



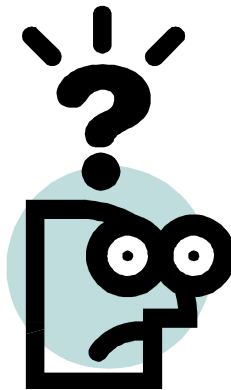
Minutes for Area Service Committee Meeting held on

October 11, 2009

WHAT CAN I DO?

Announce the
open positions
in your
homegroup

Support your
Activities
Subcommittee
Events



Attend the
Unidos
Convention Nov
6, 7, & 8

Ask your
Sponsor
what's *your*
niche...

Our next ASC will be held on November 8, 2009, beginning at 1:00 P.M.
Englewood Community Center
6125 La Costa Drive
Orlando, FL



GOASCNA Agenda November 2009

Literature Distribution (12:30-1:00)

Call to Order (1:00)

- Moment of silence followed by the Serenity Prayer
- Readings: GOASCNA Purpose, 12 Traditions and 12 Concepts
- Roll call
- Recognition of new Groups/GSRs

Reports

- Secretary's Report - motion to accept
- Treasurer's Report - motion to accept
- Subcommittee Reports
 - Web Page
 - Unidos
 - PR
 - H&I
 - Helpline
 - Activities

Sharing Session-Open Floor (2:30 - 3:00)

- Topics
 - Group Reports
 - Ad-Hoc Reports
 - Ad-hoc on Policy/Parliamentary Procedure (Ben L.)
 - Administrative:
 - RCM
 - Literature Distributor
 - Chair

Old Business

- Motions from **last** Area, i.e. tabled to groups, next ASC, etc.
- Elections (any open positions)

New Business

- New Motions for the next ASC (December 2009)

Announcements and Close

G.O.A.S.C.N.A. MINUTES

October 11, 2009

Location: Englewood Community Center
6125 LaCosta Dr., Orlando, FL

Opened Meeting: 1:00 pm; (Serenity prayer, Traditions, Concepts, Purpose)

Welcomed new GSR'S: Stephanie w/Eatonville Group (☺welcome!)
and/or New GSR Alternates: Yorell w/Miracle at Noon (☺welcome!)
Jeni w/New Beginnings (☺welcome!)
Robert w/Changing Through The Steps (☺welcome!)
Mike w/Just For Today (☺welcome!)

There were NA Members at Large visiting the Orlando Area! Thank you for your support!!

Roll Call: **22** Groups Present, **22** Groups Voting

Secretary Report

Motion #0910001: To accept the September 2009 Minutes.

Maker and Second: ?? and ??

Vote Results: **CARRIED** UNANIMOUSLY

Treasurer Report**

Motion #0910002: To accept the September 2009 Treasurer's Report.

Maker and Second: ???

Vote Results: **CARRIED** UNANIMOUSLY

SUBCOMMITTEE REPORTS:

Activities
Helpline
Hospitals & Institutions
Public Relations
Unidos en Recuperación
Webpage
FRCNA Support Committee

AD-HOC REPORTS:

Ad-hoc on Policy

GROUP REPORTS:

Eatonville – Concerns w/Rental Lease & w/Meeting Location
Learning To Live – Opposes the Sale of Shirts w/flags on them
Kissimmee Connection – 7th Tradition Monies Being Held
Recovery At Work At Carver Shores – Unable to Purchase Lit @ ASC & Lack of Members w/ESH Concepts

ADMINISTRATIVE REPORTS:

RCM
Chair

OPEN FLOOR TOPICS:

GSR Orientation
Motions & Traditions
Lack of Subcommittee Participation
Mileage Reimbursement for RSC Room Nights

ELECTIONS:

Open positions were announced. No nominations

OLD BUSINESS:

Motion #0909003: To distribute all English and Spanish copies of “Self-Support: Principle & Practice” to the groups in attendance at the end of Oct. ASC.

Maker and Second: H&I and Learning To Live

Intent: To ensure GOASCNA does not have out-of-date literature in our inventory when the newly revised “Self-Support...” IP becomes available in 2010.

Vote Results: **TABLED TO GROUPS (TTG)** –Returned- **CARRIED** 19 Yes, 2 Opposed, 1 Abstention

NEW BUSINESS:

Motion #0910004: To start the training process of the recommendation of the Ad-Hoc on Hearing Impaired.

Maker and Second: Eastside Recovery and Still Working On It

Intent: To follow through with ASL Ad-Hoc.

Vote Results: **TABLED TO GROUPS (TTG)**

Motion #0910005: To re-write Section III. Business Procedures, A. Quorum as follows:

1. A quorum is more than half of the current voting ASC membership
2. A quorum must be established to deal with motions at ASC
3. Once quorum has been established, no subsequent roll call can cause quorum to be lost
4. A new group may be added to roll call by declaring its willingness to become a member of ASC
After 2 consecutive ASC attendances, a group will be added to quorum and receive voting privileges
5. A group missing its second consecutive ASC will be removed from roll call and will not be counted for quorum

Maker and Second: Ad-Hoc On Policy and Still Working On It

Intent: To clarify ASC membership and quorum.

Vote Results: **TABLED TO GROUPS (TTG)**

Motion #0910006: To accept attached activities New Years Eve Party budget/checklist.

Maker and Second: Activities Subcommittee and A Train To Somewhere

Intent: For Activities Subcommittee to gain the approval of the ASC to go ahead with planned activity according to the attached budget/checklist per policy.

Vote Results: **TABLED TO GROUPS (TTG)**

Motion #0910007: To accept/approve the proposed PR Guidelines for the Greater Orlando Area to be included in the GOASCNA Policy.

Maker and Second: PR Subcommittee and Still Working On It

Intent: To facilitate PR business specific to our Area.

Vote Results: **TABLED TO GROUPS (TTG)**

OPEN POSITIONS:

ASC Alt Secretary

ASC Alt Treasurer

ASC Alt Lit Distributor

Activities Vice Chair

H&I Vice Chair

PR Chair

PR Vice Chair

Webpage Vice Chair

FRCNA Support Committee Members (Entertainment-2, Hospitality-1, Marathon-2, Merchandise-2, Programming-1, Registration-2)

(Dennis J. – Programming, Ricky J. – Hospitality)

See contact sheet for details.

