

Opened Meeting: 10:00 AM ;(Serenity prayer, Traditions, Concepts, Purpose)

Welcomed new groups:

- Rainbow Recovery (new GSR)
- Recovery in the White House (new GSR)

Secretary Report

Motion#0809001: To accept the July Minutes.

Maker and Second: Friday Night Live/BIM

Vote Results: **(CARRIED) 1 abstention, 1 opposed**

Treasurer Report**

Motion#0809002: To accept the July Treasurers Report.

Maker and Second: Young and Free/Recovery for the Soul

Vote Results: **(CARRIED) 2 abstention, 0 opposed**

Administrative Reports

Chair Report**

RCM Report**

Literature Distributor**

Group Reports**

Ad hoc Committee**

- None at this time

SUBCOMMITTEE REPORTS**

Activities

Helpline

Hospitals & Institutions

Public Relations (Area Vice Chair presented report)

Unidos en Recuperation

Webpage

FRCNA Support Committee Members: Ben (Merch.), Nicki (Hospitality), Krista (Programming),

Faith (Programming)

Nominations

- Dennisse R. – Alternate Secretary
- Ricky J. – FRC Hospitality Support Committee Member

OPEN FLOOR TOPICS

- Supporting established meetings
- Group autonomy/Group events
- FRC Support
- Trusted Servants on a group level

OLD BUSINESS

Motion#0808007: RSC Motion 61P – To accept proposed budget for new structure as reported in the minutes.

Maker and Second: RCM and SWOI

Intent: Fiscal responsibility

Vote Results: **Carried, 21 yes, 1 abstentions, 0 no**

Motion#0808008P: To accept the revised Helpline Budget for 2008-2009

Maker and Second: Helpline and Believing in Miracles

Intent: Fiscal responsibility

Vote Results: **Tabled To Groups (TTG) returned and Tabled To Groups (TTG)**

Motion#0808009P: To accept the revised Helpline Guidelines

Maker and Second: Helpline and Believing in Miracles

Intent: To ensure current guidelines for the subcommittee. Updated all references to pagers, beepers, (changed to cellphones)

Vote Results: **Tabled To Groups (TTG) returned and Tabled To Groups (TTG)**

Motion#0808010: To form an adhoc to investigate the process and in and outs of a donate button on GOASCNA website like the one World has on that website.

Maker and Second: ATTS and KC

Intent: To make it possible to receive donations from members remotely

Vote Results: **RTC (Refer To Committee – Webpage)**

Motion#0808011P: To allow the Panel Coordinator to appoint an interim panel leader to continue a meeting presentation on a month-to-month basis when there is a potential month or two lag in the continuity of a commitment.

Maker and Second: H & I and Eastside Recovery

Intent: To carry the message with continuity

Vote Results: **Tabled To Groups (TTG) returned Carried, 18 yes, 4 abstentions, 2 no**

Motion#0808012P: To accept attached Activities budget

Maker and Second: Activities and Eastside Recovery

Intent: To provide the ASC with a current activities budget per policy.

Vote Results: **Tabled To Groups (TTG) returned Carried, 19 yes, 1 abstentions, 3 no**

Motion#0808013P: To accept attached Activities policy

Maker and Second: Activities and Eastside Recovery

Intent: To provide the ASC with a current activities policy.

Vote Results: **Tabled To Groups (TTG) returned Carried, 21 yes, 2 abstentions, 0 no**

Motion#0808014: To accept attached Activities Speaker Jam budget/checklist

Maker and Second: Activities and Eastside Recovery

Intent: To inform the ASC of the Activities Subcommittees plans and to gain the approval of the ASC to go ahead with activities according to the attached budget/checklist per policy.

Vote Results: **Tabled To Groups (TTG) returned Carried, 22 yes, 1 abstentions, 0 no**

ELECTIONS:

Motion for Nomination for FRC Hospitality Support Committee Member – Ricky J.

Maker and Second: ?? and ??

Motion to close nominations unanimously accepted

Motion to waive paper ballots unanimously accepted

Vote Results: **CARRIED UNANIMOUSLY**

Motion for Nomination for Alternate Secretary – Dennisse R.

Maker and Second: ?? and ??

Motion to close nominations unanimously accepted

Motion to waive paper ballots unanimously accepted

Vote Results: **CARRIED UNANIMOUSLY**

NEW BUSINESS

Motion#0809003P: To accept the 2008-2009 PR budget

Maker and Second: PR and Believing in Miracles

Intent: Follow GOASCNA policy and provide PR services

Vote Results: **Tabled To Groups (TTG)**

Motion#0809004P: To accept the proposed 2008-2009 webpage subcommittee budget

Maker and Second: Webpage and Believing in Miracles

Intent: For the furthering of our primary purpose via the webpage

Vote Results: **Tabled To Groups (TTG)**

Motion#0809005P: To accept the revised H & I Budget for 2008-2009

Maker and Second: H&I and Believing in Miracles

Intent: Follow GOASCNA policy & provide H & I services

Vote Results: **Tabled To Groups (TTG)**

Motion#0809006P: To approve the GOASCNA Admin. Budget 2008-2009

Maker and Second: Admin. **and** Believing in Miracles

Intent: To comply with GOASCNA policy and provide services to the Area

Vote Results: **Tabled To Groups (TTG)**

Motion#0809007: To accept attached Activities Bowling night budget/checklist

Maker and Second: Activities Subcommittee **and** Believing in Miracles

Intent: To inform the ASC of the activities Sub Committees plans and to gain the approval of the ASC to go ahead with activities according to the attached budget/checklist per policy.

Vote Results: **Tabled To Groups (TTG)**

Open Positions

*Alt. Treasurer

*Vice Chair – H & I

*Vice Chair – Activities

*Vice Chair – PR

*Chair – PR

*Chair – Webpage

See contact sheet for details.

FRCNA Support Committee Members: open positions (7)

- Registration: 2
- Merchandise: 1
- Entertainment: 2
- Marathon: 2

CLOSED MEETING

Legend: **See Attached Report



GOASCNA Chairperson Report September 2008

| | | | |
|-------------------|-------------|----------------------|---------|
| Chairperson: | Brenda C | Alt Treasurer: | open |
| Vice-Chairperson: | Stephanie W | RCM Primary: | Steve C |
| Secretary: | Whitney O | RCM Secondary: | Liz B |
| Alt Secretary: | open | Lit Distributor: | David C |
| Treasurer: | Gail S | Alt Lit Distributor: | John T |

Dear GO ASC,

Since our last ASC, we have received Invoice # 1289, dated 8/15/07, from the Celebration of Unity's accountant, Kathleen Dubeck, in the amount of \$250.00. Payment of this bill and making amends for the late payment was the priority of your Administration. A check was written and sent with a letter of apology within 2 days of receipt of the bill.

The signers on the COU account have been updated to members of the current Administration:

Brenda C, Chair
Stephanie W, Vice Chair
Gail S, Treasurer

The signatures on the GOASCNA post office box have also been updated, as follows:

Brenda C, Vice Chair to Chair (replacing Ricky J)
Stephanie W, Vice Chair
Gail S, Treasurer (replacing Randy P)

On 8/22/08, I contacted Jenette McKinney, Recreation Program Supervisor of the City of Oviedo, regarding insurance and rental renewal. I learned that the City of Oviedo is re-assessing its programming for this facility. On Friday, 9/12/08, an offer to renew our lease was extended to us, however the rental rate will be increasing. The new rental rate will be determined at the September 15th City of Oviedo townhall meeting (that's tomorrow night). Because of the pending increase, the GOASCNA administration has decided to continue our search for a centrally-located facility, per previous requests of the GSRs. We are asking you GSRs to help in this matter. The attached hand-out lists the Central Florida YMCA locations. If you drive by any of these facilities, please stop by to see if the facility meets our minimum size requirements and is available on Sundays. If yes, please contact me and I will follow-up with the facility for pricing and logistics. If you have any other facility ideas, please follow up and inform your Chairperson. Thank you! All information will be centrally maintained on a 'Prospective Facilities' spreadsheet which is also being handed-out.

Three bids for meeting list printing have also been researched. These bids are also among your hand-outs. At this time, the Administration will continue to use Kinko's for its printing needs.

Our recent email correspondence has returned 3 bad email addresses. Please verify your email contact information on the 'Contact List' which is circulating around the room.

Have a great day today and a great ASC. GO ASC!!!!

