA

## GROUP REPORT

DATE: \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

LOCATION OF MEETING: \_\_\_\_\_

TYPE OF MEETING: \_\_\_\_\_

AVERAGE ATTENDANCE: \_\_\_\_\_ NEWCOMERS: \_\_\_\_\_

DONATION TO AREA: \$ \_\_\_\_\_ LITERATURE: \$ \_\_\_\_\_

BUSINESS MEETING HELD: \_\_\_\_\_

GROUP POSITIONS OPEN: \_\_\_\_\_

PROBLEMS OR SITUATIONS: \_\_\_\_\_

G.S.R: \_\_\_\_\_