CLOSED MEETING

GOASCNA TREASURER'S REPORT

REPORT SUBMITTED TO AREA SECRETARY:
October 13, 2009

ASC MEETING DATE:
October 11, 2009

DEPOSITS

Date Received	Check #	Homegroup Name	Literature Order	Area Donation	Check Amount
10/11/09		A Train To Somewhere	\$ 18.50	\$ 76.99	\$ 95.49
10/11/09		Alive & Kickin	\$ 99.49	\$ 10.51	\$ 110.00
10/11/09		Believing in Miracles	\$ 90.93	\$ 83.93	\$ 174.86
10/11/09		Changing Through the Steps	\$ 40.74	\$ 22.78	\$ 63.52
10/11/09		Circle of Hope			\$ -
10/11/09		Coming out of the Swamp			\$ -
10/11/09		Eastside Recovery	\$ 90.65	\$ 74.41	\$ 165.06
10/11/09		Friday Night Live		\$ 527.00	\$ 527.00
10/11/09		Give It Up		\$ 28.08	\$ 28.08
10/11/09		How to Live		\$ 3.00	\$ 3.00
10/11/09		Just For Today			\$ -
10/11/09		Keep it in the Steps			\$ -
10/11/09		Kissimmee Connection	\$ 30.89	\$ 77.11	\$ 108.00
10/11/09		Learning To Live	\$ 103.72	\$ 10.36	\$ 114.08
10/11/09		Literature to Live by			\$ -
10/11/09		Living the Program			\$ -
10/11/09		Man To Man			\$ -
10/11/09		Man Up In Recovery			\$ -
10/11/09		Miracle at Noon			\$ -
10/11/09		Miracles of Faith		\$ 67.20	\$ 67.20
10/11/09		NA The Only Game in Town			\$ -
10/11/09		New Beginnings		\$ 155.12	\$ 155.12
10/11/09		R.A.W. in Carver Shores			\$ -
10/11/09		R.A.W. Ready and Willing			\$ -
10/11/09		Rainbow Recovery			\$ -
10/11/09		Recovery at Pleasant Hill			\$ -
10/11/09		Recovery for the Soul	\$ 46.86	\$ 2.43	\$ 49.29
10/11/09		Recovery in Pine Hills			\$ -
10/11/09		Recovery in the White House			\$ -
10/11/09		Recovery Matters		\$ 58.62	\$ 58.62
10/11/09		Solo Por Hoy	\$ 49.36	\$ 41.47	\$ 90.83
10/11/09		Soul Food @ Noon			\$ -
10/11/09		Steppin into Freedom			\$ -
10/11/09		Still Working on It		\$ 285.44	\$ 285.44
10/11/09		Sunday Skool	\$ 20.61	\$ 119.39	\$ 140.00
10/11/09		The Eatonville Group			\$ -
10/11/09		The NA Way		\$ 124.00	\$ 124.00
10/11/09		The Primary Purpose Group			\$ -
10/11/09		Un Nuevo Amanecer	\$ 28.58	\$ 7.06	\$ 35.64
10/11/09		United We Stand			\$ -
10/11/09		Wednesday Night in Washington Shores			\$ -
10/11/09		Women do Recover			\$ -
10/11/09		X-Hale			\$ -
10/11/09		Young and Free	\$ 99.63	\$ 50.00	\$ 149.63
TOTAL HOMEGROUP DEPOSITS:			\$719.96	\$1,824.90	\$2,544.86

Date	Check #	Name:	Literature Order	Area Donation	Check Amount
	JE	H & I	\$ 265.13		\$ 265.13
TOTAL OTHER DEPOSITS:			\$ 265.13	\$ -	\$ 265.13

TOTAL DEPOSITS (HOMEGROUPS AND OTHER):			\$ 985.09	\$ 1,824.90	\$ 2,809.99
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EXPENSES

Date	Check #	Payee	Committee	Expense Type	Check Amount
09/22/09	5008	FLORIDA REGIONAL SERVICE OFFICE	PR	LITERATURE	\$ 105.28
09/22/09	5008	FLORIDA REGIONAL SERVICE OFFICE	PR	SHIPPING	\$ 7.50
09/22/09	5009	THE PRESENTATION GROUP	ADMIN	COPIES - MEETING LISTS	\$ 153.36
09/25/09	5010	FLORIDA REGIONAL SERVICE OFFICE	LITERATURE	LITERATURE	\$ 916.69
09/25/09	5010	FLORIDA REGIONAL SERVICE OFFICE	LITERATURE	DISCOUNT	\$ (43.17)
09/25/09	5010	FLORIDA REGIONAL SERVICE OFFICE	LITERATURE	SHIPPING	\$ 8.79
09/29/09	5011	SHARON CULLER	PR	IP'S FOR SCHOOLS	\$ 463.83
09/30/09	5012	FLORIDA REGIONAL SERVICE OFFICE	ADMIN	COPIES - MINUTES	\$ 70.95
10/08/09	5013	AT&T	PR	AT&T	\$ 84.00
10/13/09	5014	FLORIDA REGIONAL SERVICE OFFICE	LITERATURE	LITERATURE	\$ 77.84
10/13/09	5014	FLORIDA REGIONAL SERVICE OFFICE	LITERATURE	SHIPPING	\$ 7.50
10/11/09	1565	DANNY INGRAM (METRO PCS)	HELPLINE	METRO PCS	\$ 220.00
10/11/09	1566	FIRST CHRISTIAN CHURCH	H & I	RENT	\$ 20.00
10/11/09	1567	DENNIS JOSEPH	ADMIN	FRC REP - MILAGE	\$ 42.66
10/11/09	1568	ELIZABETH BAY	ADMIN	RCM ROOMS	\$ 332.64
10/11/09	1569	FRANK NASSERI	ADMIN	COPIES - FLYERS	\$ 11.08
10/11/09	1570	ST MATHEWS EPISCOPAL CHURK	ACTIVITIES	HALLOWEEN - RENT	\$ 50.00
10/11/09	1571	RICKY JACKSON	ACTIVITIES	RENT	\$ 25.00
10/11/09	1571	RICKY JACKSON	ACTIVITIES	HALLOWEEN - ENTERTAIN	\$ 300.00
10/11/09	1571	RICKY JACKSON	ACTIVITIES	HALLOWEEN - SUPPLIES	\$ 225.00
10/11/09	1571	RICKY JACKSON	ACTIVITIES	HALLOWEEN - PRINTING	\$ 18.63
10/11/09	1571	RICKY JACKSON	ACTIVITIES	PRINTING	\$ 23.01
10/11/09	1572	DENNISSE RIOS	ADMIN	COPIES	\$ 11.50
10/16/09	5015	PUBLIC STORAGE	ADMIN	PUBLIC STORAGE	\$ 38.00
	JE		H & I	LITERATURE	\$ 265.13
TOTAL EXPENSES					\$ 3,435.22

RECAP OF GOASCNA FINANCIAL ACTIVITIES

Total Current Month's Deposits (All Literature & Area Donations)	\$ 2,809.99
Less Total Current Month's Expenses	\$ (3,435.22)
Balance of Current Month's Activities	\$ (625.23)
Add Book Balance Before ASC	\$ 3,828.27
Total Book Balance After ASC	\$ 3,203.04
Less Operating Prudent Reserve	\$ 3,941.00
Monies Above / (Below) Prudent Reserve	\$ \$ (737.96)
Less Approximate Literature Order for Next Month	\$ (985.09)
Less Monetary Motions Approved at Prior ASC'S (Reserve until paid)	\$ 0.00
Total Reserved Monies	\$ (985.09)
Remaining Monies Above / (Below) Prudent Reserve and Reserved Monies	\$ (1,723.05)
FRSC Donation (75% of Monies Above Prudent Reserve)	75% \$ 0.00
NAWS Donation (25% of Monies Above Prudent Reserve)	25% \$ 0.00
	<u>0.00</u>

TREASURER'S COMMENTS

Hello GOASCNA,

First I would like to thank the ASC for allowing me to serve. Secondly, I want to thank Nikki, I am grateful for her work, guidance and support.

In Oct we took in \$1,825 in donations and \$720 for literature and spent \$2,202 in expences and \$968 for literature.

We are currently \$738 below our prudent reserve of \$3,941, additionally \$985 is being held for our Lit order.

To all new GSR's, WELCOME!! Please remember to fill out a GROUP REPORT form with your check. You may use one check for both your donation and literature order. Remember to put your group name on the check. If you need any help please ask.