In Loving Service,

Brenda C
GOASCNA Chairperson

Stephanie W
GOASCNA Vice Chairperson

Budget vs Expenses
 FY 2007-08 thru FY 2008_09

| COMMITTEE | ITEM | 2008-2009 PROPOSED BUDGETS | | 2007-2008 ACTUALS | | 2007-2008 APPROVED BUDGETS | |
|-----------|--|-------------------------------|---------------|----------------------|---------------|-------------------------------|-----------------|
| | | Annual | Monthly | Annual | Monthly | Annual | Monthly |
| Admin | Rent - meeting room | 1,800.00 | 150.00 | 397.00 | 33.08 | \$500.00 | \$41.67 |
| | Rent - admin mtg | 300.00 | 25.00 | | | | |
| | P.O. Box | 168.00 | 14.00 | 169.00 | 14.08 | \$168.00 | \$14.00 |
| | Public Storage * | 660.00 | 55.00 | | | \$0.00 | \$0.00 |
| | ASC Spiritual Inventory | 200.00 | 16.67 | 168.49 | 14.04 | \$100.00 | \$8.33 |
| | Bank Charges | 30.00 | 2.50 | 8.00 | 0.67 | \$0.00 | \$0.00 |
| | Copies: | | | | | | |
| | Minutes | 1,100.00 | 91.67 | 957.22 | 79.77 | \$1,260.00 | \$105.00 |
| | Meeting Lists | 1,680.00 | 140.00 | 1,589.50 | 132.46 | \$1,800.00 | \$150.00 |
| | Policy Packets | 150.00 | 12.50 | 121.10 | 10.09 | \$150.00 | \$12.50 |
| | RCM Copies | 200.00 | 16.67 | 75.63 | | \$420.00 | \$35.00 |
| | Lit Distributor | 50.00 | 4.17 | 38.49 | | | |
| | Copies SubTotal: | | 3,180.00 | | 2,781.84 | | \$3,630.00 |
| | Postage | 600.00 | 50.00 | 299.83 | 24.99 | \$960.00 | \$80.00 |
| | Misc Admin Expenses | 600.00 | 50.00 | 305.27 | 25.44 | \$600.00 | \$50.00 |
| | CAR Workshop (even yrs) / Symposium (odd yrs - 2 room nights) | 300.00 | 25.00 | 100.00 | 8.33 | | |
| | Hearing Impaired (ASL) | 200.00 | 16.67 | | | \$200.00 | \$16.67 |
| | SubTotal: | | | 4,229.53 | 342.95 | \$6,158.00 | \$513.17 |
| | Regionals - RCM Rooms | 3,500.00 | 291.67 | 1,452.72 | 121.06 | \$3,500.00 | \$291.67 |
| | FRC Committee Member Travel Expense (local for FRCNA 28) | | | | | | |
| | Travel SubTotal: | | | | | \$3,500.00 | \$291.67 |
| | Total: | 11,538.00 | 961.50 | 5,682.25 | 806.96 | \$9,658.00 | \$804.83 |
| | * Archives, Activities & Convention Assets, Literature | | | | | | |
| | ** ex: one-time expenditures, eg. Secretary, Treasurer, Lit Distributor needs. New for 2008-09 Fellowship Devl Travel | | | | | | |

Budget vs Expenses
FY 2007-08 thru FY 2008_09

| COMMITTEE | ITEM | 2008-2009 | | 2007-2008 | | 2007-2008 | |
|-------------------|---|------------------|---------------|-----------------|---------------|-------------------|-----------------|
| | | PROPOSED BUDGETS | | ACTUALS | | APPROVED BUDGETS | |
| Activities | Events: (utilizes 'Events Budget' as needed) | | | | | | |
| | Sponsorship Banquet | | | \$2,281.35 | 190.11 | | |
| | Learning Day | | | | 0.00 | | |
| | NA Idol | | | 150.00 | 12.50 | | |
| | Summer Picnic | | | | 0.00 | | |
| | Events Subtotal: | | | | | | |
| | Admin Expenses: | | | | 0.00 | | |
| | Coffee for ASC | 360.00 | 30.00 | | | | |
| | Copies | 360.00 | 30.00 | | | | |
| | Rent | 300.00 | 25.00 | | 0.00 | | |
| | Admin Subtotal | | 1,020.00 | | | | |
| | Travel (to Regional) 6 times/yr = 58.5¢/mile per RSC (200 miles = \$117.00) | 702.00 | | | 0.00 | | |
| | Total | 1,722.00 | 85.00 | 2,431.35 | 202.61 | \$0.00 | \$0.00 |
| Helpline | OneBox Routing | 1,800.00 | 150.00 | | | | |
| | Metro PCS | 2,640.00 | 220.00 | | | | |
| | Replacement of 6 Cell Phones | 642.00 | 53.50 | | | | |
| | Charger/Accessories | 120.00 | 10.00 | | | | |
| | AT&T/Bellsouth | | 0.00 | 1,241.48 | 103.46 | \$1,398.00 | \$116.50 |
| | Shamrock | | 0.00 | 1,343.90 | 111.99 | \$1,343.92 | \$111.99 |
| | Metro Paging | | 0.00 | 3,500.00 | 291.67 | \$4,263.00 | \$355.25 |
| | Pager Replacement | | 0.00 | 481.50 | 40.13 | \$642.00 | \$53.50 |
| | Batteries | | 0.00 | 8.99 | 0.75 | \$72.00 | \$6.00 |
| | Update Guides | 120.00 | 10.00 | | | \$120.00 | \$10.00 |
| | Learning Day | 300.00 | 25.00 | 300.00 | 25.00 | \$300.00 | \$25.00 |
| | Admin Expenses | 120.00 | 10.00 | 138.60 | 11.55 | \$120.00 | \$10.00 |
| | Rent | 120.00 | 10.00 | | | \$120.00 | \$10.00 |
| | Travel (to Regional) 6 times/yr = 58.5¢/mile per RSC (200 miles = \$117.00) | 240.00 | 20.00 | 38.95 | 3.25 | \$120.00 | \$10.00 |
| | Total | 6,102.00 | 508.50 | 7,053.42 | 587.79 | \$8,498.92 | \$708.24 |

Budget vs Expenses
 FY 2007-08 thru FY 2008_09

| COMMITTEE | ITEM | 2008-2009 | | 2007-2008 | | 2007-2008 | |
|--------------------|---|-------------------------|---------------|------------------|---------------|-------------------------|-----------------|
| | | PROPOSED BUDGETS | | ACTUALS | | APPROVED BUDGETS | |
| H&I | Literature* | 3,600.00 | 300.00 | 2,582.10 | 215.18 | \$3,600.00 | \$300.00 |
| | Learning Day | 300.00 | 25.00 | 300.00 | 25.00 | \$300.00 | \$25.00 |
| | Admin Expenses | 170.00 | 14.17 | 134.42 | 11.20 | \$170.00 | \$14.17 |
| | Rent | 240.00 | 20.00 | 110.00 | 9.17 | \$120.00 | \$10.00 |
| | Travel (to Regional) 6 times/yr = 58.5¢/mile per RSC (200 miles = \$117.00) | 702.00 | 58.50 | 250.00 | 20.83 | \$120.00 | \$10.00 |
| | Total | 5,012.00 | 417.67 | 3,376.52 | 281.38 | \$4,310.00 | \$359.17 |
| | *anything on literature order form | | | | | | |
| Lit R&I | Photocopies | | | | | | |
| | Learning Day | | | | | | |
| | Admin Expenses | | | | | | |
| | Rent | | | | | | |
| | Travel to Region | | | | | | |
| | Total | | | | | \$0.00 | \$0.00 |
| PR | Embarq/Sprint | \$576.00 | 48.00 | 591.44 | 49.29 | \$574.00 | \$47.83 |
| | AT&T Yellow Pages | \$1,042.80 | 86.90 | | | | |
| | IP's for schools | \$840.00 | 70.00 | 91.14 | 7.60 | \$880.00 | \$73.33 |
| | Books for schools | \$660.00 | 55.00 | | | \$660.00 | \$55.00 |
| | IP's for presentations | \$600.00 | 50.00 | | | \$660.00 | \$55.00 |
| | Learning Day | \$300.00 | 25.00 | 330.00 | 27.50 | \$330.00 | \$27.50 |
| | Admin Expenses* | \$300.00 | 25.00 | 76.71 | 6.39 | \$330.00 | \$27.50 |
| | Rent | \$120.00 | 10.00 | | | \$120.00 | \$10.00 |
| | Travel (to Regional) 6 times/yr = 58.5¢/mile per RSC (200 miles = \$117.00) | \$702.00 | 58.50 | | | \$120.00 | \$10.00 |
| | Total | 5,140.80 | 428.40 | 1,089.29 | 90.77 | \$3,554.00 | \$296.17 |
| | *ex: postage, paper, envelopes, toner | | | | | | |

\$ 2,626.23

RECAP OF GOASCNA FINANCIAL ACTIVITIES

| | | |
|--|-----|-------------------|
| Total Current Month's Deposits (All Literature & Area Donations) | \$ | 3,712.89 |
| Less Total Current Month's Expenses | \$ | <u>(2,626.23)</u> |
| Balance of Current Month's Activities | \$ | <u>1,086.66</u> |
| | | |
| Add Book Balance Before ASC | \$ | 6,452.94 |
| Total Book Balance After ASC | \$ | <u>7,539.60</u> |
| | | |
| Less Operating Prudent Reserve | \$ | <u>(3,887.24)</u> |
| Less Approximate Literature Order for Next Month | \$ | <u>(2,067.18)</u> |
| Less Monetary Motions Approved at Prior ASC'S (Reserve until paid) | \$ | <u>(521.87)</u> |
| Less Monetary Motions Approved at Prior ASC'S (Reserve until paid) | \$ | <u>0.00</u> |
| Total Reserved Monies | \$ | <u>(6,476.29)</u> |
| | | |
| Monies Above / (Below) Prudent Reserve | \$ | <u>1,063.31</u> |
| | | |
| FRSC Donation (75% of Monies Above Prudent Reserve) | 75% | \$ 797.48 |
| NAWS Donation (25% of Monies Above Prudent Reserve) | 25% | \$ 265.83 |
| | | <u>1,063.31</u> |

TREASURER'S COMMENTS

Hello GOASCNA,

1. I would like to talk to all Subcommittee Chairs regarding check request forms and regular monthly bill.
2. The checking account has been changed to a service free checking account. The account number was not changed.
3. \$500 has been deducted from prudent reserve for monies held for activities revolving account.
4. To all groups and GSRs : It is not necessary to have separate checks for literature and donations.
5. I have not adjusted prudent reserve to reflect changes made to the approved Activities budget.
Prudent Reserve will be updated after the remaining budget motions are approved.
6. \$521.87 has been reserved for approved speaker jam event.
7. Checkbook is in balance with treasurer's report.

