

GOASCNA Financial Inventory/Board Meeting Agenda July/August 2020

Meeting started at 2:00 pm on Zoom [due to Covid-19]

Opened with a moment of silence followed by the serenity prayer.

Tamara B. Read the 12 Traditions

Attendance:

Dennisse R. (Chairperson/President)

Maegen P. (Vice Chairperson/Vice President)

Casey F. (Literature Distributor)

Bryan C. (RCM 2)

Tamara B. (Secretary)

Demetrius G. (Parliamentarian II)

Eric T. (Alternate Literature Distributor)

Danny R. (Outgoing Chairperson/President)

Millie B. (Activities Chairperson)

Eric R. (Webpage Chairperson)

Mike P. (Outgoing Treasurer)

Matty W. (RCM 1)

- Financial

- Bank account - Chair will call to see if it is possible to set an appointment to change the names on the account. Maegen P. needs to be added.
- The Incoming Chair and Incoming Vice Chair and Outgoing Treasurer will have a meeting to discuss Treasurer Duties that need to be addressed since there is no elected treasurer at this time.
 - Outgoing chair Danny R. stated it is possible for him to remove himself from the account.
- -Mike P. to give account number to Activities Chair for future deposits.
 - Change the Names on the account
 - Cards Destroyed (will revisit in November 2020 due to lack of treasurer)
- Treasurer Supplies were provided to the Vice Chair.
- 501c3 Status discussed Chair and Vice Chair will familiarize themselves with the documentation provided.
 - Orientation (Tax Exempt Certificate)
- Confirmed all documentation was given to the Tax Preparer
- Confirmed Sunbiz report was completed

- PO Box

- Outgoing Treasurer - Mike P. will take the Incoming Vice Chair - Maegen P. to the post Office to change the name on the Account. The outgoing treasurer's name is still on the account from when he was holding the position of Area Chair.
- Keys to PO Box - One key is with the Treasurer's supplies and the other is with the outgoing ASC Chair supplies that will be provided to the Incoming Chair.

- Public Storage Unit -
 - Outgoing Chair will find out who is the contact on file for our storage unit. The Activities Chair believes there is one key for the unit. She is in possession of the key at this time. The Activities chair will be conducting a thorough inventory of the unit and providing us with a report later in the week. She will ask for a second key to the unit.

- Webpage
 - Webpage chair will receive a contact list of all the ASC positions in order to update Emails for the website with new addresses of the incoming positions.

- ASC
 - A contact List will be created by the Chair and Vice Chair.
 - Englewood Center - Is still closed still [due to Covid-19]. Outgoing Chair to provide Chair with the current contact for the facility. Also the contract for the facility is in the Chair's Supplies.
 - Zoom Account - to be transferred to the current ASC Chair
 - Secretary Documents and Archive exchange will be organized between the outgoing Secretary and the Vice Chair.
 - Current Ad-hocs were discussed. [Purchasing/renting a building] also discussed the possible use of Zoom Account for the meetings. To be discussed at ASC in August.
 - Procedural Guidelines
 - Printed Copies & Covid-19 - will be discussed at ASC to find out how the groups want the PG distributed since we are not meeting in person.
 - Goals for 2020-2021
 - Unity - we are feeling disconnected as a result of Covid-19 - how can we connect with one another? How can we continue to practice Unity and make Area an attractive place to visit and be of service?
 - A spiritual Inventory ad-hoc was created with Mike P. as the chair as a result of discussion about how to make ASC attractive for our members.
 - Convention for our Area? - Activities

- PR/Phone Line
 - Assets were sent to the chair via email.
 - OneBox Password will be obtained by PR/Phoneline Chair at another time since the PR/Phone Line team could not join the Inventory Meeting.

- Open Floor

Meeting ended at 3:25pm and Danny R. led the closing with a moment of silence followed by the Serenity Prayer.