Bruce



ACTIVITIES SUBCOMMITTEE REPORT

Meeting: 9/25/2009 @7pm
Location: Downtown Library

Opened with serenity prayer
Reading of the Twelve Traditions and Twelve Concepts of Narcotics Anonymous

Members Present: 8

GENERAL REPORT:

Area report

Results of drawing

Recovery of the Soul- Female

Eastside Recovery – Female

Circle of Hope – Male

Kissimmee Connection – Male

Alternates

Raw- Female

United We Stand – Male

Discussed and decided on food and prizes for Halloween dance

Discussed and decided on donation amount for food ticket, types of food to be served and schedule for Speaker Jam

Discussed more on location, theme and budget/checklist for New Years Eve Dance
Decided to submit a checklist for this event

Specific Concerns or Needs:

Still looking for a location to hold the New Years Eve Dance

Need for a Vice Chair for Activities

Upcoming Events:

Halloween Dance to be held 10/31 @ Eastside Recovery Meeting starts at 7pm

2nd Annual Speaker Jam – Nov 22nd at Horse World - Poinciana, FL

Theme – Living the program

Event Schedule - 10am-4pm

11am-11: 45am – Speaker

11:45am-12: 30pm Lunch

12:30pm – 1:15pm – Speaker

1:30pm - 2:15pm – Speaker

2:30pm – 3:15pm - Speaker

New Years Eve Dance Dec 31st

Next Activities Meeting will be Oct 27th 2009

More Love and Less Fear
Ricky J. Activities Chair

GOASCNA Activities Subcommittee
Event Budget and Final Accounting Report

Event: News Years Eve Dance
 Scheduled Date: Dec. 31st 2009
 Scheduled Time: 9pm-2am
 Location of Event: TBA

Expenses:	Budgeted	Notes:	Actual
Facility Rental	\$ 100.00		\$ -
Food	\$ 100.00		\$ -
Drinks & Ice	\$ 50.00		\$ -
Utensils/Paper Products/Cups	\$		\$
Printing Costs (flyers, tickets, etc.)	\$ 30.00		\$
DJ / Entertainment	\$ 300.00		\$
Decorations	\$ 200.00		\$
coffee	\$ 20.00		\$
	\$		\$
	\$		\$
Total Expenses:	\$ 800.00		\$ -

Revenue:	#	\$ each	Projected
Tickets	75	\$10.00	\$ 750.00
Food			\$ -
Drinks	50	\$ 1.00	\$ 50.00
7th Tradition			\$
Drawing Of Chance			\$ -
Auction			\$ -
Misc -			\$ -
Misc -			\$ -
Misc -			\$ -

#	\$ Each	Actual
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -

Total Revenue: \$ 800.00

\$ -

Total Profit (Loss) Projected: \$ -

Actual: \$ -

Notes Section:



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Helpline SUBCOMMITTEE

REPORT

Meeting: 9-18-09 @ 7:00 pm ET
Location: Friday Night Live

Members Present: 7

- Opened with serenity prayer
- Reading of the Twelve Traditions and Twelve Concepts of Narcotics Anonymous

MINUTES:

- The subcommittee planned to meet October 3rd to update cell phone carrier books. Meeting was canceled by Danny to gain more time to compile appropriate supplies.
- The possibility of the Area Treasurer paying the phone bill directly was raised last ASC and the subcommittee is in full support.
- The Vice Chair reminded the subcommittee that calls occasionally come in requesting H&I meetings at a facility; the carriers need to let the Chair/Vice Chair know immediately.
- A member suggested the overnight shift be split into two shifts.
- A member suggested we look into competitor prices for phone line service.
- A new cell phone carrier was oriented and currently carries the overnight shift.

Next Meeting:
Friday October 16, 2009 @ 7pm before
Friday Night Live

I love Helpline,

Danny, Chair



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H&I SUBCOMMITTEE

GOASCNA Subcommittee Report ***9/15/09***

Meeting: _Tuesday 7:00 pm
Location: 1st Christian Church of Orlando

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Traditions were read.
The H&I Purpose was read
The Clarity Statement was read

Members Present: 25 attended...15 voting

GENERAL REPORT:

We have 72 meetings a month being carried into 18 facilities. We had 7 new attendees this month. We held orientation at 6:00 pm before the subcommittee meeting and we had 3 attendees. We had three panel leaders voted in at subcommittee.

ELECTIONS:

SPECIFIC CONCERNS OR NEEDS:

We have 10 Contact Facilities waiting for someone to carry the message to. We are always in need for people to come and share their experience, strength and hope with those who cannot get out to meetings. Please take it back to your home groups. We need lists turned in for anyone interested in the pen pal program.

UPCOMING EVENTS:

Next H&I Subcommittee meeting will be Oct 20th at 7:00 pm

In loving service, Lisa F. Chair



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Public Relations (PR) SUBCOMMITTEE

GOASCNA Subcommittee Report

Meeting: 9/12/09 @ 12:00 PM

Location: Orlando Public Library Downtown Orlando, FL

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.

Members Present: 10

GENERAL REPORT:

- THANK YOU, thank you, thank you to all who showed up and participated in the first PR school mail out for 2009. What a GREAT job everyone did stuffing envelopes and putting the packages together including printing address labels and verifying the lists (very professional). Next mail out to take place in Jan-Feb 2010.
- PR Pull-tab group orientation training was facilitated by Carol B., thank you. If a group would like to the PR Subcommittee to attend their business meeting and hold an orientation, contact any PR Subcommittee member or the GOASCNA website.
- Bus placards what happened to them? This will be a task for the subcommittee to look into for October.
- In process: contact Brighthouse in reference to PSA timeslots; obtain script from World; continue to work on free local publications, ads under community services.
- Follow-up the mail out in October utilizing the lists from Orange, Seminole and Osceola County Schools. Verify the contact persons, receipt of the information packet, would the school like a presentation, start preparation for the next mail out 2010.
- **IMPORTANT**: we need experienced PR members to get involved and assist with school presentations.

ELECTIONS: None

SPECIFIC CONCERNS OR NEEDS: **We need an experienced PR Chair, Vice-Chair, and help with the summer mail out**

UPCOMING EVENTS: PR subcommittee meeting 10/24/09 from 2:00-4:00 PM Orlando Public Library in the Palm Room, all are welcome to attend and get involved.

In loving service,
Stephanie W.
GOASCNA Chair

Steve C.
GOASCNA Vice Chair



® **UNIDOS EN RECUPERACIÓN SUBCOMMITTEE**

GOASCNA Subcommittee Report

(Date) October 11, 2009

Meeting: October 3rd, 2009 AT 6:00PM **(Date & Time)**

Location: 100 W Columbia St, Orlando, Fl

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Concepts were read.

Members Present: 8 (voting members 5 plus Chair brake tie)

GENERAL REPORT:

In general, we want to thanks to all the Florida Areas and Regions members for the support to the last activity which was International Night, which was a successful event. At this moment, we have 42 Registrations and 10 Hotel Reservations. According to the Finances the beginning Balance was \$9,101.00

Total Expenses as of 10-9-09.....	<u>5,666.23</u>	(Incl. \$1,000.00 GOASCNA donation)
Sub Total.....	3,435.00	
Plus Total Revenues@10-9-09	<u>5,193.77</u>	
Balance as of 10-9-09	<u>\$ 8,628.77</u>	

Also we want to mention that we, UER V, submit a request to World Service Office to do 4 workshops (2 in Spanish and 2 in English), and they approved our request to do the History of NA and The Robert’s Rules vs. Consensus Making Decision during the Convention. So we would like to request from the GSR’s to mentions at their groups that WSO is coming from California to support our Convention with these workshops. Always keep in mind that is your (Orlando, Fl) Convention too.

ELECTIONS: none

SPECIFIC CONCERNS OR NEEDS:

We are less than a month for the Convention but we still have some opening positions. The open positions are Secretary, Alternate Treasurer, Programming and Convention Information. So if you have interest in participating in one of them, please go to our next meeting in October 17th at **6pm**. We’ll need your support during the Convention too.

UPCOMING EVENTS:

October 17th at 6pm and November 1st at 2:30 pm Unido’s Convention meeting at 100 W Columbia St.

November 6-8 - UER V Convention at Ramada Plaza Hotel & Inn, 192 Ave. in Kissimmee, Florida.