Should you have any questions, please feel free to contact me.

In loving service,
Gail S.



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GREATER ORLANDO AREA RCM REPORT

September 14, 2008

Next RSC: **September 19th – 21st**
Plantation Golf Resort & Spa
9301 W Fort Island Trail
Crystal River, FL 34429
800-632-6262
352-795-4211
(Cut off date for reservations is August 20th)

Florida Regional Convention:

Doubletree Hotel
5780 Major Boulevard
Orlando, FL 32819
(407) 351-1000 or (800) 222-8733
Reservations can be made after September 1st

New Business

Motion #61P – Treasurer/AD – Tp accept proposed budget for new structure as reported in the minutes
(the budget is included for review)
Intent: Fiscal Responsibility
Outcome: Tabled to Areas

Open Positions

RSO Board RSC-Elect – **1 open position**
FRC Boasrd RSC-Elect – **3 open positions**
Human Resource Panel – **2 open positions**
Fellowship Development Co-Leader – **open position**
Public Relations Resource Coordinator – **open position**
Technology Coordinator – **open position**

RCM Tasks

Bring an estimate of how many and which (special edition or not) new basic text their Area wants
Bring Group Meeting Insurance forms
Bring new Fellowship Development Pool Forms

**“COMPLETE FRSC MINUTES CAN BE VIEWED AND DOWNLOADED ON-LINE”
@:WWW.NAFLORIDA.ORG**

Thanks for allowing us to serve:

Steve C. and Liz B.
Orlando RCM Team

Group Reports 9-08

| Meeting | Average Attending | Average number of Newcomers | Type of Meeting | Business Meeting | ASC Donation | Literature Order | Positions Open | Special concerns |
|--|-------------------|-----------------------------|--|-----------------------|--------------|------------------|------------------------------|---------------------------------|
| A Train To Somewhere | 44 | 1 | WC,NS,OD,OT,OST | Thurs. Before ASC | \$147.90 | 0.00 | None | |
| Believing In Miracles | 80 | 20 | OD,NS,CD,WC,CS | 1st Monday | \$48.80 | \$98.20 | Alt.GSR | Group policy |
| Changing Through the Steps | 8 | 1 | Open,Book Study | Mon. Before ASC | \$57.35 | \$9.63 | Alt. GSR, Sec., Chairpersons | |
| Eastside Recovery | NO | REPORT | OD,NS,WC, | Sat. Before ASC | \$0.00 | \$0.00 | NO | REPORT |
| Eatonville Group | 35-45 | 20 | Closed | Friday Before ASC | \$50.00 | \$110.78 | | |
| Friday Night Live | NO | REPORT | OD, | 1st Friday | \$0.00 | \$0.00 | GSR/Alt. GSR | |
| Give It Up | 32 | 3 | OD,CAN,TOP,WC,NS,DISC,IP | 1st Friday | \$27.81 | \$43.22 | Alt. GSR | |
| H.O.W. to Live | NO | REPORT | Open Discussion | Wed. Before ASC | \$0.00 | \$0.00 | NO | REPORT |
| Just for Today | 15 | 5 | OD,TS,CNLT,CD | 2nd Saturday | \$50.00 | \$0.00 | | |
| Kissimmee Connection | NO | REPORT | CD | Sat prior to ASC | \$0.00 | \$0.00 | NO | REPORT |
| Learning to Live | 30 | 3 | OD, NS, WC,SPKR,Topic | Wed. prior to ASC | \$113.81 | \$7.19 | | |
| Literature to Live By | 15-20 | 2-3 | Open, Literature | 1st Wednesday | \$25.00 | \$21.07 | All Alt positions | Need Support |
| Man To Man | 18 | 5 | Closed | Sat. Before ASC | \$0.00 | \$25.00 | Alt. GSR | |
| Man Up In Recovery | NO | REPORT | Suggested Men Only | Sun. Before ASC | \$0.00 | \$0.00 | NO | REPORT |
| Miracles at Noon | NO | REPORT | Open | Last Sat. of month | \$0.00 | \$0.00 | NO | REPORT |
| Miracles of Faith | 25 | 2 | OD, Rotating Format | Sun. Before ASC | \$0.00 | \$0.00 | All Alt positions | |
| NA The Only Game In Town | 20 | 3 | Open, Can, NS, Top disc., WC | First Friday of month | \$37.00 | \$69.17 | | |
| New Beginnings | NO | REPORT | Open | Sat. Before ASC | \$148.18 | \$105.06 | NO | REPORT |
| Primary Purpose Group | NO | REPORT | Open, NS, WC | None | \$0.00 | \$0.00 | NO REPORT | NO REPORT |
| R.A.W. in Carver Shores | NO | REPORT | Step, Traditions, Literature | 1st Mon. of month | \$0.00 | \$0.00 | NO REPORT | NO REPORT |
| R.A.W. Ready and Willing | 20-30 | 2-5 | Open | Mon. Before ASC | \$0.00 | \$39.75 | | |
| Recovery for the Soul | 12 | 4 | Open | Sat. Before ASC | \$0.00 | \$67.80 | All Alt positions | |
| Recovery in Pine Hills | NO | REPORT | OD | None | \$10.55 | \$26.95 | NO | REPORT |
| Recovery in the White House | 5-40 | 2-7 | OD,WC,NS, Clight | Thurs. night | \$4.57 | \$130.43 | All Alt positions | Activity on 10/18/08, see flyer |
| Recovery Matters | NO | REPORT | OD, Lit Study,NS,WC,Speaker last Tues. | Tues. Before ASC | \$0.00 | \$0.00 | NO | REPORT |
| Solo Por Hoy | 18 | 10 | Open | 1st Tues of Month | \$95.39 | \$68.91 | None | None |
| Still Working On It | 60 | 90 | OD, CD,CDLT,Men/Women | Friday Before ASC | \$76.90 | \$417.93 | None | |
| Sunday Skool | NO | REPORT | OD, NS, WC, CDLT | 1st Sun. of month | \$26.74 | \$45.37 | NO | REPORT |
| Un Nuevo Amanecer | 22 | 8 | Rotating format | 1st Thurs. of month | \$25.00 | \$35.17 | Alt. GSR | |
| United We Stand | NO | REPORT | Rotating,Step,JFT,Trad,Lit | Tues. Before ASC | \$0.00 | \$0.00 | NO REPORT | NO REPORT |
| Young and Free | 170 | 70 | Open Beg, Closed dis, JFT | 1st Tues of Month | \$7.58 | \$65.82 | Alt. Treas. | |
| | | | | | | | | |
| This color means the Group was ABSENT | | | | | | | | |
| TOTAL (S) | | | | | \$952.58 | \$1,387.45 | | |
| GRAND TOTAL (S) | | | | | | \$2,340.03 | | |



®

HELPLINE SUBCOMMITTEE

GOASCNA Subcommittee Report (Date) **9/14/08**

Meeting: 8/29/08 @ 7:00pm (Date & Time)

Location: Friday Night Live: 2565 E. Kaley Ave. Orlando, FL

Opened the meeting with a moment of silence followed by the Serenity Prayer.
The 12 Traditions & 12 Concepts were read.

Members Present: 11

GENERAL REPORT: - We passed a motion for all cell phone carriers to require them to attend one subcommittee before they are able to carry a cell phone for the helpline.
- We passed a motion to update the guidelines to include under the "12 step volunteers" that any person on the list must be familiar with the "Do's & Don'ts" of the helping.
- There was a lengthy discussion about the "12 step volunteer list" and what exactly that entails. Should we give rides to addicts wanting to get to a meeting? If so, what are the liabilities involved? Is it safe to do? Is it in our policy that we don't give rides?
We read the "Guide to phone line service" handbook which stated that it is not unusual for us to give rides, but if they are done they should be done according to the recommendations listed in the book. There were a few members present that expressed a strong desire to be available to give addicts rides to meetings. This is a controversial topic that could not be resolved in the time that we had during our subcommittee meeting. We tabled the discussion to the next meeting and recommended the topic be brought up at ASC.
- We elected a new Spanish Community Liaison to our subcommittee - Richard A.
- There were also some recommendations brought to helpline regarding the Spanish extension of the phone service. The first message is spoken in Spanish, but after that the prompts are all spoken in English. We have figured out a way to customize these recordings and they will be changed to a Spanish spoken message shortly.
- The guidelines & budget that were to be included in last months minutes, were accidentally omitted but are included in this months report.

ELECTIONS: All positions are filled at this time

SPECIFIC CONCERNS OR NEEDS: In need of cell phone carriers & support at our meetings.

UPCOMING EVENTS: Subcommittee Meeting will be at the First Christian Church of Orlando - 2565 East Kaley Ave. @ 7:00pm (9/26) before Friday Night Live meets.

In loving service,
JT E. - Chair

X. Helpline

The Helpline Subcommittee uses WSC approved A Guide to Phoneline Service Handbook as its guidelines. To accept GOASCNA Helpline Subcommittee changes to GOASCNA Policy (added by M#0602006) Exceptions to those guidelines are below:

Trusted Servants:

Election/Vacancy:

- A. Sub-committee trusted servants, with the exception of the Chair/Vice-Chair, are elected by a simple majority vote at the Sub-committee Meeting. (Members acquire the ability to vote after attending two consecutive Sub-committee meetings).
- B. In the case of a sudden vacancy, for any reason, the position will be filled by election vote at the following business meeting.
- C. Relapse: In a case a trusted servant should relapse, the office in question shall be automatically vacated.
- D. Attendance: Trusted servants must attend monthly sub-committee meetings. Two consecutive unexcused absences of a sub-committee meeting by a trusted servant will result in that trusted servant's position being automatically vacated.
- E. Absence: If a trusted servant is absent and unable to perform the duties associated with their position, it is their responsibility to find another trusted servant to perform said duties during their absence.
- F. To fill upcoming vacancies, elections will be held one month prior to the end of a year-long service commitment. This is to facilitate the incoming trusted servant's transition into that service position.

Sub-committee Meetings: Subcommittee meetings shall be held no less than once monthly at a time and place designated by the membership.

Purpose: To facilitate the operation of and maintain a functional Helpline for the Greater Orlando Area of Narcotics Anonymous.

Members: Voting members must be members of the Helpline Sub-committee who have attended at least two consecutive sub-committee meetings. Should a sub-committee member have attained the ability to vote, but misses a single sub-committee meeting, they shall retain the ability to vote at the following sub-committee meeting. Should a member miss two consecutive sub-committee meetings, their voting privileges are revoked. Voting privileges will be restored once the member has once again attended two consecutive sub-committee meetings.

Amendments: In the event the group does not have a specific guideline pertaining to an issue in question, the group will default back to the guidelines specified in the Guide to Local Service. Amendments being voted on to alter applicable group guidelines must pass by a 2/3 majority vote.

Quorum: A quorum shall be met by three active sub-committee members with the ability to vote.

Sub-committee Appointed Positions:

Secretary

1. Requirements
 - a. Minimum of six months continuous abstinence from all drugs
 - b. Has a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts
 - c. Willingness and desire to serve
2. Duties
 - a. To chair all subcommittee meetings & record the minutes of all Helpline Sub-committee meetings and activities. In the event of secretary's absence, duty falls on vice chair or chair respectively
 - b. Attend all Helpline Sub-committee meetings and functions
 - c. Notify all cell phone carriers & subcommittee members of the approaching subcommittee meeting approx. 5 days before meeting is to be held.
 - d. To send all subcommittee meeting minutes to the Helpline Chair prior to area service meeting.
 - e. Update all phone numbers for 12 step volunteers, Community Reference numbers and ASC/Sub-committee members' phone numbers quarterly.

Cell phone Coordinator

1. Requirements
 - a. Minimum of one year continuous abstinence from all drugs
 - b. Has a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts
 - c. Willingness and desire to serve
 - d. Prior Helpline experience including a minimum of two months experience carrying a helpline cell phone.
2. Duties
 - a. Collect, distribute and rotate Helpline cell phones
 - b. Recruit new cell phone carriers
 - c. Organize all cell phone carrier shifts by keeping and maintaining a rotation schedule for all shifts
 - d. Give training and orientation to cell phone carriers

- e. Maintain contact with all cell phone carriers and distribute pertinent updates for cell phone carrier notebooks
- f. Monitor backup cell phone regularly to effectively determine if there are any problems with the cell phone or the cell phone carriers.
- g. Attend all Helpline Sub-committee meetings and functions

Cell phone Carriers

1. Requirements
 - a. Minimum of one year continuous abstinence from all drugs
 - b. Has a working knowledge of the 12 Steps, 12 Traditions, 12 Concepts & Do's & Don'ts of Helpline
 - c. Willingness and desire to serve
 - d. Attend a minimum of one subcommittee meeting before carrying a helpline cell phone
2. Duties
 - a. Answer each phone call when cell phone rings
 - b. Follow the do's & don't guidelines when talking to Helpline callers
 - c. Keep all pertinent materials readily available (i.e. cell phone carrier notebooks, meeting lists, etc.)
 - d. Update cell phone carrier books when applicable and keep flyers of upcoming NA events
 - e. Notify cell phone coordinator or another member of the Helpline Sub-committee immediately if a cell phone is not functioning properly or if unable to fulfill duties.

Back-up Cell Phone Carriers:

3. Requirements
 - a. Minimum of one year continuous abstinence from all drugs
 - b. Has a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts
 - c. Willingness and desire to serve
 - d. Attend helpline subcommittee meetings whenever possible
4. Duties
 - a. Answer each phone call when cell phone rings
 - b. To listen & respond to all messages & voicemails when they arrive
 - c. To be responsible for informing the cell phone coordinator, vice chair or chair when a volunteer is neglecting their duties
 - d. Follow the do's & don't guidelines when talking to Helpline callers
 - e. Keep all pertinent materials readily available cell phone carrier notebooks, meeting lists, etc.
 - f. Update cell phone carrier books when applicable and keep flyers of upcoming NA events

Twelve Step Volunteers

1. Requirements
 - a. Minimum of one year continuous abstinence from all drugs
 - b. Has a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts
 - c. Willingness and desire to serve
 - d. To have a working knowledge of the Do's & Don'ts of helpline
2. Duties
 - a. Receive the callers' information from the cell phone carrier and contact caller in a timely fashion. Handle the callers' needs to the best of their ability keeping in mind our primary purpose as well as the principals of the 12 Steps, 12 Traditions and 12 Concepts.

Liaison to the Spanish Community

1. Requirements
 - a. Minimum of one year continuous abstinence from all drugs
 - b. A working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts
 - c. Willingness and desire to serve
 - d. Prior Helpline experience including a minimum of two months experience carrying a helpline cell phone
2. Duties
 - a. Collect and distribute and rotate Helpline cell phone within the Spanish community
 - b. Recruit cell phone carriers within the Spanish community
 - c. Organize all cell phone carrier shifts by keeping and maintaining a rotation schedule for all shifts within the Spanish community
 - d. Give training and orientation to all cell phone carriers within the Spanish community
 - e. Maintain contact with all cell phone carriers within the Spanish community
 - f. Maintain contact with cell phone Coordinator to assist in distributing pertinent updates to cell phone carrier notebooks within the Spanish community
 - g. Attend all Helpline Sub-committee meetings and functions
 - h. Will maintain a Bilingual message and cell phone



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Activities SUBCOMMITTEE

GOASCNA Subcommittee Report

9/14/08

Meeting: 8/26/08 @7pm (*Date & Time*)

Location: Downtown Library

Members Present: 4

GENERAL REPORT:

Opened with serenity prayer

Reading of the Twelve Traditions and Twelve Concepts of Narcotics Anonymous

Motion to accept Bowling Night Budget and to send motion onto ASC was made and passed unanimously

| Discussion: To provide a list of potential events for the upcoming year with the exception of:

Information is being gathered for the following Activities in order to submit a budget for approval

January- Marathon meeting for New Year's Eve thru New Year's

February - Sponsorship Banquet per policy

March - Campout @ Moss Park

May - Learning Day/Sub-Committees

August - Unity Day

Subcommittee Elections: Dolores M. Secretary

Closing Prayer

The Road Trip Leesburg Event was a success, at one addicts count there were 62 people in attendance 22 of which were from Orlando. The Chain Of Lakes Area was very excited we were there. Thanks to all that attended

SPECIFIC CONCERNS OR NEEDS: None

UPCOMING EVENTS: Speaker Jam November 23rd pending approval

ASSETS: 300 Sodas, 96 Waters, 4 coffee pots, (3 working coffee pots 1 non-working coffee pot)

In loving service,

Don B.
Chair

ORLANDO AREA SERVICE MOTION

Motion: To Accept attached activities Bowling Night budget/checklist

Intent; To inform the ASC of the activities Sub Committees plans and to gain the approval of the ASC to go ahead with activities according to the attached budget/checklist per policy.