**In loving Services,
Lizie P,
Unidos en Recuperación V Chair**



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WEB PAGE SUBCOMMITTEE MEETING MINUTES

Date & Time: 09/14/2009@ 7pm

Location: 1300 Village Way, Orlando, FL

Members Present: 3

Andy B, Mary Ann C, Jeff G

Opening

- Web Page Chair was unable to attend, meeting was chaired by WebPage Secretary
- Meeting opened with Serenity Prayer
- 12 Traditions were read
- 12 Concepts were read
- Minutes of previous meeting were unanimously accepted

Old Business

The “Donate Button” on orlandona.org

Status: The recommendation for the Donate Button was accepted.

Andy will take the first steps in attempting to get this project moving forward and will follow up next month.

Non-Affiliated Web Site with NA Content:

There is a web site (not affiliated with NA) providing inaccurate NA Meeting information called drugstrategies.org

Last Action: ASC Vice Chair has written NAWS for support.

From here, we've done all we can do by simply requesting the site links to our site and hope that they comply.

Member involvement:

In July we had some discussion about how to share the work load.

Update: There are not different permission levels available, so it's all or none access.

Update: Correction, there are different permission levels

Web Page Vice Chair Qualifications / Work Instruction Creation Sessions:

In 8/9/09 ASC Meeting it was brought up that the WebPage Vice Chair qualifications were too technical, leaving few people qualified to fill the position.

In discussion at the Webpage SC Meeting we considered how to address the matter.

The following approach is a feasible path:

1. Draft work instructions on how to perform core duties of WebPage (i.e.-update meeting list, update flyers, post ASC Meeting minutes, etc).
2. With the work instructions developed the WebPage SC can then better determine the most appropriate level of qualifications needed for the Vice Chair position

Update: Work Instructions Creation Sessions still need scheduled.

Andy will see if Jack is available.

Mary Ann & Terry are available on Tuesdays.

Jeff is out next two weeks, but is open on Tuesdays as well.

New Business

Change Meeting Time?

Web Page Chair would like to change meeting night to a time other than the Monday immediately following Area meeting. This would allow for focus on making changes to the site in a timely manner.

Likely date would be Tuesday after Area meeting, 7pm, same location.

Will get Terry's vote via email, three members (Jeff, Mary Ann & Andy) all are OK this date.

Binder with Meeting Info

From Andy B, perhaps we can create a binder with readings, meeting format, etc. that could be used to run the meeting.

Closing Prayer

- Closed with Serenity Prayer (7:46pm)

Upcoming Events

Potential meeting to begin drafting WebPage work instructions

WebPage SC Meeting on 10/12/2009 at 7pm at 1300 Village Way, Orlando, FL, 32807

GENERAL REPORT

We currently have 26 flyers on the website, 12 events and 14 announcements.

We have 245 members of the GoNewsLetter mailing list. (+14 from last month)

ELECTIONS

We are looking for a vice chair.

SPECIFIC CONCERNS OR NEEDS

Flyers can be posted to the website prior to ASC. Please go to the website and click on the "Send Flyer for Review" link. JPG or GIF is the preferred format.

Meeting list changes to the website can be made prior to ASC. Please go the website "contact" form and send the change information to the Web Site Subcommittee.

Feel free to email any questions, problems or suggestions with the website to webmaster@orlandona.org or go to the website and use the contact form.

In loving service,

Andy Bernbaum

Recommendation from GOASCNA Ad Hoc Committee for the Hearing Impaired

The following recommendation from the Hearing Impaired Ad Hoc Committee (AHC) considers input from both area NA members (via questionnaire results) and the AHC itself.

Established Need:

Per questionnaire responses, area NA members know of hearing impaired addicts therefore a need has been established.

Meeting Location & Time Recommendation:

East Side Recovery
5873 North Dean Road
Orlando, FL 32871
Open, Speaker Meeting, Main Room
8pm, 4th Thursday of month

American Sign Language (ASL) Interpreter Recommendations:

Option 1 – Use of American Sign Language (ASL) Agencies

Based on cost, Earth Languages would be logical ASL Agency choice if Option 1 was selected.

Agencies:	Rates:	Per Meeting Cost of Recommendation:
Interpretek	\$100/hr, 2 hour minimum	\$200
Earth Languages	\$90/hr, 1 hour minimum plus gas charge	\$90 + Gas
Center for Independent Living	\$100/hr between hours of 9am to Noon \$65/hr between hours of 2pm-9pm 2 hour minimum	\$130

Option 2 – ASL Talent Development

Willingness was expressed by NA members (and one Non-NA Member) to learn ASL. A beginner class is \$80 and additional classes are available for \$100 per class. The learning curve of student would determine total cost of talent development.

Pros: one time cost of development versus recurring cost of agency

Cons: risk of student inability to learn, risk of commitment not being fulfilled

A contract to ensure a commitment to interpret at meetings would need to be created.

Outreach Strategy Recommendation:

Public Relations Sub Committee reach out to hearing impaired community. During the outreach there may be opportunity to find ASL qualified volunteers or intern available at lower cost.

Web Page & Helpline direct attention to ASL meeting.



AD HOC ON POLICY SUBCOMMITTEE

GOASCNA Subcommittee Report

Report Date: October 11, 2009

Meeting Date & Time: 10/7/09 @ 7:20pm

Location: 1st United Methodist Church in Downtown Orlando

The meeting was opened with a moment of silence followed by the Serenity Prayer. The 12 Traditions were not read by consensus of those present due to late start.

Number of Members present: 6

GENERAL REPORT:

Purpose: Steve asked for the purpose of this ad-hoc to be re-iterated. Ben responded that the ASC Chair stated that its purpose is to review the current guidelines, updated 5/3/09, to uncover inconsistencies and duplication

Logistics: Brenda asked that the meeting logistics be decided. The members agreed to meet bi-weekly on Wednesdays from 7-8 p.m. The meetings will be held in the Pier Room of the 1st United Methodist Church, 401 S. Magnolia St, Orlando, until further notice.

Started reviewing the policy beginning with a reoccurring point of contention at ASC, quorum. This was discussed, a consensus reached and we have a motion to submit. (See attached)

ELECTIONS:

None

SPECIFIC NEEDS OR CONCERNS:

Continued support and participation.

UPCOMING EVENTS:

Next meeting will be on Wednesday October 21st, 2009 at 7:00pm in the Pier Room of the 1st United Methodist Church, 401 S. Magnolia St, Orlando

In Loving Service,
Ben L
Ad Hoc on Policy Chair



®

GREATER ORLANDO AREA RCM REPORT

October 11, 2009

Next RSC: November 13-15, 2009

Hilton Garden Inn at PGA Village/Port St. Lucie
8540 Commerce Centre Dr
Port St. Lucie, FL 34986
1-772-871-6850
Room rate is:
\$96 for 2 queens or 1 king
Group code is NAR

Admin Committee Reports:

Regional Treasurer reports that FRSC is **\$2,968.06** above prudent reserve going into the September FRSC weekend..

Area Reports

- Most Areas are operating without major problems. Many areas are having some financial difficulties but still are managing to operate Help lines, H&I Committees, Web pages and PR committees. Recovery Coast is investigating an Area split between Pasco and Hernando Counties mostly for geographical reasons. The Tampa Fun Coast has formed an ad-hoc committee to investigate the feasibility of forming a new Region within the state of Florida. At this time they are only gathering information and are welcoming any input members of the fellowship may have. A member of the ad-hoc committee attended RSC and read a letter to the floor. For more information on this and other Area developments please consult the complete RSC minutes. There are also many activities throughout the Region. This information and more is available on the Florida Regional Web page at www.naflorida.org

• RD Report

Future RSC Weekends:

- November 2009 – Treasure Coast Area – PGA Hilton Garden Inn, Pt. St. Lucie
- January 2010 – Heartland Area – Hilton Garden Inn, Lakeland
- March 2010 – GSR Assembly, Doubletree Twin Towers, Orlando
- May 2010 - FRCNA Fundraiser, Hyatt Regency, Jacksonville

There is a proposal that has been introduced to the RSC floor to centralize the location of the RSC Conferences for a period of time in the interest of financial prudence in these difficult economic times. At the present time it will be round tabled in the FD meeting on Saturday morning at the next RSC. This proposal and change may also allow more members to attend more regularly and allow Areas to possibly find new ways to assist more members' attendance without hotel room expenses.