GOASCNA Activities Subcommittee
Event Budget and Final Accounting Report

| | |
|--------------------|---|
| Event: | Bowling Night |
| Scheduled Date: | December |
| Scheduled Time: | 10pm-1am |
| Location of Event: | Semoran Lanes 5710 La Costa Dr. Orlando, FL 32807 |

| Expenses: | Budgeted | Notes: | Actual |
|--|-------------------------|--------|--------------------|
| Facility Rental | \$ 25.00 | 1 room | |
| bowling \$17.12/ per person | \$ 616.32 | | |
| Drinks | | | |
| Ice | | | |
| Utensils/Paper Products/Cups | | | |
| Printing Costs (flyers, tickets, etc.) | \$ 25.00 | | |
| DJ / Entertainment | \$ - | | |
| Decorations | \$ - | | |
| Tickets | | | |
| coffee | | | |
| Total Expenses: | <u>\$ 666.32</u> | | <u>\$ -</u> |

| Revenue: | # | \$ Each | Projected | # | \$ Each | Actual |
|----------------------------|----|----------|-----------------------------------|---|---------|----------------------------|
| Tickets | 36 | \$ 20.00 | \$ 720.00 | | | \$ - |
| Food | | | \$ - | | | \$ - |
| Drinks | | | \$ - | | | \$ - |
| 7th Tradition | | | \$ - | | | \$ - |
| Drawing Of Chance | | | \$ - | | | \$ - |
| Auction | | | \$ - | | | \$ - |
| Misc - | | | \$ - | | | \$ - |
| Misc - | | | \$ - | | | \$ - |
| Misc - | | | \$ - | | | \$ - |
| Total Revenue: | | | <u>\$ 720.00</u> | | | <u>\$ -</u> |
| Total Profit (Loss) | | | Projected: <u>\$ 53.68</u> | | | Actual: <u>\$ -</u> |

Notes Section:

GOASCNA LITERATURE DISTRIBUTOR'S REPORT

for the month of **September 2008**

* Includes 6.5% Sales Tax

| Date | | <u>Physical Inventory</u> | <u>Beginning Balance*</u> | <u>Inventory Sold*</u> | <u>Inventory Purchased</u> | <u>Ending Balance*</u> | <u>Quantity Discount</u> | <u>Shipping</u> |
|----------|-----|---------------------------|---------------------------|------------------------|----------------------------|------------------------|--------------------------|-----------------|
| 06/15/08 | | \$5,931.92 | \$6,317.49 | | | | | |
| 06/24/08 | | | | | \$1,097.08 | \$7,414.57 | \$60.59 | \$57.46 |
| 07/13/08 | ASC | | \$7,414.57 | (\$1,801.88) | | \$5,612.69 | | |
| 07/22/08 | | | \$5,612.69 | | \$1,312.99 | \$6,925.68 | \$74.24 | \$28.84 |
| 08/13/08 | ASC | | \$6,925.68 | (\$1,651.24) | | \$5,274.44 | | |
| 09/02/08 | | | \$5,274.44 | | \$1,044.72 | \$6,319.16 | \$48.25 | \$34.83 |
| 09/14/08 | ASC | | \$6,319.16 | (\$2,067.18) | | \$4,251.98 | | |
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LITERATURE DISTRIBUTOR'S COMMENTS

Hello GOASCNA,

We hope you like the new report.

In Loving Service,
David C and John T



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_H&I SUBCOMMITTEE

GOASCNA Subcommittee Report ***09/08/08***

Meeting: **_Tuesday 7:00 pm**
Location: **1st Christian Church of Orlando**

Opened the meeting with a moment of silence followed by the Serenity Prayer. The 12 Traditions were read.
The H&I Purpose was read
The Clarity Statement was read

Members Present: 17 attended...13 voting

GENERAL REPORT:

We have 60 meetings a month being carried into 17 facilities. We discussed the budget which has been turned in with this report to be carried back to groups. Lisa will not be in Area and Mike P will be there to pick up the literature for H&I if there are any questions for this committee. We are encouraging people to fill out clearances forms for Osceola, Orange and Seminole County jails. Orientations are being held soon and we would like to get more people with clearance to carry the message into the facilities. We did get some books from the H&I book drive and as we get more books the adhoc will get together to go through them and distribute to the facilities. We have a great need for the books and it is very much appreciated. We brought up the speaker forms that Activities had passed out as a possible means to get speaker into the faculties also.

ELECTIONS:

None

SPECIFIC CONCERNS OR NEEDS:

We have 14 Contact Facilities waiting for someone to carry the message to. We are always in need for people to come and share their experience, strength and hope with those who cannot get out to meetings. Please take it back to your home groups.

UPCOMING EVENTS:

Next H&I Subcommittee meeting will be September 16th at 7:00 pm

In loving service,

Lisa F Chair



UNIDOS EN RECUPERACION IV SUBCOMMITTEE

UNIDOS EN RECUPERACION IV Subcommittee Report

(Date) 9/9/08

Meeting : 9/6/08 6pm

Location: 100 W. Columbia

We opened the meeting with a moment of silence followed by the Serenity Prayer.

The 12 Concepts were read.

Members Present: 10

GENERAL REPORT:

Although it seems as we are not getting much support for our upcoming event we are hopeful that we will change eventually. We voted to bring logo for international night to AREA but it was not ready at the time I submitted the report.

ELECTIONS:

No one was elected at this meeting.

SPECIFIC CONCERNS OR NEEDS:

We discussed our concerns with the little support we have gotten since the controversy with the flags. We want to remind everyone that preregistration is \$10.00 until September 20th, 2008 then it will increase to \$15.00. Also hotel room rates are \$59.00 plus tax until October 24, 2008.

UPCOMING EVENTS:

INTERNATIONAL NIGHT

Saturday September 27, 2008 @ 5:30pm

Englewood Neighborhood Center

6123 La Costa Dr. Orlando, FL. 32807

Tickets \$10 includes dinner and dance with DJ

In loving service,

Wanda M. Chair



®

WEB PAGE SUBCOMMITTEE MEETING MINUTES

Date & Time: 08/25/2008@ 7:30pm

Members Present: 3

Location: Orlando Public Library, Downtown

Opening

- Meeting opened with Serenity Prayer
- Reading of 12 Traditions and 12 Concepts waived due to late start
- Minutes of previous meeting were unanimously accepted

Old Business

- Stephanie (Vice Chair) needs added to contact list and cc'd on all new postings of flyer (this was done)
- (This came up in Old Business) Concerns about access to the Google Group Dist List through the website came up after subcommittee members received derogatory emails. Fortunately the email was limited to members of the WP Subcommittee only. Subcommittee must ensure a process is put in place to prevent this type of access through the website (per Jack, this is taken care of, should not be an issue)
- Procedural Guidelines Functions and Responsibilities need put into the new priority order (see Appendix 1 for the priority order).
 - We have established what the order should be
 - We need to actually change the Guidelines to match this order
 - Before presenting to ASC we need to confirm method GOASCNA Dist List (Google Groups vs. current mailing list)
 - Once above items addressed, we need to present the Guidelines to the ASC for approval
- Budget was created and will be proposed at next ASC meeting.
 - Andy will follow up with Jack to find about:
 - due dates and prices of domain name
 - due dates and prices of hosting service

Elections

- Jeff G was elected NAWS AR for GOASCNA

New Business

- **Motion# 0808010**-To form and adhoc to investigate the process and in and outs of a donate button on GOASCNA Website like the one World has on that website.
 - Intent-to make it possible to receive donations from members remotely. Vote
 - Results-motion was referred to WebPage SC instead of forming the adhoc

Status-We received information on Wachovia Merchant Connect and Elavon as two potential end-to-end payment processing services. At this point in time the WP SC has a membership of two trusted who are still learning the procedures to keep our current

website accurate. We will pursue this task once we learn these procedures. We will keep this item open in Old Business in the meantime.

- **NAWS AR**-Need someone to update the NAWS Info of behalf of GOASCNA. Elections were re-opened and Jeff G was voted in as NAWS AR

Closing Prayer

- Closed with Serenity Prayer

Upcoming Events

- Next meeting is on 09/15/2008 at 7pm at Orlando Public Library, Downtown

Webpage Subcommittee Report for 9/08/08

Location: Orlando Public Library, Downtown

Members Present: 3

Meeting opened with Serenity Prayer. Twelve Traditions of Narcotics Anonymous and Twelve Concepts of Narcotics Anonymous were read.

GENERAL REPORT

- **9/8/08 [ASC Meeting Minutes]** updated 8/08 ASC meeting minutes
- **9/6/08 [Flyers All]** Added updated 13th Anniversary Un Nuevo Amanecer flyer
- **9/2/08 [Home]** Posted Meetinglist 2008_09 preASC.pdf per request from Brenda.
- **9/1/08 [Thursday]** Removed Work In Progress from Thursday per request from Brenda.
- **9/1/08 [Meeting Locations]** Removed Work In Progress from Meeting Locations per request from Brenda
- **8/30/08 [Area Service Meetings]** Added new location for PR Subcommittee to Area Service Meetings page and events calendar per request from Stephanie
- **8/29/08 [Home]** Added Email Subscription link to top of Just For Today Daily Meditation page
- **8/27/08 [Area Service Meetings]** Changed PR subcommittee meeting to [no longer meeting] on Area Service Meeting page and removed from events calendar per request from Brenda. Thanks Brenda!
- **8/27/08 [Home]** Changed activities subcommittee event description to describe the correct library food and drink policy per request from Don B.
- **8/25/08 [Area Service Meetings]** H&I Orientation removed from Area Service Meeting page and events calendar per request from Lisa. Thanks Lisa!
- **8/24/08 [ASC Meeting Minutes]** Removed 8/08 ASC meeting minutes
- **8/24/08 [ASC Meeting Minutes]** Posted 8/08 ASC meeting minutes
- **8/24/08 [Friday]** Added meeting to SWOI Fri 5:30 PM per request from Jim T. Thanks Jim!
- **8/24/08 [Sunday]** Added meeting to SWOI Sun 9:00 AM per request from Jim T. Thanks Jim!
- **8/21/08 [Home]** Corrected Helpline meeting on calendar from 4th Fri to Last Fri per request from JT. Thanks JT!
- **8/19/08 [Open Service Positions]** Updated ASC open service positions per 8/10 ASC

- **8/19/08 [Home]** Added Man To Man 10th Anniversary to Events Calendar and home page announcements
- **8/19/08 [Flyers All]** Added Man To Man 10th Anniversary Flyer
- **8/14/08 [Flyers All]** Added Ready And Willing New Speaker Meeting Flyer
- **8/13/08 [Saturday]** Added STEP Last Sat to New Beginnings
- **8/13/08 [Thursday]** Added SPK 2nd Thurs to R.A.W. Ready and Willing
- **8/13/08 [Saturday]** Changed R.A.W. Ready and Willing from 12:00pm to 5:00pm
- **8/13/08 [Tuesday]** Changed Steppin into Freedom from 8:00pm t

We currently have 25 flyers on the website. 11 events, 9 groups and 5 subcommittees.

We had 21 new members register on the website for a total of 189 members of the GoNewsLetter mailing list.

ELECTIONS

Jeff G accepted the position of Webpage Secretary

SPECIFIC CONCERNS OR NEEDS

Flyers can be posted to the website prior to ASC. Please go to the website and click on the “Send Flyer for Review” link. JPG or GIF is the preferred format.

Meeting list changes to the website can be made prior to ASC. Please go the website “contact” form and send the change information to the Web Site Subcommittee.

Feel free to email any questions, problems or suggestions with the website to webmaster@orlandona.org or go to the website and use the contact form.



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GOASCNA

G.S.R. REPORT

DATE: _____.

GROUP_NAME: _____.

LOCATION OF MEETING: _____

_____.

TYPE OF MEETING: _____.

AVERAGE ATTENDANCE: _____ NEWCOMERS: _____.

DONATION TO AREA: \$ _____ LITERATURE: \$ _____.

BUSINESS MEETING HELD: _____

GROUP POSITIONS OPEN: _____

_____.

PROBLEMS OR SITUATIONS: _____

G.S.R. : _____

ALTERNATE G.S.R. : _____



®

_____ **SUBCOMMITTEE**

GOASCNA Subcommittee Report

(Date) _____

Meeting: _____ (Date & Time)

Location: _____

Opened the meeting with a moment of silence followed by the Serenity Prayer.
The 12 Traditions were read.

Members Present: _____ (Number of members present)

GENERAL REPORT: _____

ELECTIONS: _____

SPECIFIC CONCERNS OR NEEDS: _____

UPCOMING EVENTS: _____

In loving service,

_____ Chair

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

| BOOKS | | | | |
|--|---------------|--------------------------------|--------------|--------------|
| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL |
| Basic Text, hard cover - pocket-sized version | EN-1105 | | \$10.00 | |
| Basic Text, soft cover - pocket-sized version | EN-1106 | | \$10.00 | |
| Just For Today, soft cover | EN-1112 | | \$7.81 | |
| Just For Today, soft cover - pocket-sized version | EN-1113 | | \$8.00 | |
| Sponsorship Book, soft cover | EN-1130 | | \$7.00 | |
| It Works, hard cover | EN-1140 | | \$7.81 | |
| It Works, soft cover | EN-1143 | | \$7.38 | |
| It Works, hard cover - pocket-sized version | EN-1144 | | \$8.00 | |
| It Works, large print | LG-1140 | | \$11.00 | |
| NA Step Working Guide | EN-1400 | | \$7.30 | |
| BOOKLETS | | Book subtotal -> | | = |
| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL |
| Twelve Concepts for NA Service | EN-1164 | | \$1.75 | |
| Introductory Guide to NA | EN-1200 | | \$1.70 | |
| White Booklet | EN-1500 | | \$0.63 | |
| White Booklet H&I - no staples | EN-1500H&I | | \$0.63 | |
| White Booklet, large print | LG-1500 | | \$0.63 | |
| The Group Booklet | EN-1600 | | \$0.81 | |
| Behind the Walls | EN-1601 | | \$0.81 | |
| Behind the Walls H&I - no staples | EN-1601H&I | | \$0.81 | |
| In Times of Illness | EN-1603 | | \$0.81 | |
| NA – A Resource in Your Community | EN-1604 | | \$0.32 | |
| Information about NA | EN-1604A | | \$0.25 | |
| The Group IP | EN-3102 | | \$0.26 | |
| Working Step Four in NA | EN-3110 | | \$0.65 | |
| By Young Addicts For Young Addicts | EN-3113 | | \$0.26 | |
| For Those in Treatment | EN-3117 | | \$0.26 | |
| The Loner | EN-3121 | | \$0.26 | |
| Self-Support: Principle & Practice | EN-3125 | | \$0.48 | |
| For the Parents...Of Young People | EN-3127 | | \$0.26 | |
| NA Groups and Medication | EN-2205 | | \$0.26 | |
| PAMPHLETS | | Booklets subtotal -> | | = |
| IP DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL |
| Who, What, How & Why | EN-3101 | | \$0.21 | |
| Another Look | EN-3105 | | \$0.21 | |
| Recovery, Relapse | EN-3106 | | \$0.21 | |
| Am I an Addict? | EN-3107 | | \$0.21 | |
| Just For Today | EN-3108 | | \$0.21 | |
| Living the Program | EN-3109 | | \$0.21 | |
| Sponsorship | EN-3111 | | \$0.21 | |
| Triangle of Self-Obsession | EN-3112 | | \$0.21 | |
| Youth In Recovery | EN-3113A | | \$0.21 | |
| One Addict's Experience | EN-3114 | | \$0.21 | |
| PI and the NA Member | EN-3115 | | \$0.21 | |
| For the Newcomer | EN-3116 | | \$0.21 | |
| Self-Acceptance | EN-3119 | | \$0.21 | |
| H&I and the NA Member | EN-3120 | | \$0.21 | |
| Welcome to NA | EN-3122 | | \$0.21 | |
| Staying Clean on the Outside | EN-3123 | | \$0.21 | |
| Hey! Whats the Basket For? | EN-3124 | | \$0.21 | |
| Accessibility for Those w/Additional Needs | EN-3126 | | \$0.21 | |
| Group Business Meetings | EN-2202 | | \$0.21 | |
| Group Trusted Servants: Roles and Responsibilities | EN-2203 | | \$0.21 | |
| Disruptive and Violent Behavior | EN-2204 | | \$0.21 | |
| Pamphlets subtotal -> | | | = | |
| PAGE 1 TOTAL: | | | | |

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM**SERVICE HANDBOOKS AND GUIDES**

| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL |
|---------------------------------------|---------------|-----------------|--------------------------------|--------------|
| H&I Handbook (with Audio CD) | EN-2101 | | \$8.45 | |
| Public Relations Handbook | EN-2102 | | \$8.50 | |
| A Guide to World Service | EN-2104 | | \$3.74 | |
| Literature Committee Handbook | EN-2105 | | \$2.46 | |
| Handbook for NA Newsletters | EN-2106 | | \$1.81 | |
| A Guide to Phoneline Service | EN-2107 | | \$3.10 | |
| Treasurer's Handbook | EN-2109 | | \$1.81 | |
| Group Treasurer's Workbook | EN-2110 | | \$1.81 | |
| A Guide to Local Service | EN-2111 | | \$6.20 | |
| Outreach Resource Information | EN-2113 | | \$2.35 | |
| Additional Needs Resource Information | EN-2114 | | \$2.35 | |
| Institutional Group Guide | EN-2115 | | \$3.70 | |
| | | | Handbook subtotal -> | - |