The Conference Agenda Report (CAR) is due to be released at the end of November 2009. There are five (5) Multi-area CAR Workshops planned. There is one schedule d for Orlando on January 23, 2010.

An Announcement will be made for each of these workshops on the Florida Business Google Groups and via e-mail. Please pass this information onto all of your GSRs and members via whatever communication tools you can utilize.

SCHEDULE FOR ALL FRSC WEEKENDS*

Friday

10pm – 11pm (suggested) - Recovery Meeting

Saturday

7am – 8am – Recovery Meeting (suggested) (Just For Today)

8:30am – 9:45am – Area Support Group Meeting

10am – 12:30pm – Fellowship Development Group – Projects Discussion/Prioritization Meeting

10am – 2pm – FRCNA & FRSO Board Meetings

12:30pm – 2pm – Lunch on own - ADMIN MEETING

2pm – 4:30pm – Fellowship Development Group – Workgroup Meeting

2pm – 4:30pm – HRP Meeting

4:30pm – 5:30pm – Policy & Procedures Support Group Meeting

5:30pm-8:30pm – Dinner on own

8:30pm – 9:30pm – Recovery Meeting (Speaker)

9:30pm – 12am – Activity/Event TBD

Sunday

9am – ? – Florida Regional Service Conference

**This schedule occurs in January, May, July, September and November. March in odd years is reserved for the Florida Service Symposium (Thursday, Friday and Saturday). March in even years is reserved for the GSR Assembly (Friday & Saturday)*

WSC - Greetings from NA World Services,

We welcome you to the 2009 Membership Survey! For those who receive the NA Way you will find the survey in that magazine; for those who will be attending WCNA33, there will be an opportunity to complete the survey onsite; and for those who have access to a computer, please join us and complete online. With the 2007 survey, we had over 13,000 members respond; with more than five months to complete the survey in 2009, we hope 25,000 members will participate. This is an anonymous survey. We are asking that you help us actively encourage members in areas and regions to participate. You can do this by emailing this link, <http://questionnaire.disc.na.org/> to the online version or by distributing paper copies of the survey yourselves, http://www.na.org/admin/include/spaw2/uploads/pdf/Fellowship_Survey_2009.pdf, collecting the responses, and either mailing them to us, faxing them to us or ideally by inputting the information. If you choose to input yourself, please contact stephan@na.org for instructions. The deadline for survey completion is 31 December 2009

If you would like to participate in the input and review process for the Living Clean Project:

• Living Clean Outline, Chapters One and Two Review & Input:

http://www.na.org/?ID=Living_Clean_Project

Fellowship Development Report:

AREA SUPPORT GROUP

Opened meeting with the Serenity Prayer, reading of the Traditions, Concepts, Purpose of Area Support Group, and an Attendance Sheet was completed, and there were approximately 50+ members in attendance. It was announced at this time that the prioritization meeting this RSC would actually be an Inventory of the past year's performance of the New Service Structure.

Areas may want to start looking at and thinking out of the box when it comes to financing travel to RSC and what members will or will not be financed. Workgroup reimbursement, hotel expense for RCM's, etc... There is a workgroup called Group, Area and Regional Finances. This would be a good forum for the thought process. For full report of this meeting please see FD Report with RSC Minutes

PROJECT DISCUSSIONS/PRIORITIZATION MEETING

First Annual Inventory of Regional Service Structure took place including round table discussions by members with an HR perspective and Fellowship Development perspective. Since inventory was an exhaustive process the full report and results are in the Fellowship development report available at www.naflorida.org.

Current Work Groups in Progress

Guide TO Regional Services, Liability Insurance, Area Service 101, Young peoples Outreach, IRS Tax Exempt ; Group, Area, and Regional Finances ; Area Fellowship Development ; Literature Distribution in Hospital Emergency Rooms; Latino/Hispanic Outreach (reinstated but needs members);Statewide/Florida Regional Helpline Phone #;Traveling prison Presentations; Presentation to Begin Meetings inside walls for and by convicts/inmates; Area Convention Alternatives

Completed Workgroup Projects at this time are:

Leadership Training – CD Available. Contact Dave T or Mark B if you would like to have one.

H&I pen pals – New Guidelines developed and enacted and being utilized!

PR Events – New PR Booth, List of events to attend, Coordinator position open at t his time.

Symposium – Tremendous success, 500 person turnout and will be formed again for Symposium 2011

Helpline Directory- This was posted in the January minutes and will be available on line

Prison Outreach – A standardized letter has been drafted for use by all. Please contact H&I Coordinator (Louis)

Young people's Outreach – Presentation being reviewed, report to follow in September

Regional Board Reports:

FRC –

FRCNA 28. Full financial report will be given at November RSC. A new FRC President and officers have been elected for the current year. By Laws and Articles of Incorporation is presently being review by the RSO/FRC Attorney and are also posted in the FRSC September minutes for viewing by all members. FRCNA 29 will be held in Jacksonville – Hyatt Regency 225 Coastline Drive East, Jacksonville FL 32202 Still need support group members. Contracts are being finalized for FRCNA 30 and information will be released in the near future. Let's welcome our new Board and give them plenty of support. Pre Register! Pre Register! Pre Register!

Please register now...

RSO – Although the Regional Service Office continues to struggle financially they are continuing to seek new ways to reach a break even point. They continue to ask for support from all of the Groups and Areas in this endeavor. Condolences to the Special Worker who suffered a death in her family recently.

Proposal Forwarded to Areas - NONE

Proposal for Discussion at FD – Centralized FRSC Conference Weekend.

RCM Tasks:

The date for Conference Agenda Workshop (CAR) in the Greater Orlando Area will be January 23, 2010

Location TBA

Continue to Bring Fellowship Development Pool forms –

**“COMPLETE FRSC MINUTES CAN BE VIEWED AND DOWNLOADED ON-LINE”
@:WWW.NAFLORIDA.ORG**

Thanks for allowing us to serve:

Frank N. and Liz B.
Orlando RCM Team



LITERATURE SUBCOMMITTEE

GOASCNA Subcommittee Report
(Date) _____

Meeting: **10-11-09** (Date & Time)
Location: _____

Opened the meeting with a moment of silence followed by the Serenity Prayer.
The 12 Traditions were read.

Members Present: _____ (Number of members present)

GENERAL REPORT: Inventory \$542.83 plus 4 starter kits add 3 asl cds lit order was \$818.42. I removed the staples from the Non H & I Behind the Walls and Lil White Booklets to made the H & I compatible and distributed them to H & I instead of ordering special as they seemed to be the only ones ordering them. This helped expedite reducing our inventory. There are 102 For the Parents of Young People in stock and there was a request for this IP from one of the schools, might make a motion to distribute them to requesting school.

ELECTIONS: none

SPECIFIC CONCERNS OR NEEDS: still looking for an alternate

UPCOMING EVENTS: _____

In loving service,

Bill S.
Chair



GOASCNA Chair Report October 2009

ADMINISTRATIVE COMMITTEE

Chairperson: Stephanie W
Vice-Chairperson: Steve C.
Secretary: Dennisse R.
Alt Secretary: *OPEN*
Treasurer: Bruce P.

Alt Treasurer: *OPEN*
RCM Primary: Liz B.
RCM Secondary: Frank N.
Lit Distributor: Bill S.
Alt Lit Distributor: *OPEN*

GOASCNA:

Thanks again for a very productive ASC in September! We are going to recap the changes and solutions suggested at the Financial Inventory so that we can continue to move closer to achieving our goal, facilitate ASC business within 3 hours:

- Literature distribution prior to ASC between 12:30-1:00. If literature is not picked up promptly by 1:00 pm, the next time slot available for pick up is at the end of ASC.
- Cell phone interruptions and texting during the meeting, disrespectful and duplicates questions.
- *Business procedures:
 - Clearly define quorum as ASC membership to be established at the start of ASC.
 - Roll call at start of ASC and then again only if 2/3 required prior to Policy decisions/motions.
 - New business motions to be heard at the following ASC unless time sensitive and then at the discretion of the Chair.
 - Motions submitted at ASC are to be complete with an intent and solution.
 - New business motions to be heard at the following ASC unless time sensitive and then at the discretion of the Chair.
- All check requests for reimbursement are to be submitted via email to the Treasurer (copy the GOASCNA Chair & Vice Chair on the email) prior to ASC. The original receipt/invoice is to be presented at ASC at time of check distribution. No receipt/invoice, no check.
- Link online GSR report form for the GSRs to submit to Secretary and Treasurer prior to ASC.

We'd like to ask the GSRs who volunteer to facilitate the "New GSR" orientation held prior to ASC, rotate from month to month....the spirit of rotation. This will give everyone an opportunity to participate in the process.

The cost to print the meeting lists through the RSO was determined to be 2-3 times more expensive than the current external vendor we use today. Prudent use of NA funds, we will outsource the printing and mailing of the minutes only to the RSO. The printing of the meeting lists will remain status quo (the same).

All of our subcommittees need your help, please help your ASC get members involved!

Thank you for your patience, open-mindedness and willingness to continue your commitment to the Greater Orlando Area. We are an AWESOME Area and don't forget it!

In loving service,
Stephanie W.
GOASCNA Chair

Steve C.
GOASCNA Vice-Chair

Group Reports October-09

Meeting	Average Attending	Average number of Newcomers	Type of Meeting	Business Meeting	ASC Donation	Literature Order	Positions Open	Special concerns
A Train To Somewhere	39	3	WC,NS,OD,OT,OST	Thurs before ASC	\$ 76.99	\$ 18.50	None	None
Alive and Kicking	70	40	OD	N/A	\$ 10.51	\$ 99.49	None	None
Believing in Miracles	60-75	10-15	OD,NS,CD,WC,CS, Women Mgt 1st&3rd mon	1st Monday	\$ 83.93	\$ 90.93	None	None
Changing Through the Steps	15	5	Open,Book Study	Mon. Before ASC	\$ 22.78	\$ 40.74	None	None
Circle of Hope	NO	REPORT	Open	1st Mon. of month			NO REPORT	NO REPORT
Eastside Recovery	50	5	OD,NS,WC,	Sat. Before ASC	\$ 74.41	\$ 90.65	Alt GSR	None
Eatonville Group	50	3	Closed Discussion	Friday Before ASC	\$ -	\$ -	Alt GSR	No Money; can't pay \$200 for meeting space-rent went up from \$50 to \$200
Friday Night Live	50	30	OD,	1st Friday	\$ 527.00	\$ -	None	None
Give It Up	15	6	OD,CAN,TOP,WC,NS,DISC,IP	1st Friday	\$ 28.08	\$ -	None	None
H.O.W. to Live	8	4	Open, Topic, JFT or IP	Wed. Before ASC	\$ 3.00	\$ -	None	Need to pay rent for 2 locations during September affected ASC donation.
Just for Today	18	0	OD,TS,CNLI,CD	2nd Saturday	\$ -	\$ -	None	None
Keep It In the Steps	NO	REPORT	OD, Step				NO REPORT	NO REPORT
Kissimmee Connection	23	2	Tradition meeting	Sat. Before ASC	\$ 77.11	\$ 30.89	None	Treasurer has been holding on to 7th tradition for over 4 months
Learning to Live	45	4	OD, NS, WC,SPKR,Topic	Wed. prior to ASC	\$ 10.36	\$ 103.72	None	Group opposes the selling of t-shirts with flags
Literature to Live By	NO	REPORT	Open, Literature	1st Wednesday			NO REPORT	NO REPORT
Living The Program	NO	REPORT	Open	3rd Friday			NO REPORT	NO REPORT
Man To Man	20-25	5	Closed	Sat. Before ASC	\$ -	\$ -	Treasurer	None
Man Up in Recovery	34	3	Suggested Men Only	Sun. Before ASC	\$ -	\$ -	Secretary, Treasurer	None
Miracles at Noon	30	10	Open	Last Sat. of month	\$ -	\$ -	Alt GSR, Alt Secy, Alt Treas	None (Report received via orlandona.org)
Miracles of Faith	NO	REPORT	OD, Rotating Format	Sun. Before ASC	\$ 67.20		NO REPORT	(Check mailed to ASC)
NA The Only Game In Town	NO	REPORT	Open, Speaker	First Friday of month			NO REPORT	NO REPORT
New Beginnings	20-30	3-5	Open Discussion, Speaker, Steps	Sat. Before ASC	\$ 155.12	\$ -		Group is doing well
Rainbow Recovery	NO	REPORT	Rotating, Speaker, Steps, Topic, Open	2nd Wed. of month			NO REPORT	NO REPORT
R.A.W. in Carver Shores	35	7	Steps, Traditions, Concepts, Literature	1st Mon. of month	\$ -	\$ -	GSR, Alt GSR, Alt Secy	Grp united w/smaller groups&purchase from Region/may drop concepts mtg
R.A.W. Ready and Willing	10	1	Open	Sat. Before ASC	\$ -	\$ -	Alt GSR	None
Recovery at Pleasant Hill	12	3	Open, Speaker, Rotating Discussion	Thurs before ASC	\$ -	\$ -	Alt GSR, Alt Secy, Alt Treas	None
Recovery for the Soul	25-30	17	Open	Sat. Before ASC	\$ 2.43	\$ 46.86	None	None
Recovery in Pine Hills	NO	REPORT	OD	none			NO REPORT	NO REPORT
Recovery in the White House	10-50	2-6	OD,WC,NS,Clight	N/A	\$ -	\$ -	Alt	God has it under control
Recovery Matters	40	5	OD, Lit Study,NS,WC,Speaker last Tues.	Tues. Before ASC	\$ 58.62	\$ -	Alt GSR	None
Solo Por Hoy	18	10	Open	1st Tues of Month	\$ 41.47	\$ 49.36	Alt GSR	None
Still Working On It	60	5	OD, CD,CDLT,Men/Women	Friday Before ASC	\$ 285.44	\$ -	None	None
Sunday Skool			OD, NS, WC, CDLT	1st Sun. of month	\$ 119.39	\$ 20.61	Everything besides Alt GSR	We need support
The NA Way	20	13	OD	1st Mon. of month	\$ 124.00	\$ -	None	None
Un Nuevo Amanecer	15-25		Rotating format	1st Thurs. of month	\$ 7.06	\$ 28.58	GSR, Alt GSR	None
United We Stand	NO	REPORT	Step, Traditions, Literature	1st Tues of Month			NO REPORT	NO REPORT
Young and Free			Open Beg, Closed dis, JFT	1st Tues of Month	\$ 50.00	\$ 99.63	None	None
This color means the Group was ABSENT								
TOTAL (\$)					\$ 1,824.90	\$ 719.96		
GRAND TOTAL (\$)					\$ 2,544.86	\$		



®

GOASCNA

GROUP REPORT

DATE: _____.

GROUP_NAME: _____.

LOCATION OF MEETING: _____

_____.

TYPE OF MEETING: _____.

AVERAGE ATTENDANCE: _____ NEWCOMERS: _____.

DONATION TO AREA: \$ _____ LITERATURE: \$ _____.

BUSINESS MEETING HELD: _____

GROUP POSITIONS OPEN: _____

_____.

PROBLEMS OR SITUATIONS: _____

G.S.R. : _____

ALTERNATE G.S.R. : _____

**Greater Orlando Area of Narcotics Anonymous
Literature Quick-Order Form**

Item #	Description	Quantity	Price	Total
Hard Cover Books				
EN-1101	Basic Text English 6th ed		\$11.00	
EN-1140	It Works How and Why		\$7.81	
Soft Cover Books				
EN-1112	Just For Today		\$7.81	
EN-1400	NA Step Working Guide		\$7.30	
Pamphlets				
EN-3101	Who, What, How & Why		\$0.21	
EN-3105	Another Look		\$0.21	
EN-3106	Recovery, Relapse		\$0.21	
EN-3107	Am I an Addict?		\$0.21	
EN-3108	Just For Today		\$0.21	
EN-3109	Living the Program		\$0.21	
EN-3111	Sponsorship		\$0.21	
EN-3112	Triangle of Self-Obsession		\$0.21	
EN-3114	One Addict's Experience		\$0.21	
EN-3115	PI and the NA Member		\$0.21	
EN-3116	For the Newcomer		\$0.21	
EN-3119	Self-Acceptance		\$0.21	
EN-3120	H&I and the NA Member		\$0.21	
EN-3122	Welcome to NA		\$0.21	
EN-3123	Staying Clean on the Outside		\$0.21	
EN-3124	Hey! Whats the Basket For?		\$0.21	
EN-3126	Accessibility For Those w/additional needs		\$0.21	
EN-2201	An Introduction to NA Meetings		\$0.21	
EN-2202	Group Business Meetings		\$0.21	
EN-2203	Group Trusted Servants: Roles and Responsibilities		\$0.21	
EN-2204	Disruptive and Violent Behavior		\$0.21	
Booklets				
EN-1164	Twelve Concepts for NA Service		\$1.75	
EN-1200	Introductory Guide to NA		\$1.70	
EN-1500	White Booklet		\$0.63	
EN-1500H&I	White Booklet for H&I		\$0.63	
LG-1500	White Booklet, large print		\$0.63	
EN-1600	The Group Booklet		\$0.81	
EN-1601	Behind the Walls		\$0.81	
EN-1601H&I	Behind the Walls for H&I		\$0.81	
EN-1603	In Times of Illness		\$0.81	
EN-1604	NA – A Resource in your community		\$0.32	
EN-1604A	Information about NA		\$0.25	
EN-3102	The Group IP		\$0.26	
EN-3110	Working Step Four in NA		\$0.65	
EN-3113	By young Addicts For Young Addicts		\$0.26	
EN-3117	For Those in Treatment		\$0.26	
EN-3121	The Loner		\$0.26	
EN-3125	Self-Support: Principle & Practice		\$0.48	
EN-3127	For The Parents...Of Young People		\$0.26	
EN-2205	NA Groups and Medication		\$0.26	
EN-2206	Principles & Leadership in NA Service		\$0.26	
Total Column 1				

Item #	Description	Quantity	Price	Total
Keytags				
EN-4100	Welcome		\$0.45	
EN-4101	30 Days		\$0.45	
Keytags				
EN-4100	Welcome		\$0.45	
EN-4101	30 Days		\$0.45	
EN-4102	60 Days		\$0.45	
EN-4103	90 Days		\$0.45	
EN-4104	6 Months		\$0.45	
EN-4105	9 Months		\$0.45	
EN-4106	1 Year		\$0.45	
EN-4107	18 Months		\$0.45	
EN-4108	Multiple Years		\$0.45	
Bronze Medallions				
Year(s)				
EN-4301	1 Year		\$2.75	
EN-43	18mo		\$2.75	
EN-4302	2 years		\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
EN-43			\$2.75	
Total Column 2				

Total Column 1	
Total Column 2	
Totals from other pages	
Subtotal	

add 6.5% sales tax (subtotal X .065)

Grand Total	
--------------------	--

GROUP NAME

NAME OF PERSON PICKING UP ORDER

DATE

DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL	
BOOKS					
Basic Text 25th Anniversary Commemorative Edition (sold-out)	EN-1103		\$25.00		
Basic Text, English, large print - 5th Edition	LG-1101		\$15.00		
Basic Text, English, large print, lined - 5th Edition	LN-1101		\$9.89		
Basic Text, English, soft cover - 6th Edition	EN-1102		\$11.00		
Basic Text, hard cover pocket-sized version - 5th Edition	EN-1105		\$10.00		
Basic Text, soft cover pocket-sized version - 5th Edition	EN-1106		\$10.00		
Just For Today, soft cover - pocket-sized version	EN-1113		\$8.00		
Sponsorship Book, soft cover	EN-1130		\$7.00		
It Works, soft cover	EN-1143		\$7.38		
It Works, hardcover - pocket-sized version	EN-1144		\$8.00		
It Works, large print	LG-1140		\$11.00		
			Book subtotal ->		
SERVICE HANDBOOKS & GUIDES					
H&I Handbook (with Audio CD)	EN-2101		\$8.45		
Public Relations Handbook	EN-2102		\$8.50		
A Guide to World Service	EN-2104		\$3.74		
Literature Committee Handbook	EN-2105		\$2.46		
Handbook for NA Newsletters	EN-2106		\$1.81		
A Guide to Phoneline Service	EN-2107		\$3.10		
Treasurer's Handbook	EN-2109		\$1.81		
Group Treasurer's Workbook	EN-2110		\$1.81		
A Guide to Local Service	EN-2111		\$6.20		
Outreach Resource Information	EN-2113		\$2.35		
Additional Needs Resource Information	EN-2114		\$2.35		
Institutional Group Guide	EN-2115		\$3.70		
			HandBook subtotal ->		
ACCESSORIES					
Group Treasurer's Record Pad	EN-9001		\$0.65		
Literature Rack (Wire, 8 Pocket)	EN-9053		\$18.00		
Literature Rack (Wire, 16 Pocket)	EN-9054		\$25.00		
Literature Rack (Wire, 20 Pocket)	EN-9055		\$32.95		
NA Wallet Cards – 500 (Overdose/Jail)	EN-9060		\$6.20		
NA Wallet Cards – 500 (Recovery is Possible)	EN-9061		\$6.20		
NA Wallet Cards – 500 (3rd Step)	EN-9062		\$6.20		
NA Wallet Cards – 500 (Serenity Prayer)	EN-9063		\$6.20		
NA Wallet Cards – 100 (Mixed)	EN-9064		\$2.00		
NA Wallet Group Reading Cards - (Bundle of 15)	EN-9127		\$2.25		
6 Poster Set	EN-9070		\$8.60		
"My Gratitude Speaks" Poster	EN-9071		\$1.25		
Serenity Prayer Poster	EN-9072		\$1.25		
Twelve Steps Poster	EN-9073		\$2.85		
Twelve Traditions Poster	EN-9074		\$2.85		
Third Step Prayer Poster	EN-9075		\$1.25		
Just For Today Poster	EN-9076		\$1.25		
Twelve Concepts Poster	EN-9077		\$2.85		
3 Poster Color Set (Steps, Traditions, Concepts)	EN-9080		\$18.00		
Group Reading Cards	EN-9130		\$4.00		
NA Medallion Journal Black	EN-9401		\$15.00		
NA Medallion Journal Terra Cotta	EN-9402		\$15.00		
"Basic" Mug - dark blue	EN-9415		\$5.61		
The NA Way Mug	EN-9416		\$6.25		
			Accessories subtotal ->		
MEDALLIONS					
Fill in year needed example- Bronze (10 year) or => EN-4310 for example					
DESCRIPTION	YEARS	ITEM #	QUANTITY	PRICE	TOTAL
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	
			Medallions subtotal ->		
			PAGE 1 TOTAL		

SPANISH BOOKS AND BOOKLETS					
<i>DESCRIPTION</i>		<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Basic Text, soft cover - 5th Edition		CS-1102		\$5.61	
Just For Today, soft cover		CS-1112		\$7.81	
Sponsorship Book, soft cover		CS-1130		\$7.00	
It Works, hardcover		CS-1140		\$7.81	
Step Working Guide		CS-1400		\$7.30	
Introductory Guide to NA		CS-1200		\$1.70	
White Booklet		CS-1500		\$0.63	
The Group Booklet		CS-1600		\$0.81	
Behind the Walls		CS-1601		\$0.81	
In Times of Illness		CS-1603		\$0.81	
Working Step Four in NA		CS-3110		\$0.65	
NA – A Resource in Your Community		CS-1604		\$0.32	
Information About NA		CS-1604A		\$0.25	
Twelve Concepts for NA Service		CS-1164		\$1.75	
The Group IP		CS-3102		\$0.26	
For Those in Treatment		CS-3117		\$0.26	
The Loner		CS-3121		\$0.26	
Self Support: Principle and Practice		CS-3125		\$0.48	
A Guide To World Service		CS-2104		\$3.74	
A Guide To Local Service		CS-2111		\$6.20	
SPANISH PAMPHLETS			Books subtotal ->		
<i>IP DESCRIPTION</i>		<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Who, What, How & Why		CS-3101		\$0.21	
Another Look		CS-3105		\$0.21	
Recovery, Relapse		CS-3106		\$0.21	
Am I an Addict?		CS-3107		\$0.21	
Just For Today		CS-3108		\$0.21	
Living the Program		CS-3109		\$0.21	
Sponsorship		CS-3111		\$0.21	
Triangle of Self-Obsession		CS-3112		\$0.21	
Youth and Recovery		CS-3113		\$0.21	
One Addict's Experience		CS-3114		\$0.21	
PI and the NA Member		CS-3115		\$0.21	
For the Newcomer		CS-3116		\$0.21	
Self-Acceptance		CS-3119		\$0.21	
H&I and the NA Member		CS-3120		\$0.21	
Welcome to NA		CS-3122		\$0.21	
Staying Clean on the Outside		CS-3123		\$0.21	
Hey! What's the Basket For?		CS-3124		\$0.21	
SPANISH KEY TAGS			Pamphlets subtotal ->		
<i>DESCRIPTION</i>		<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Welcome – White		CS-4100		\$0.45	
30 Days – Orange		CS-4101		\$0.45	
60 Days – Green		CS-4102		\$0.45	
90 Days – Red		CS-4103		\$0.45	
6 Months – Blue		CS-4104		\$0.45	
9 Months – Yellow		CS-4105		\$0.45	
1 Year – Moonglow		CS-4106		\$0.45	
18 Months – Grey		CS-4107		\$0.45	
Multiple Years – Black		CS-4108		\$0.45	
SPANISH MEDALLIONS			Keytags subtotal ->		
<i>DESCRIPTION</i>	<i>YEARS</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Fill in year needed example- Bronze (10 year) or => EN-4310 for example					
Bronze		CS-43		\$2.75	
Bronze		CS-43		\$2.75	
SPANISH POSTERS & READING CARDS			Key Tags subtotal ->		
<i>DESCRIPTION</i>		<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
6 Poster Set		CS-9070		\$8.60	
"My Gratitude Speaks" Poster		CS-9071		\$1.25	
Serenity Prayer Poster		CS-9072		\$1.25	
Twelve Steps Poster		CS-9073		\$2.85	
Twelve Traditions Poster		CS-9074		\$2.85	
Third Step Prayer Poster		CS-9075		\$1.25	
Just For Today Poster		CS-9076		\$1.25	
Group Reading Cards		CS-9130		\$4.00	
			Posters subtotal ->		
			PAGE 2 TOTAL		

NOTE: THIS FORM IS INTENDED ONLY FOR USE IN THE GREATER ORLANDO AREA

NON DISCOUNTABLE ITEMS SHEET

BOOKS AND CD ROMS

DESCRIPTION	ITEM #	QUANTITY	PRICE *	TOTAL
CD ROM - Basic Text (not audio)	EN-8900		\$18.85	
CD ROM - It Works (not audio)	EN-8910		\$18.85	
CD ROM - Step Working Guide (not audio)	EN-8911		\$18.85	
CD ROM - Just For Today (not audio)	EN-8912		\$18.85	
Southern Exposure History Book - soft cover	HISTORY		\$15.00	
Miracles Happen	EN-1120		\$26.20	
Just For Today, Gift Edition	EN-1114		\$15.75	
It Works, Gift Edition	EN-1142		\$15.75	
Sponsorship Book, Gift Edition	EN-1131		\$19.00	
Starter Kit	EN-9020		\$5.80	
			Books/CD ROM subtotal ->	

SPECIALTY ITEMS

NA Golf Divot Tool			\$8.00	
NA Golf Hat Clip with Ball Marker			\$8.00	
Sticky Notes "Do The Next Right Thing..." (pads come in stacks of 25)			\$0.50	
Leather Flip Photo Album Black			\$12.00	
Leather Zippered CD Holder Variety of Brown or Black			\$12.00	
Leather Key Tag Medallion Holder - Brown or Black			\$8.00	
Leather JFT Bookcover Variety of Colors Velcro Closure			\$12.00	
Wooden Serenity Prayer Single Medallion Holder			\$10.00	
Wooden Just For Today 12 Medallion Holder			\$25.00	
Basic Text Blue NA T-Shirt (sizes Medium, Large and 2XL only)			\$12.00	
			Specialty Items subtotal ->	

VIDEO AND AUDIO TAPE LITERATURE

Just for Today Video tape (special order)	EN-8000		\$52.45	
Basic Text Plus audio tape – 6 tapes	EN-8800		\$13.65	
Basic Text audio tape – 3 tapes	EN-8801		\$9.89	
Spanish Basic Text audio tape – 4 tapes	CS-8801		\$9.89	
IP Tape One – IP's 1,5,6,7,8,9,11,12,13,14,16 & 19	EN-8802		\$2.40	
IP Tape Two – White Booklet & IP 24	EN-8803		\$2.40	
IP Tape Three – The Group Booklet & IP 22	EN-8804		\$2.40	
IP Tape Four-Staying Clean in Isolation, IP's 10&21	EN-8805		\$2.40	
IP Tape Five – Behind the Walls, IP's 20 & 23	EN-8806		\$2.40	
It Works Audio Tape	EN-8820		\$16.75	
Spanish - It Works Audio Tape	CS-8820		\$16.75	
Basic Text Audio CD Set (4)	EN-8811		\$9.89	
It Works Audio CD	EN-8821		\$16.75	
Step Working Guide - Audio CD's (6-cd set)	EN-8830		\$21.60	
NA Audio Archive Sampler on CD	EN-8950		\$15.00	

MEETING LISTS

Video/Tape subtotal ->

DESCRIPTION

	ITEM #	QUANTITY	PRICE*
South Atlantic Area Meeting List	SAAML		\$0.60

Meeting List subtotal ->

MEDALLIONS

DESCRIPTION	YEARS	ITEM #	QUANTITY	PRICE*
Fill in year needed example- Silver (10 year) or =>		EN-6310 for example		
Silver		EN-63		\$24.00
Silver		EN-63		\$24.00
Silver		EN-63		\$24.00
Silver		EN-63		\$24.00
Silver		EN-63		\$24.00
Fill in year needed example- Color (10 year) or =>		Blue 10 for example		
Blue	BLUE 1	B-		\$24.00
Blue		B-		\$24.00
Burgandy		BU-		\$24.00
Burgandy		BU-		\$24.00
Green		G-		\$24.00
Green		G-		\$24.00

Medallions subtotal ->

PAGE 3 TOTAL