ACCESSORIES

| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL |
|--|---------------|-----------------|-----------------------------------|--------------|
| Group Treasurer's Record Pad | EN-9001 | | \$0.65 | |
| Literature Rack (Wire, 8 Pocket) | EN-9053 | | \$18.00 | |
| Literature Rack (Wire, 16 Pocket) | EN-9054 | | \$25.00 | |
| Literature Rack (Wire, 20 Pocket) | EN-9055 | | \$32.95 | |
| NA Wallet Cards – 500 (Overdose/Jail) | EN-9060 | | \$6.20 | |
| NA Wallet Cards – 500 (Recovery is Possible) | EN-9061 | | \$6.20 | |
| NA Wallet Cards – 500 (3rd Step) | EN-9062 | | \$6.20 | |
| NA Wallet Cards – 500 (Serenity Prayer) | EN-9063 | | \$6.20 | |
| NA Wallet Cards – 100 (Mixed) | EN-9064 | | \$2.00 | |
| NA Wallet Group Reading Cards - (Bundle of 15) | EN-9127 | | \$2.25 | |
| 6 Poster Set | EN-9070 | | \$8.60 | |
| My Gratitude Speaks Poster | EN-9071 | | \$1.25 | |
| Serenity Prayer Poster | EN-9072 | | \$1.25 | |
| Twelve Steps Poster | EN-9073 | | \$2.85 | |
| Twelve Traditions Poster | EN-9074 | | \$2.85 | |
| Third Step Prayer Poster | EN-9075 | | \$1.25 | |
| Just For Today Poster | EN-9076 | | \$1.25 | |
| Twelve Concepts Poster | EN-9077 | | \$2.85 | |
| 3 Poster Color Set (Steps, Traditions, Concepts) | EN-9080 | | \$18.00 | |
| Group Reading Cards | EN-9130 | | \$4.00 | |
| NA Medallion Journal Black | EN-9401 | | \$15.00 | |
| NA Medallion Journal Terra Cotta | EN-9402 | | \$15.00 | |
| "Basic" Mug - dark blue | EN-9415 | | \$5.61 | |
| The NA Way Mug | EN-9416 | | \$6.25 | |
| | | | Accessories subtotal -> | |

PAGE 2 TOTAL:

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

| KEY TAGS | | | | | |
|---|---------------|--------------------------------|----------------------------------|--------------|--------------|
| <i>DESCRIPTION</i> | <i>ITEM #</i> | <i>QUANTITY</i> | <i>PRICE</i> | <i>TOTAL</i> | |
| Welcome – White | EN-4100 | | \$0.45 | | |
| 30 Days – Orange | EN-4101 | | \$0.45 | | |
| 60 Days – Green | EN-4102 | | \$0.45 | | |
| 90 Days – Red | EN-4103 | | \$0.45 | | |
| 6 Months – Blue | EN-4104 | | \$0.45 | | |
| 9 Months – Yellow | EN-4105 | | \$0.45 | | |
| 1 Year – Moonglow | EN-4106 | | \$0.45 | | |
| 18 Months – Grey | EN-4107 | | \$0.45 | | |
| Multiple Years – Black | EN-4108 | | \$0.45 | | |
| CHIPS | | Key Tags subtotal -> | | | |
| <i>DESCRIPTION</i> | <i>ITEM #</i> | <i>QUANTITY</i> | <i>PRICE</i> | <i>TOTAL</i> | |
| Welcome – White | EN-4200 | | \$0.30 | | |
| 30 Days – Orange | EN-4201 | | \$0.30 | | |
| 60 Days – Green | EN-4202 | | \$0.30 | | |
| 90 Days – Red | EN-4203 | | \$0.30 | | |
| 6 Months – Blue | EN-4204 | | \$0.30 | | |
| 9 Months – Yellow | EN-4205 | | \$0.30 | | |
| 1 Year – Moonglow | EN-4206 | | \$0.30 | | |
| 18 Months – Grey | EN-4207 | | \$0.30 | | |
| Multiple Years – Black | EN-4208 | | \$0.30 | | |
| MEDALLIONS | | Chips subtotal -> | | | |
| <i>DESCRIPTION</i> | <i>YEARS</i> | <i>ITEM #</i> | <i>QUANTITY</i> | <i>PRICE</i> | <i>TOTAL</i> |
| Fill in year needed example- Bronze (10 year) or => | | | EN-4310 for example | | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bronze | | EN-43 | | \$2.75 | |
| Bi-Plate | | EN-53 | | \$12.36 | |
| Bi-Plate | | EN-53 | | \$12.36 | |
| Bi-Plate | | EN-53 | | \$12.36 | |
| Bi-Plate | | EN-53 | | \$12.36 | |
| Gold | | EN-73 | | \$11.23 | |
| Gold | | EN-73 | | \$11.23 | |
| Gold | | EN-73 | | \$11.23 | |
| Gold | | EN-73 | | \$11.23 | |
| | | | Medallions subtotal -> | | |
| PAGE 3 TOTAL: | | | | | |

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

| SPANISH BOOKS AND BOOKLETS | | | | | |
|---|----------|---------------------------------|----------------------------|--------|-------|
| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL | |
| Basic Text, soft cover | CS-1102 | | \$5.61 | | |
| Just For Today, soft cover | CS-1112 | | \$7.81 | | |
| Sponsorship Book, soft cover | CS-1130 | | \$7.00 | | |
| It Works, hardcover | CS-1140 | | \$7.81 | | |
| Step Working Guide | CS-1400 | | \$7.30 | | |
| Introductory Guide to NA | CS-1200 | | \$1.70 | | |
| White Booklet | CS-1500 | | \$0.63 | | |
| The Group Booklet | CS-1600 | | \$0.81 | | |
| Behind the Walls | CS-1601 | | \$0.81 | | |
| In Times of Illness | CS-1603 | | \$0.81 | | |
| Working Step Four in NA | CS-3110 | | \$0.65 | | |
| Twelve Concepts for NA Service | CS-1164 | | \$1.75 | | |
| NA – A Resource in Your Community | CS-1604 | | \$0.32 | | |
| Information About NA | CS-1604A | | \$0.25 | | |
| The Group IP | CS-3102 | | \$0.26 | | |
| For Those in Treatment | CS-3117 | | \$0.26 | | |
| The Loner | CS-3121 | | \$0.26 | | |
| Self Support: Principle and Practice | CS-3125 | | \$0.48 | | |
| A Guide To World Service | CS-2104 | | \$3.74 | | |
| A Guide To Local Service | CS-2111 | | \$6.20 | | |
| SPANISH PAMPHLETS | | Books subtotal -> | | | |
| IP DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL | |
| Who, What, How & Why | CS-3101 | | \$0.21 | | |
| Another Look | CS-3105 | | \$0.21 | | |
| Recovery, Relapse | CS-3106 | | \$0.21 | | |
| Am I an Addict? | CS-3107 | | \$0.21 | | |
| Just For Today | CS-3108 | | \$0.21 | | |
| Living the Program | CS-3109 | | \$0.21 | | |
| Sponsorship | CS-3111 | | \$0.21 | | |
| Triangle of Self-Obsession | CS-3112 | | \$0.21 | | |
| Youth and Recovery | CS-3113 | | \$0.21 | | |
| One Addict's Experience | CS-3114 | | \$0.21 | | |
| PI and the NA Member | CS-3115 | | \$0.21 | | |
| For the Newcomer | CS-3116 | | \$0.21 | | |
| Self-Acceptance | CS-3119 | | \$0.21 | | |
| H&I and the NA Member | CS-3120 | | \$0.21 | | |
| Welcome to NA | CS-3122 | | \$0.21 | | |
| Staying Clean on the Outside | CS-3123 | | \$0.21 | | |
| Hey! What's the Basket For? | CS-3124 | | \$0.21 | | |
| SPANISH KEY TAGS | | Pamphlets subtotal -> | | | |
| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL | |
| Welcome – White | CS-4100 | | \$0.45 | | |
| 30 Days – Orange | CS-4101 | | \$0.45 | | |
| 60 Days – Green | CS-4102 | | \$0.45 | | |
| 90 Days – Red | CS-4103 | | \$0.45 | | |
| 6 Months – Blue | CS-4104 | | \$0.45 | | |
| 9 Months – Yellow | CS-4105 | | \$0.45 | | |
| 1 Year – Moonglow | CS-4106 | | \$0.45 | | |
| 18 Months – Grey | CS-4107 | | \$0.45 | | |
| Multiple Years – Black | CS-4108 | | \$0.45 | | |
| SPANISH MEDALLIONS | | Keytags subtotal -> | | | |
| DESCRIPTION | YEARS | ITEM # | QUANTITY | PRICE | TOTAL |
| Fill in year needed example- Bronze (10 year) or => | | | EN-4310 for example | | |
| Bronze | | CS-43 | | \$2.75 | |
| Bronze | | CS-43 | | \$2.75 | |
| SPANISH POSTERS & READING CARDS | | Key Tags subtotal -> | | | |
| DESCRIPTION | ITEM # | QUANTITY | PRICE | TOTAL | |
| 6 Poster Set | CS-9070 | | \$8.60 | | |
| My Gratitude Speaks Poster | CS-9071 | | \$1.25 | | |
| Serenity Prayer Poster | CS-9072 | | \$1.25 | | |
| Twelve Steps Poster | CS-9073 | | \$2.85 | | |
| Twelve Traditions Poster | CS-9074 | | \$2.85 | | |
| Third Step Prayer Poster | CS-9075 | | \$1.25 | | |
| Just For Today Poster | CS-9076 | | \$1.25 | | |
| Group Reading Cards | CS-9130 | | \$4.00 | | |
| | | Posters subtotal -> | | | |
| | | PAGE 4 TOTAL: | | | |

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

| NON-DISCOUNT ITEMS | | | | | |
|---|---------|---------------------|---------------------------------------|---------|-------|
| BOOKS AND CD ROMS | | | | | |
| DESCRIPTION | ITEM # | QUANTITY | PRICE * | TOTAL | |
| CD ROM - Basic Text (not audio) | EN-8900 | | \$18.85 | | |
| CD ROM - It Works (not audio) | EN-8910 | | \$18.85 | | |
| CD ROM - Step Working Guide (not audio) | EN-8911 | | \$18.85 | | |
| CD ROM - Just For Today (not audio) | EN-8912 | | \$18.85 | | |
| Miracles Happen | EN-1120 | | \$26.20 | | |
| Just For Today, Gift Edition | EN-1114 | | \$15.75 | | |
| It Works, Gift Edition | EN-1142 | | \$15.75 | | |
| Sponsorship Book, Gift Edition | EN-1131 | | \$19.00 | | |
| Starter Kit | EN-9020 | | \$5.80 | | |
| | | | Book etc. subtotal -> | | |
| SPECIALTY ITEMS | | | | | |
| NA Golf Divot Tool | | | \$8.00 | | |
| NA Golf Hat Clip with Ball Marker | | | \$8.00 | | |
| Sticky Notes "Do The Next Right Thing..." (pads come in stacks of 25) | | | \$0.50 | | |
| Leather Flip Photo Album Black | | | \$12.00 | | |
| Leather Zippered CD Holder Variety of Brown or Black | | | \$12.00 | | |
| Leather Key Tag Medallion Holder - Brown or Black | | | \$8.00 | | |
| Leather JFT Bookcover Variety of Colors Velcro Closure | | | \$12.00 | | |
| Wooden Serenity Prayer Single Medallion Holder | | | \$10.00 | | |
| Wooden Just For Today 12 Medallion Holder | | | \$25.00 | | |
| Basic Text Blue NA T-Shirt (sizes Medium, Large and 2XL only) | | | \$12.00 | | |
| | | | Specialty Items subtotal -> | | |
| VIDEO AND AUDIO TAPE LITERATURE | | | | | |
| Just for Today Video tape (special order) | EN-8000 | | \$52.45 | | |
| Basic Text Plus audio tape – 6 tapes | EN-8800 | | \$13.65 | | |
| Basic Text audio tape – 3 tapes | EN-8801 | | \$9.89 | | |
| Spanish Basic Text audio tape – 4 tapes | CS-8801 | | \$9.89 | | |
| IP Tape One – IP's 1,5,6,7,8,9,11,12,13,14,16 & 19 | EN-8802 | | \$2.40 | | |
| IP Tape Two – White Booklet & IP 24 | EN-8803 | | \$2.40 | | |
| IP Tape Three – The Group Booklet & IP 22 | EN-8804 | | \$2.40 | | |
| IP Tape Four-Staying Clean in Isolation, IP's 10&21 | EN-8805 | | \$2.40 | | |
| IP Tape Five – Behind the Walls, IP's 20 & 23 | EN-8806 | | \$2.40 | | |
| It Works Audio Tape | EN-8820 | | \$16.75 | | |
| Spanish - It Works Audio Tape | CS-8820 | | \$16.75 | | |
| Basic Text Audio CD Set (4) | EN-8811 | | \$9.89 | | |
| It Works Audio CD | EN-8821 | | \$16.75 | | |
| Step Working Guide - Audio CD's (6-cd set) | EN-8830 | | \$21.60 | | |
| NA Audio Archive Sampler | EN-8950 | | \$15.00 | | |
| | | | Video/Tape subtotal -> | | |
| MEETING LISTS | | | | | |
| DESCRIPTION | ITEM # | QUANTITY | PRICE* | TOTAL | |
| South Atlantic Area Meeting Lists | SAAML | | \$0.60 | | |
| | | | Meeting List subtotal -> | | |
| MEDALLIONS | | | | | |
| DESCRIPTION | YEARS | ITEM # | QUANTITY | PRICE* | TOTAL |
| Fill in year needed example- Silver (10 year) or => | | EN-6310 for example | | | |
| Silver | | EN-63 | | \$24.00 | |
| Silver | | EN-63 | | \$24.00 | |
| Silver | | EN-63 | | \$24.00 | |
| Silver | | EN-63 | | \$24.00 | |
| Silver | | EN-63 | | \$24.00 | |
| Fill in year needed example- Color(10 year) or => | | Blue 10 for example | | | |
| Blue | | B- | | \$24.00 | |
| Blue | | B- | | \$24.00 | |
| Burgandy | | BU- | | \$24.00 | |
| Burgandy | | BU- | | \$24.00 | |
| Green | | G- | | \$24.00 | |
| Green | | G- | | \$24.00 | |
| | | | Medallions subtotal -> | | |
| | | | PAGE 5 TOTAL | | |

****PLEASE NOTE: ALL ORDERS MUST BE PREPAID IN FULL BEFORE SHIPMENT CAN OCCUR, EXCEPT FOR AREAS WITHIN THE FLORIDA AND SOUTH FLORIDA REGIONS****
*****LITERATURE ORDERS RECEIVED WITHIN 3 WEEKS OF AREA WILL BE DELIVERED BY THE FOLLOWING AREA. AFTER 3 WEEKS THEY MAY OR MAY NOT BE FILLED IN TIME!*****

PAGE 1 (+)\$ _____
 PAGE 2 (+)\$ _____
 PAGE 3 (+)\$ _____
 PAGE 4 SPANISH (+)\$ _____

TOTAL DISCOUNTABLE DOLLARS (enter this total in the appropriate box below) (=) \$ _____
Discounts: 2% 3% 5% 6% 7.50%

| | | | | |
|--------------|--------------|--------------|----------------|------------------|
| \$200-399.00 | \$400-599.00 | \$600-999.00 | \$1000-2499.00 | \$2500.00 and up |
| | | | | |

(-) \$ _____

SUB-TOTAL (=) \$ _____
 Non-Discountable Page Totals
non-discount (+)\$ _____

***All prices are subject to change without notice

****IF YOU ARE TAX EXEMPT YOU MUST PROVIDE A COPY OF TAX EXEMPT CERTIFICATE****

| | | | | |
|--|--|-----|----|-----|
| Florida Residents add 6% sales tax >>> | | (+) | \$ | |
| Florida Discretionary Tax - if applicable: Enter Total if you owe 1/2% tax here >>> | | | | (+) |
| Enter Total if you owe 1% tax here >>> | | | | (+) |
| Enter Total if you owe 1.5% tax here >>> | | | | (+) |
| Enter Total Amount Here> | | | | (=) |

| | | | | |
|-----------------------|--|--|-----|-----|
| SHIPPING FEES: | If Total Lit Order is under \$100.00 - enter \$7.50 here >>> | | (+) | \$ |
| Shipping Rate 8% | If Total Lit Order amount is \$100.01 - \$200.00 enter amt here >>> | | | (+) |
| Shipping Rate 7% | If Total Lit Order amount is \$200.01 - \$500.00 enter amt here >>> | | | (+) |
| Shipping Rate 6% | If Total Lit Order amount is over \$500.01 enter amt here >>> | | | (+) |
| | TOTAL AFTER SHIPPING FEES - enter amount here >>> | | | (=) |
| | Credit Card customers add \$2.50 if your order is less than \$100.00 >>> | | | (+) |
| | Credit Card customers add 5% if your order is more than \$100.01 >>> | | | (+) |

TOTAL AFTER SHIPPING & HANDLING FEES (=) \$ _____

| | |
|---|--|
| MAIL ORDER TO: Florida Regional Service Office, Inc. 706 N. Ingraham Avenue Lakeland, FL 33801 Phone: (863) 683-8224 FAX (863) 683-8184 Email Order To: flarso@floridarso.org | <i>The Preferred CreditCard Method is the Secured Online Website</i> CREDIT CARD: VISA M/C CARD #: _____ EXPIRATION DATE: _____ Online Store: www.floridarso.org |
|---|--|

MAKE ALL CHECKS & MONEY ORDERS PAYABLE TO: Florida Regional Service Office

BILL TO: **Name:** _____ **Day Phone:** _____
 Street Address _____
 City _____ **State** _____ **Zip Code** _____

SHIP TO: **Name:** _____ **Day Phone:** _____
 Street Address _____
 City _____ **State** _____ **Zip Code** _____

Enter Your Group, Area, or Facility Here: _____

Did we meet or exceed your expectations? Yes No

Additional comments: