

Orlando Area Service Committee for Narcotics Anonymous

January 12, 2002

ADMINISTRATIVE COMMITTEE						SUB-COMMITTEES	Chairperson	Vice-Chairperson		
AREA CHAIR	Adam E.	P	VICE CHAIR	Open	O	ACTIVITIES	Open	O	Open	O
AREA SECRETARY	Darren S.	P	ALT. SECT	Robert H.	p	CONVENTION	Tariq J	P	Open	O
AREA TREASURER	Debbie W..	P	ALT. TRES.	Open	O	HELPLINE	Tom K	P	Thomas	P
RCM 1	Open	O	RCM 2	Brenda	P	H&I	Open	O	Open	O
LIT. DISTRIBUTOR	Mark N.	P	ALT. LIT DIST	Jim V.	P	LIT. INPUT & REV.	Open	O	Open	O
						PI	Michael G.	P	Kevin	P

GROUPS	GSR	Alt-GSR	Group ID		
BELIEVING IN MIRACLES	George S.	P	Open	O	BIM
CHANGING THROUGH THE STEPS	John D	P	Open	O	CTTS
EATONVILLE GROUP	Aleta B	P	Roger	P	EG
EASTSIDE RECOVERY	Andrew M.	P	Open	O	ER
FRIDAY NIGHT LIVE	Jim H	P	Joe S.	P	FNL
GIVE IT UP	Vicki S.	P	Cara	A	GIU
HOW DO YOU SPELL RELIEF	Jenny S.	P	Open	A	HDYSR
JUST FOR TODAY	Kirk	A	Bill A	A	J4T
KISSIMMEE CONNECTION	Caroline C.	P	Bijou	P	KC
LITERATRUE TO LIVE BY (New Group)	Open	O	Sarah	P	LTLB
MAN TO MAN	Ronald J.	P	Open	O	MTM
MIRACLE AT NOON	Rick D.	P	Pam C.	A	MAN
MIRACLES OF FAITH	David M.	P	Unknown		MF
RAINBOW RECOVERY	James	A	Tony	A	RR
RECOVERY IN ST. CLOUD	Karen R.	A	Open	O	RISC
STILL WORKING ON IT	John W	P	Brian Q.	P	SWOI
SOLO POR HOY	Antonio R	A	Open	O	SPH
THE NA WAY GROUP	David L	A	Open	O	TNWG
SUNDAY SKOOL	Amy K	P	Open	O	SS
UNITED WE STAND	Ed M.	P	Open	O	UWS
UN NUEVO AMANCECER	Angelo H.	P	Elliott R.	A	UNA
VOICES KEEPING IT REAL (Will be removed 2/9/2003)	Tina	A	Eudania B.	A	VKR
YOUNG AND FREE	Tina T	P	Open	O	Y&F

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CALL TO ORDER:

Reading of the Serenity Prayer (Everyone)

Reading of the Twelve Traditions and Twelve Concepts for NA Services (Andrew & Unknown)

Roll call -- (Secretary)

Recognition of new groups:

Literature To Live By (LTLB) Introduced by Sarah M.

Approval of last month's minutes (additions or corrections are made) See Motion # 0367

Motion Maker/Second [Outcome –For/Against/Abstain] Text

0367 Sec/ CTTS [Carries15/0/0] Accept Sept. Minutes.

Intent:

Discussion:

REPORTS

Administrative officers' reports

Chair report

Adam was delayed due to getting area meeting list. Darren acting chair till appx 11:30 AM.

Treasurer report

See attached and motion #0368

0368 Tres/ESR [Carries 15/0/0] Accept Sept. Tres. Report.

Intent:

Discussion: Brenda, Are under our prudent reserve?

Mark: We have appx 2 months for literature on hand.

Debbie: Yes we are a down to getting in just about 100's in donations every month to add to our prudent reserve. We have had to spend a lot of our prudent reserve to support the Helpline Sub-committee in the problems they have had with past answering services.

Secretary Report

See minutes and motion #0367

Literature Distributor report

Mark -- Has submitted a new "Calculation page" See Attached

Mark – Has also submitted a yearly inventory. This was not attached as he plans on talking about it next month. At which time will

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be entered into minutes for 2/9/2003

Kresha – was wondering about sales tax. Mark and Debbie confirmed that we “reimburse” the FRSO for tax they pay. Kresha thinks that Freda may be basing the tax on our county tax, and as our tax has gone up to 6 ½ cents we may need to increase the tax groups pay, so we can give this to FRSO what they are charged. Darren (asking as chair) directed Mark to find out this information.

RCM report

See attached.

Group reports (for written reports see attached)

GSR Verbal Report

SPH – Friday night meeting is back on Friday's and a celebration is coming up. Newsletter is has been passed out.

SWOI – Super Bowl and excess wood burning. On Super bowl Sunday.

MTM – Anniversary

More to be revealed group may not be meeting. We need to check this out.

Standing (ad-hoc) committee reports

Policy adhoc --- This is done. The secretary will copy the revised policy and have for next ACS.

Adhoc committee to review what to do with any excess in monies from the Unity Convention, has found that there is a plan in effect at this time. After more research the maker of the motion to create the adhoc committee (Kissmee Conn) would like to disband the ad-hoc committee. (This was done with this suggestion, no motion was needed)

Standing subcommittee reports:

OASCNA SUB-COMMITTEE REPORTS

SUBCOMMITTEE: Activities ----- NO sub-committee

NUMBER ATTENDING MEETING:

GENERAL REPORT:

SPECIFIC CONCERNS OR NEEDS:

UPCOMING EVENTS: NONE

SUBCOMMITTEE: Public Information

NUMBER ATTENDING MEETING: 5

GENERAL REPORT:

Each member of PI has taken on an individual task to be completed or started by the next PI meeting. Matt I. & Kevin are following up on PSA's for the radio. Michael G. is to set up a meeting with S.A.F.E and other treatment facilities. Andrew M. has finished the website. Jared + Kristina + Kevin did a TV spot for orange county TV.

SPECIFIC CONCERNS OR NEEDS:

We decided that, after all, the booth for Orlando would be over the top, not necessary. We requested that this budget item be used for travel expenses.

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UPCOMMING EVENTS: Mid March we have Drug Enforcement and courts conference. At the convention, we have a PI, H&I + Helpline workshop. Next MTG 1/27/2003

QUESTIONS/ANSWERS ASKED: Tariq asked what is Narc Anon?

DURING REPORT: Mike, Roland both agree that this is a for-profit treatment center, perhaps religiously based.

SUBCOMMITTEE: Hospitals and Institutions

NUMBER ATTENDING MEETING: Unknown

GENERAL REPORT: Adam – Gave the report. 52 meetings. In 14 faculties.

SPECIFIC CONCERNS OR NEEDS: Still need a Chair and Vice Chair.

UPCOMMING EVENTS:

QUESTIONS ASKED DURING THE REPORT: Committee seems to be doing fine. And everything seems to be ok, except that the literature, but the person that is taken caring of this is here now, and will she will be setting up to the plate to take care of this.

SUBCOMMITTEE: Helpline

NUMBER ATTENDING MEETING: 2 - 3

GENERAL REPORT: No meeting in Dec. Under 500 calls 33 – were paged out thanks to SWOI for taking a mo. shift through the holidays.

SPECIFIC CONCERNS OR NEEDS: We are having problems w/answering serv. we will be looking fro a new answering serv. this mo. they have been rude and have been holding pages for up to 24 hours.

QUESTIONS/ANSWERS ASKED

DURING REPORT:

UPCOMMING EVENTS:

SUBCOMMITTEE: Convention Committee

NUMBER ATTENDING MEETING: 12

GENERAL REPORT: All things are on schedule for convention at this time. Banquet orders are very low at this time. Early registration is on schedule, which is to say @ 20% of what we expect at Unity 21. New Years Eve dans was a great success, given the weather. Almost broke even.

SPECIFIC CONCERNS OR NEEDS: Please register for the convention, please make reservations at hotel ASAP. If you register today only \$10. And the Banquet tickets can be bought till 2/11/2003

UPCOMMING EVENTS: Unity 21, Feb 14 – 16 2003

QUESTIONS/ANSWERS ASKED

DURING REPORT:

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SHARING SESSION:

BIM – To input a few lines of “Suggesting for the newcomers” Anyone have any problems with adding this? Seeing no problems, this change will be made.

Debbie – Please we do not take cash. We only take checks or money orders. Please calculate literature order, and donations correctly. This will make the whole process much easier at area.

Robert H. Just for Today is in desperate need of support. This meeting may be closed very soon due to lack of support. It seems that all addicts live south of Sanford.

GUI – Thursday Night is in danger of being closed, only reason it has been left open is a few homegroup members have taken the willingness to open the meeting, as newcomers to still come to the meeting.

RCM II Brenda – Brought up that we seem to be under our prudent reserve at this time. This was confirmed by Debbie.

OLD BUSINESS:

0366 CTTS/ESR [Defeated 5/11/2] To disband the Celebration of Unity Convention following the 2003 event while FRCNA is in Orlando. Once FRCNA leaves Orlando, we can re-evaluate having an annual convention.

Intent: Concept 11—Being responsible & accountable & Tradition One = Unity

0359 RCM II/SWOI [Carries 13/0/5] To accept the revised FRC Policy and Guidelines. See RCM report from 12/2003

Intent:

Elections:

No Nominations

New Business:

0369 PI/CTTS [Carried 15/0/1] To use budget item PI Booth for travel expenses to and from Zonal & Regional Forums. Estimated cost for has would be for 1 car equal to \$20.00, six times a year.

Intent: To ensure that and Orlando PI member can represent us at these forums. Also, it would lessen our budget by \$130.00 annually.

Discussion: Adam: How will this affect your prudent reserve? Debbie: As it is not increase just replacement item it should not increase the prudent reserve.

0370 RCM / Eastside [Carried 15/1/1] To waive policy and secure up to 2 room nights (female and male), as needed, at January RSC in Lakeland.

Intent: Tradition 1, 2, 5 To better serve the Orlando Area, to promote unity within our Region, and to continue to fulfill our Primary purpose.

Discussion: Adam: How will this affect your prudent reserve? Debbie: At this time we will have the 200.00 in our budget. We may not have much more, but we will have enough, this is just an estimate as we are under our prudent reserve at this time, but we are going to have a deposit today for the 7th tradition.

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0371 RCM / ES [Groups] To change OASCNA Procedural guidelines so that the Orlando Area provide expenses for up to (4) room nights when RSC is outside the Orlando Area.

To read as follows:

V. H. 9. Area is to secure and provide finances for up to four (4) room nights at Regional Service Committee held outside Orlando area.

Intent: Tradition 1 – Unity Tradition 5 – To carry the message. Better serve the fellowship.

OASCNA GSR REPORT (Written)

GROUP:	Believing In Miracles
NUMBER ATTENDING MEETING:	65
NEWCOMERS ATTENDING MEETING:	30
BUSINESS MEETING HELD:	1/6/2003
DONATON TO AREA/LITERARURE	0 / 0
SPECIFIC CONCERNS OR NEEDS:	Group positions are open: Alt GSR.
UPCOMMING EVENTS:	
GROUP:	Changing thru the steps -- No report turned in
GROUP:	Eastside Recovery
NUMBER ATTENDING MEETING:	33
NEWCOMERS ATTENDING MEETING:	6
BUSINESS MEETING HELD:	Sat before 2 nd Sunday
AREA DONATON /LITERARURE ORDER	\$116.45 / \$26.55
SPECIFIC CONCERNS OR NEEDS:	N/A --- Group positions are open: Alt Sec, Alt Treasurer
UPCOMMING EVENTS:	
GROUP:	Eatonville Group
NUMBER ATTENDING MEETING:	50 +
NEWCOMERS ATTENDING MEETING:	
BUSINESS MEETING HELD:	Friday
AREA DONATON /LITERARURE ORDER	\$50.00 / \$ 129.92
SPECIFIC CONCERNS OR NEEDS:	--
UPCOMMING EVENTS:	

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GROUP: Friday Night Live
NUMBER ATTENDING MEETING: 70
NEWCOMERS ATTENDING MEETING: 3
BUSINESS MEETING HELD: Friday before area.
AREA DONATION /LITERATURE ORDER \$28.60 / \$42.40
SPECIFIC CONCERNS OR NEEDS: N/A --- Group Positions Open: N/A
UPCOMING EVENTS:

GROUP: Give it up
NUMBER ATTENDING MEETING: Thurs. - 4 Fri - 10
NEWCOMERS ATTENDING MEETING: 4
BUSINESS MEETING HELD: 1st Fri. of Month @ 8:00 PM
AREA DONATION /LITERATURE ORDER 0 /
SPECIFIC CONCERNS OR NEEDS: Need Support for Thursday Meeting !!!
UPCOMING EVENTS:

GROUP: How Do You Spell Relief
NUMBER ATTENDING MEETING: 40
NEWCOMERS ATTENDING MEETING: 3
BUSINESS MEETING HELD: 1st Sunday every month
AREA DONATION /LITERATURE ORDER
SPECIFIC CONCERNS OR NEEDS: None -- Group Positions Open: Alt GSR & Alt Secretary
UPCOMING EVENTS:

GROUP: Just For Today - No report turned in.
NUMBER ATTENDING MEETING: 3
NEWCOMERS ATTENDING MEETING: 1
BUSINESS MEETING HELD:
AREA DONATION /LITERATURE ORDER Ass. Tres. Ass. GSR
SPECIFIC CONCERNS OR NEEDS: Just For Today group needs support very badly.
UPCOMING EVENTS:

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GROUP: Kissimmee Connection
NUMBER ATTENDING MEETING: 30 – 40
NEWCOMERS ATTENDING MEETING: 3
BUSINESS MEETING HELD: Sat. before area.
AREA DONATON LITERARURE ORDER 92.23 / --
SPECIFIC CONCERNS OR NEEDS: Open Positions Open: Alt Treasure, Alt Secretary
UPCOMMING EVENTS:

GROUP: Literature To Live By (New Meeting)
NUMBER ATTENDING MEETING: 17
NEWCOMERS ATTENDING MEETING: 3
BUSINESS MEETING HELD: First Tuesday of Month
AREA DONATON LITERARURE ORDER 0 / 0
SPECIFIC CONCERNS OR NEEDS: ALL
UPCOMMING EVENTS:

GROUP: Man To Man
NUMBER ATTENDING MEETING: 19
NEWCOMERS ATTENDING MEETING: 8
BUSINESS MEETING HELD: Saturday before area
AREA DONATON LITERARURE ORDER 14.95 / 14.95
SPECIFIC CONCERNS OR NEEDS: Could use more support from NA as a whole. Group Positions Open: NONE
UPCOMMING EVENTS:

GROUP: Miracles at Noon
NUMBER ATTENDING MEETING: 50
NEWCOMERS ATTENDING MEETING: 35
BUSINESS MEETING HELD: 1st Sunday of month 1PM
AREA DONATON /LITERARURE ORDER 15.12 / 384.88
SPECIFIC CONCERNS OR NEEDS: NONE --- Group Positions Open: NONE
UPCOMMING EVENTS:

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GROUP: Miracles of Faith
NUMBER ATTENDING MEETING: 30
NEWCOMERS ATTENDING MEETING: 10
BUSINESS MEETING HELD: First Sunday of the month
AREA DONATION / LITERATURE ORDER: 25.00 / N/A
SPECIFIC CONCERNS OR NEEDS: NONE --- Group Positions Open: NONE
UPCOMING EVENTS:

GROUP: Never Alone – Turned in by Brenda M. – Resp.
NUMBER ATTENDING MEETING: 8
NEWCOMERS ATTENDING MEETING: 2
BUSINESS MEETING HELD: ?
AREA DONATION / LITERATURE ORDER: .38 / 9.62
SPECIFIC CONCERNS OR NEEDS: Need trusted servants to fill positions. Group Positions Open: All
UPCOMING EVENTS:

GROUP: The N.A. Way – No report turned in.

GROUP: Rainbow Recovery – No report turned in.

GROUP: Recovery in St. Cloud No report turned in.

GROUP: Recovery in the white house. Meeting rep. Kresha B. Phone number on Contact sheet
NUMBER ATTENDING MEETING: 10 – 30
NEWCOMERS ATTENDING MEETING: 3 – 5
BUSINESS MEETING HELD: N/A
AREA DONATION / LITERATURE ORDER: -- / 60.59
SPECIFIC CONCERNS OR NEEDS: Always need support for (Treatment Center attendance) Group Positions Open: N/A
UPCOMING EVENTS:

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GROUP: Solo Por Hoy Alfrado O. Representing Antonio R.
NUMBER ATTENDING MEETING: 10 – 12
NEWCOMERS ATTENDING MEETING: 6
BUSINESS MEETING HELD: 1st Friday of the month
AREA DONATON /LITERARURE ORDER 18.00 / N/A
SPECIFIC CONCERNS OR NEEDS: Friday meeting was moved to 206 Park Pl. in Kissimmee. For a while. The meeting has been moved back to the regular meeting space. On March 14, 2003 the group will celebrate its First Anniversary & we might be opening a meeting on Saturdays and Sundays.
Group Positions open: Alternate GSR.

UPCOMMING EVENTS:

GROUP: SWOI
NUMBER ATTENDING MEETING: 20
NEWCOMERS ATTENDING MEETING:
BUSINESS MEETING HELD: 1/10/2003
AREA DONATON /LITERARURE ORDER 828.42 / 382.25
SPECIFIC CONCERNS OR NEEDS: Group Positions open: NONE

UPCOMMING EVENTS:

GROUP: Sunday Skool
NUMBER ATTENDING MEETING: 30
NEWCOMERS ATTENDING MEETING: 4
BUSINESS MEETING HELD: 1st Sunday of the Month
AREA DONATON /LITERARURE ORDER 0 / 21.75
SPECIFIC CONCERNS OR NEEDS: Group Positions Open: Alt GSR, Alt Secretary, alt treasurer.

UPCOMMING EVENTS:

GROUP: United We Stand
NUMBER ATTENDING MEETING: 15
NEWCOMERS ATTENDING MEETING: 2 – 3
BUSINESS MEETING HELD: 1st Tues.
AREA DONATON /LITERARURE ORDER 30.00 / 9.54
SPECIFIC CONCERNS OR NEEDS: Group Positions Open: Alt GSR

UPCOMMING EVENTS:

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GROUP: Un Nuevo Amanecer
NUMBER ATTENDING MEETING: 25
NEWCOMERS ATTENDING MEETING: 10
BUSINESS MEETING HELD: 3 Thr, Month
AREA DONATION /LITERATURE ORDER 1.83 --- Unknown please see Treasurer report on 2/9/2003
SPECIFIC CONCERNS OR NEEDS: None -- Groups Positions Open: None
UPCOMING EVENTS:

GROUP: Young & Free
NUMBER ATTENDING MEETING: 75 – 100
NEWCOMERS ATTENDING MEETING: 25 – 50
BUSINESS MEETING HELD: 1st Tues. of Month
AREA DONATION /LITERATURE ORDER 0 / 158.97
SPECIFIC CONCERNS OR NEEDS: None -- Groups Positions Open: Alt GSR, Alt Treas. Individual meeting chair people.
UPCOMING EVENTS:

Reports Continued:

RCM Report:

OASCNA RCM Report – January 2003

The SouthEast Zonal Forum was held in Gainesville during the first weekend of January (1/4-5/2003), and was attended by 2 Orlando Area members, Brenda C, Orlando Area RCM and Debbie W, Orlando Area Treasurer.

Saturday consisted of 2 informative workshops:

1. Consensus Based Decision Making (CBDM) was held in the morning
2. Fundraising and Theft of NA Funds was held in the afternoon
3. Following the 2 workshops was an update on the December SECAD in Atlanta, GA.

The Forum was held on Sunday morning and was attended by all participating Regions in the SouthEast. Attached to this report are the RCM's notes of the 2 workshops and SEZF.

Following the receipt of the Sponsorship Review Packet on December 31, 2002, and notification to our Fellowship via email on January 2, 2003, 20 packets were distributed to Orlando Area members. To date, 5 input reviews have been returned. These reviews, and any more that I receive before this Saturday (1/18/03) will be submitted to the Regional Literature Input and Reviews Subcommittee this coming Saturday, 1/18/03, in Lakeland, FL.

At last month's Area, I requested input from the Groups and Subcommittees for the Area Annual Report to the Region. I distributed the Area Yearly Reports to the groups and the Sub-Committee Annual Reports to the subcommittees. I am now asking that you pass your completed reports forward if your home group or subcommittee participated.

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Last month, I also distributed a sign-up sheet from the FRCNA Marathon Committee for members/groups willing to sponsor 1- to 4- hour Marathon time slots at FRCNA during the Easter weekend. I am now asking that you pass these forms forward if your home group, or members of your home group, has committed to participate. I will submit these requests to the FRCNA Marathon Committee at this weekend Regional in Lakeland, FL.

Last month, I also informed you about a letter written by the RSO Board President to the WSO, requesting a 5% discount. The RSO Board President was asking for our input before sending this letter to the WSO. If any one has any input that they have not communicated directly to the RSO Board President and would like me to pass it on, please inform me now.

I am also looking forward to this Area's conscious on Motion 0359 – To accept the revised FRC Policy and guidelines.

Announcements:

1. January 17-19, 2003, RSC will be held in the Heartland Area, at the Howard Johnson Inn/Conference Center, 4645 Socrum Loop Road, Lakeland, FL, 33809 (863-585-1411). For more info, please see flyer distributed at last month's Area.
2. A FRCNA fun-raiser/dance will be held on Saturday night during January Regionals. There will be a speaker meeting at 8 p.m, followed by a dance, fellowship, NA merchandise, and "drawing of chance".
3. April 17-20th 2003 FRCNA XXII – Orlando, FL
4. July 3-6th 2003 NA's 50th Anniversary Celebration – San Diego, CA

In Love and Service,
Brenda C, RCM

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OASCNA RCM Report – January 2003 - Attachments

SouthEast Zonal Forum (SEZF) 1/4/03 A.M. Workshop

Consensus-Based Decision Making

Facilitated by: Ron H of Albuquerque, New Mexico

World Board member, Fellowship Relations

1. Overview
 - a. To replace Roberts Rules
 - b. Zones using it. Some Regions using it
2. History
 - a. Resolution A
 - i. Reorganize the structure (ex: ASCs to RCMs)
 - ii. 1996 World Service Conference (WSC) – all resolutions adopted
 - iii. all resolutions working, with more efficiency, since 1999
 - iv. 3 Parts:
 1. move toward consensus-based decision making. Made and passed by 1996 Conference
 2. downsize WSC
 3. voting based on geography, not population
3. Basis in Traditions and Concepts
 - a. Tradition 2 - “our leaders are trusted servants, they do not govern”
 - i. 2 ways to look at it:
 1. “servants, they do not govern”
 2. “leaders” & “trusted”
 - ii. there is more than one way to look at things
 1. “trust” – together we can
 2. need to find Our Hearts
 3. Group Consensus – collective pooling on individual consensus
 - b. Concept 6 – group consensus
 - c. Concept 4 - effective leadership
 - d. Concept 8 – communications
4. Roles in CBDM
 - a. Facilitator
 - b. Recorder
 - c. Time-keeper
5. Mechanics of CBDM
 - a. Proposal
 - i. maker speaks to the intent of the proposal
 - b. Clarifying Questions
 - i. open floor for all to participate
 - ii. This is messy
 - c. Concerns & Reservations
 - i. introduce ideas so that everyone works together and all can live with it
 - ii. WIN/WIN
 1. in lieu of Roberts Rules which is WIN/LOSE
 - d. Decision
 - i. Do we have consensus?
 1. Assent is
 - a. confirmed by silence

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2. Assent With Reservation
 - a. "I don't totally agree, but I trust you"
3. Stand Aside
 - a. "I don't think you are making the right decision"
 - b. no vote, but doesn't mean group shouldn't do it
4. Block
 - a. Must be well defined by intent (tradition, concept, spirit: morals, integrity)
 - b. Proposal will not go forward
- e. "The good is often the enemy of the best" – need to determine how many Stand Aside's are acceptable and the proposal is adopted or how many Stand Aside's are not acceptable and the proposal is not adopted
6. Open Discussion
 - a. Some decisions require vote. Examples include those that require legal documentation (record of vote) or elections
 - b. CBDM will not work in a fear-based environment
 - c. WSC has a mechanism to override a Block, but they are not used it yet.
 - i. Unanimity
 - d. Logistics – how to set up room for discussion. There does not seem to be a better way
 - e. Start at the group level. Discuss and develop Trust
 - f. Proposals can go to an adhoc for further investigation. Proposals can be shelved for long periods of time
 - g. Straw pole (raise hand voting) is common to get an idea of the group conscious
 - h. Robert Rules was adopted from use in government. CBDM is used by the Quakers and in the business world
 - i. CBDM may take more time, however time should not be an issue when serving the Fellowship. We serve to fulfill Our Primary Purpose
 - j. Outside discussion of the proposals may occur. We will never stop the outside talk, however all discussion should be addressed on the meeting floor
7. Role Play on the Proposal, 'inactive groups should be removed from the meeting lists'

SouthEast Zonal Forum (SEZF) 1/4/03 P.M. Workshop

Self-Support/Theft of NA Funds/Fund-Raising

Facilitated by: Tony W, Carolina Region

1. Self-Support
 - a. Comes from:
 - i. Voluntary contributions
 - ii. Value-for-value transactions
 1. selling books to Hazelden
 2. taking a paid registration from a family member
 - b. Self-support carries the message outside our Area, Region, Zone
 - c. Financial support comes form money in the basket, with no expectation of getting anything back
 - d. Financial support does not include:
 - i. Literature sales
 - ii. Prudent reserve
 - iii. Convention registration
 - iv. Merchandise sales
 - e. Non-financial support includes:
 - i. Opening the door
 - ii. Setting up tables and chairs
 - iii. Answering the phone line

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- iv. Serving the Area, Region, Zone, World to fulfill our Primary Purpose

- 2. Theft
 - a. Definitions include:
 - i. Taking money
 - ii. Misplacing NA assets, such as t-shirts
- 3. Fund-raising, as member of NA
 - a. Conventions
 - i. Not a part of the purpose of NA
 - ii. A part of NA
 - iii. A celebration of recovery
 - iv. Tradition 9, "...service boards or committees directly responsible to those they serve."
 - b. Events should have goal or objective
 - i. Raising funds for H&I Lit
 - ii. Raising funds for PI to take IP's to presentations
 - c. Events just to raise money violates our Traditions and Primary Purpose
 - d. Avoid:
 - i. Raffles
 - 1. Raffles are considered, by law, gambling
 - ii. Prizes from outside interests, examples include:
 - 1. CD player
 - 2. cars
 - e. Valid prizes include:
 - i. Basic text
 - ii. Convention merchandise
- 4. Open Discussion
 - a. IRS taxes winners of gambling prizes
 - b. NA can be a not-for-profit 5013c corporation and can only take donations from other 5013c corporations
 - c. Voluntary contributions have a maximum limit of \$10,000 because banks are required by law to report to the IRS checks of \$10,000 or more
 - d. When theft occurs:
 - i. Contact member to set-up repayment plan (9th step) in lieu of proceeding with legal action or prosecuting.
 - ii. Legal action requires filing report with local police (UnCoast Area)
 - iii. If a promissary note is devised and signed as a repayment plan, judiciary cannot proceed with criminal action or prosecuting.
 - e. When being a trusted servant involved in NA funds, we should not expect to be the 'nice guy'. We have a responsibility to be assertive and to ask members to be accountable.
 - f. The opportunity for theft is always there. We need to constantly be on the lookout for the warning signs:
 - i. Trusted servant absenteeism
 - ii. No record keeping
 - iii. No second set of eyes, e.g. Alternate or Vice-Treasurer
 - 1. Two signatures on checks
 - 2. Second person to count (verify) receipt of money
 - iv. No checks and balances
 - 1. Reimburse members who turn in receipts. No money is given out without a receipt
 - 2. Second person to collect information which will result in the signing of financial contracts

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1/5/03 SEZF

Opening: Ron, 8:45 a.m., Serenity Prayer, Readings

Roll Call: all present - 2 new Ads & 1 new RD

Regional Reports:

1. Alabama/NW FLA – Billy B
 - a. New automated helpline system
 - b. Currently dealing with theft issue
 - c. Looking forward to implementing CBDM
 - d. Q&A: Theft will be recovered 1st through negotiation, then by prosecution if necessary
2. Carolina – Jim
 - a. Implemented CBDM and 1996 WSC Resolution at Regional level
3. FLA – Ron
 - a. Reiterated stance and reasonings that Zone should not become another level of service
 - b. Q&A: Hotel contract for 20 rooms/per night (total 40 room nights). Actual was 48 room nights. Microphone, for taping, was \$75/day
4. S. FLA – Bobby
 - a. H&I is developing contact to take presentations into the Federal Prison
5. Georgia – Donna
 - a. Regional Convention on Jekyll Island in Feb (1st weekend?)
 - b. Regional inventory is upcoming and will look at recent implementation of CBDM and removal of Regional subcommittees. AD will recommend that both issues to be revisited in upcoming inventory.

Post SECAD 2002 Report: Roberto

1. Attendance down from last year, possibly due to proximity of Thanksgiving
2. Well presented by World and SE Zone – 2 participants from each Region of SE Zone
3. Complimented on representation by members of the Fellowship, professionalism and unity
 - a. AA had booth with no representatives
4. Tasks resulting from Sat . meeting:
 - a. Implementation of egroup to improve communication
 - b. Replace meeting lists with contact/website card, decreasing costs from \$6 to \$1.

Conference Position Paper: Donna

1. Casual learning weekends to complement Zonal meetings.
2. Self-supporting through registration, 7th Tradition at meetings and tape & merch sales.
3. Discussion: PA has been successfully doing this for 20 years

Old Business:

1. Unanimously passed
2. Remove the word, "Workshop" unanimously agreed upon
3. Tabled to Regions
4. Tabled to GA for clarification of hosting 2 consecutive Zones (Jan and June 2004)

New Business:

Motion # 5 (?) - Ga/S Fla – Accept conference

Open Forum

Closed, at approximately Noon, with the Serenity Prayer

**Orlando Area Service Committee for Narcotics Anonymous
January 12, 2002**

Area Chair	P
Area Vice Cha	O
RCM 1	O
RCM 2	P
Lit. Dist.	P
Alt. Lit. Dist	P
H&I Chair	O
H&I Vice Cha	O
Helpline Chai	P
Helpline V-Cha	P
Conv. Chair	P
Conv. V-Chai	O
Secretary	P
Alt. Secretary	P
P&I Chair	P
P&I V-Chair	P
Tres	P

Groups that missed area 12/8/2002

	01/13/02
FTH	Removed from Roll for 1/13/2002
J4T	Present 1/13
L2L	Removed from Roll for 1/13/2002
MTM	Present 1/13
MAN	Present 1/13
NAG	Removed from Roll for 1/13/2002
SPH	Present 1/13
VKR	Absent

Date	1/13/2003	Vote on
Group ID	Present/ Absent	Motion # 371 tabled

BIM
 CTTS
 EG
 ESR
 FNL
 GIU
 HDYSR
 J4T
 KC
 MTM
 MAN
 MFII
 RR
 RISC
 SPH
 SWOI
 SS
 UWS
 UNA
 VKR
 Y&F
 NAWG
 LTLB

Number of Groups on Roll	22		
Number of Groups Present:	0	Yes(For)	0
Number of Groups Absent:	0	No(Against)	0
		Abstained	0
		Motion #	371

Groups that missed area 1/13/2002

	01/13/02
FTH	Removed from Roll 1/13/2002
L2L	Removed from Roll 1/13/2002
NAG	Removed from Roll 1/13/2002
VKR	Will be removed 2/9/2003

OASCNA Literature Distributor Report

Jan. 2003

BOOKS						
DESCRIPTION	On Hand	Sold	Ordered	Total	Price	Amount
Basic Text, English, hard cover	50	29	29	50	\$9.89	\$494.50
Basic Text, English, large print	0	0	0	0	\$9.89	\$0.00
Basic Text, English, large print, lined	0	0	0	0	\$9.89	\$0.00
Basic Text, English, soft cover	0	0	0	0	\$9.89	\$0.00
Just For Today, soft cover	25	18	18	25	\$7.81	\$195.25
It Works, hardcover	30	5	5	30	\$7.81	\$234.30
It Works, soft cover	12	1	0	11	\$7.38	\$81.18
It Works, large print	0	0	0	0	\$7.81	\$0.00
NA Step Working Guides	30	23	23	30	\$7.30	\$219.00
					Sub-total	\$1,224.23
BOOKLETS						
DESCRIPTION						
Twelve Concepts for NA Service	10	0	0	10	\$1.12	\$11.20
Introductory Guide to NA	131	6	0	125	\$1.71	\$213.75
White Booklet	139	38	24	125	\$0.64	\$80.00
White Booklet, large print	34	0	0	34	\$0.64	\$21.76
The Group Booklet	18	0	0	18	\$0.64	\$11.52
Behind the Walls	57	6	0	51	\$0.64	\$32.64
In Times of Illness	70	6	0	64	\$0.64	\$40.96
NA – A Resource in Your Community	48	10	12	50	\$0.32	\$16.00
The Group IP	54	0	0	54	\$0.26	\$14.04
Working Step Four in NA	25	14	14	25	\$0.66	\$16.50
For Those in Treatment	100	6	6	100	\$0.26	\$26.00
The Loner	50	0	0	50	\$0.26	\$13.00
Self-Support: Principle & Practice	50	0	0	50	\$0.26	\$13.00
					Sub-total	\$510.37
PAMPHLETS						
IP DESCRIPTION & NUMBER(#)						
Who, What, How and Why #1	127	0	0	127	\$0.21	\$26.67
Another Look # 5	151	20	25	156	\$0.21	\$32.76
Recovery, Relapse # 6	151	26	25	150	\$0.21	\$31.50
Am I an Addict? # 7	184	89	100	195	\$0.21	\$40.95
Just For Today # 8	163	50	50	163	\$0.21	\$34.23
Living the Program # 9	121	5	0	116	\$0.21	\$24.36
Sponsorship # 11	206	86	75	195	\$0.21	\$40.95
Triangle of Self-Obsession #12	168	31	25	162	\$0.21	\$34.02
Youth and Recovery #13	120	18	25	127	\$0.21	\$26.67
One Addict's Experience #14	113	6	0	107	\$0.21	\$22.47
PI and the NA Member #15	89	10	0	79	\$0.21	\$16.59
For the Newcomer #16	195	55	50	190	\$0.21	\$39.90
Self-Acceptance #19	137	35	25	127	\$0.21	\$26.67
H&I and the NA Member # 20	77	5	0	72	\$0.21	\$15.12
Welcome to NA #22	207	71	75	211	\$0.21	\$44.31
Staying Clean on the Outside #23	106	18	25	113	\$0.21	\$23.73
Hey! Whats the Basket For? #24	87	0	0	87	\$0.21	\$18.27
Accessibility for Those w/Additional Needs #26	50	0	0	50	\$0.21	\$10.50
					Sub-total	\$509.67
TOTAL PAGE 1						\$2,244.27

SERVICE HANDBOOKS AND GUIDES						
DESCRIPTION	On Hand	Sold	Ordered	Total	Price	Amount
H&I Handbook (w/audio tape)	1	0	0	1	\$8.45	\$8.45
A Guide to Public Information	4	0	0	4	\$4.28	\$17.12
TWIGGS	10	0	0	10	\$3.74	\$37.40
Literature Committee Handbook	4	0	0	4	\$2.46	\$9.84
Handbook for NA Newsletters	3	0	0	3	\$1.81	\$5.43
A Guide to Phoneline Service	10	0	0	10	\$3.10	\$31.00
Convention Guidelines	4	0	0	4	\$3.74	\$14.96
Treasurer's Handbook	3	0	0	3	\$1.81	\$5.43
Group Treasurer's Workbook	3	0	0	3	\$1.81	\$5.43
A Guide to Local Service	5	0	0	5	\$6.20	\$31.00
Phoneline Directory	0	0	0	0	\$2.14	\$0.00
Outreach Resource Information	3	0	0	3	\$2.34	\$7.02
Additional Needs Resource Information	5	0	0	5	\$2.34	\$11.70
Institutional Group Guide	2	0	0	2	\$3.64	\$7.28
ACCESSORIES					Sub-total	\$192.06
DESCRIPTION						
ASC/RSC Check Register	4	0	0	4	\$0.64	\$2.56
Group Treasurer's Record Pad	4	0	0	4	\$0.64	\$2.56
Literature Rack (Wire, 16 Pocket)	0	0	0	0	\$25.00	\$0.00
NA Wallet Cards – 500 (Overdose/Jail)	1	0	0	1	\$6.20	\$6.20
NA Wallet Cards – 500 (Recovery is Possible)	0	0	0	0	\$6.20	\$0.00
NA Wallet Cards – 500 (3rd Step)	0	0	0	0	\$6.20	\$0.00
NA Wallet Cards – 500 (Serenity Prayer)	0	0	0	0	\$6.20	\$0.00
NA Wallet Cards – 100 (Mixed)	8	0	0	8	\$2.00	\$16.00
NA Wallet Cards (Each)--NEW	6	4	4	6	\$2.00	\$12.00
6 Poster Set	1	0	0	1	\$6.74	\$6.74
"My Gratitude Speaks" Poster	0	1	1	0	\$0.80	\$0.00
Serenity Prayer Poster	0	0	0	0	\$0.80	\$0.00
Twelve Steps Poster	0	0	0	0	\$2.46	\$0.00
Twelve Traditions Poster	0	0	0	0	\$2.46	\$0.00
Third Step Prayer Poster	0	0	0	0	\$0.80	\$0.00
Just For Today Poster	0	0	0	0	\$0.80	\$0.00
Twelve Concepts Poster	0	0	0	0	\$2.46	\$0.00
PI Poster (8 1/2 x 11")	0	0	0	0	\$0.48	\$0.00
PI Poster (16 x 21")	0	0	0	0	\$1.23	\$0.00
PI Folder	0	0	0	0	\$1.60	\$0.00
Group Reading Cards	5	0	0	5	\$2.24	\$11.20
Conference Agenda Report	0	0	0	0	\$7.00	\$0.00
Basic Journal	7	0	0	7	\$7.81	\$54.67
Basic Mug	0	0	0	0	\$5.61	\$0.00
					Sub-total	\$111.93
TOTAL PAGE 2						\$303.99

KEY TAGS						
DESCRIPTION	On Hand	Sold	Ordered	Total	Price	Amount
Welcome – White	281	106	100	275	\$0.37	\$101.75
30 Days – Orange	176	30	25	171	\$0.37	\$63.27
60 Days – Green	150	36	50	164	\$0.37	\$60.68
90 Days – Red	110	69	75	116	\$0.37	\$42.92
6 Months – Blue	90	33	50	107	\$0.37	\$39.59
9 Months – Yellow	113	31	25	107	\$0.37	\$39.59
1 Year – Moonglow	85	28	50	107	\$0.37	\$39.59
18 Months – Grey	82	41	50	91	\$0.37	\$33.67
Multiple Years – Black	121	32	25	114	\$0.37	\$42.18
CHIPS					Sub-total	\$463.24
DESCRIPTION						
Welcome – White	25	0	0	25	\$0.31	\$7.75
30 Days – Orange	18	0	0	18	\$0.31	\$5.58
60 Days – Green	20	0	0	20	\$0.31	\$6.20
90 Days – Red	20	0	0	20	\$0.31	\$6.20
6 Months – Blue	20	0	0	20	\$0.31	\$6.20
9 Months – Yellow	20	0	0	20	\$0.31	\$6.20
1 Year – Moonglow	20	0	0	20	\$0.31	\$6.20
18 Months – Grey	20	0	0	20	\$0.31	\$6.20
Multiple Years – Black	20	0	0	20	\$0.31	\$6.20
MEDALLIONS					Sub-total	\$56.73
DESCRIPTION						
Bronze 1 yr	20	6	6	20	\$2.40	\$48.00
Bronze 18 mo	17	3	0	14	\$2.40	\$33.60
Bronze 2 yr	15	0	0	15	\$2.40	\$36.00
Bronze 3 yr	10	1	1	10	\$2.40	\$24.00
Bronze 4 yr	10	3	3	10	\$2.40	\$24.00
Bronze 5 yr	10	0	0	10	\$2.40	\$24.00
Bronze 6 yr	10	3	3	10	\$2.40	\$24.00
Bronze 7 yr	8	3	5	10	\$2.40	\$24.00
Bronze 8 yr	12	2	0	10	\$2.40	\$24.00
Bronze 9 yr	10	1	1	10	\$2.40	\$24.00
Bronze 10 yr	10	0	0	10	\$2.40	\$24.00
Bronze 11 yr	10	0	0	10	\$2.40	\$24.00
Bronze 12 yr	5	3	3	5	\$2.40	\$12.00
Bronze 13 yr	5	1	1	5	\$2.40	\$12.00
Bronze 14 yr	5	0	0	5	\$2.40	\$12.00
Bronze 15 yr	5	0	0	5	\$2.40	\$12.00
Bronze 16 yr	5	2	2	5	\$2.40	\$12.00
Bronze 17 yr	6	2	2	6	\$2.40	\$14.40
Bronze 18 yr	5	0	0	5	\$2.40	\$12.00
Bronze 19 yr	5	0	0	5	\$2.40	\$12.00
Bronze 20 yr	5	0	0	5	\$2.40	\$12.00
					Sub-total	\$444.00
TOTAL PAGE 3						\$963.97

MEDALLIONS CONT'D						
DESCRIPTION	On Hand	Sold	Ordered	Total	Price	Amount
Bronze 21 yr	3	0	0	3	\$2.40	\$7.20
Bronze 22 yr	4	0	0	4	\$2.40	\$9.60
Bronze 23 yr	4	0	0	4	\$2.40	\$9.60
Bronze 24 yr	2	0	0	2	\$2.40	\$4.80
Bronze 25 yr	3	0	0	3	\$2.40	\$7.20
Bronze 26 yr	2	0	0	2	\$2.40	\$4.80
Bronze 27 yr	3	0	0	3	\$2.40	\$7.20
Bronze 28 yr	3	0	0	3	\$2.40	\$7.20
Bronze 29 yr	3	0	0	3	\$2.40	\$7.20
Bronze 30 yr	3	0	0	3	\$2.40	\$7.20
Bronze Infinity	6	0	0	6	\$2.40	\$14.40
Bi-Plate 13 yr	1	0	0	1	\$12.36	\$12.36
Bi-Plate 4 yr	0	0	0	0	\$12.36	\$0.00
Bi-Plate 5 yr	0	0	0	0	\$12.36	\$0.00
TOTAL PAGE 4						\$98.76

NON DISCOUNTABLE ITEMS							
BOOKS							
DESCRIPTION	On Hand	Sold	Ordered	Total	Price		
CD Rom - Basic Text	0	0	0	0	\$19.26	\$0.00	
Miracles Happen	0	0	0	0	\$25.95	\$0.00	
Just For Today, Gift Edition	0	0	0	0	\$16.05	\$0.00	
It Works, Gift Edition	0	0	0	0	\$16.05	\$0.00	
Starter Kit	0	0	0	0	\$5.50	\$0.00	
VIDEO/AUDIO TAPE LITERATURE						Sub-total	\$0.00
DESCRIPTION							
Just for Today Video tape	0	0	0	0	\$53.44	\$0.00	
Basic Text Plus audio tape – 6 tapes	0	0	0	0	\$13.91	\$0.00	
Basic Text audio tape – 3 tapes	1	1	1	1	\$9.89	\$9.89	
Spanish Basic Text audio tape – 3 tapes	0	0	0	0	\$9.89	\$0.00	
IP Tape One – IP's 1,5,6,7,8,9,11,12,13,14,16 & 19	0	0	0	0	\$2.46	\$0.00	
IP Tape Two – White Booklet & IP 24	0	0	0	0	\$2.46	\$0.00	
IP Tape Three – The Group Booklet & IP 22	0	0	0	0	\$2.46	\$0.00	
IP Tape Four-Staying Clean in Isolation, IP's 10&21	0	0	0	0	\$2.46	\$0.00	
IP Tape Five – Behind the Walls, IP's 20 & 23	0	0	0	0	\$2.46	\$0.00	
It Works Audio Tape	0	0	0	0	\$17.06	\$0.00	
Spanish - It Works Audio Tape	0	0	0	0	\$17.06	\$0.00	
REGIONAL MEETING LISTS						Sub-total	\$9.89
DESCRIPTION							
South Florida Regional Meeting Lists	0	0	0	0	\$0.60	\$0.00	
Florida Regional Meeting List	0	0	0	0	\$0.60	\$0.00	
MEDALLIONS						Sub-total	\$0.00
DESCRIPTION							
Silver	0	0	0	0	\$30.92	\$0.00	
Silver	0	0	0	0	\$30.92	\$0.00	
Silver	0	0	0	0	\$30.92	\$0.00	
Silver	0	0	0	0	\$30.92	\$0.00	
Silver	0	0	0	0	\$30.92	\$0.00	
Sub-total						\$0.00	
TOTAL PAGE 6						\$9.89	

SPANISH BOOKS AND BOOKLETS						
<i>DESCRIPTION</i>	<i>On Hand</i>	<i>Sold</i>	<i>Ord'd</i>	<i>Total</i>	<i>Price</i>	<i>Amount</i>
Basic Text, soft cover	10	2	2	10	\$5.61	\$56.10
Just For Today, soft cover	5	2	2	5	\$7.81	\$39.05
It Works, hardcover	10	2	2	10	\$7.81	\$78.10
Step Working Guide	5	2	2	5	\$7.30	\$36.50
Introductory Guide to NA	11	0	0	11	\$1.71	\$18.81
White Booklet	10	0	0	10	\$0.64	\$6.40
The Group Booklet	5	0	0	5	\$0.64	\$3.20
Behind the Walls	10	0	0	10	\$0.64	\$6.40
In Times of Illness	10	0	0	10	\$0.64	\$6.40
Working Step Four in NA	10	0	0	10	\$0.64	\$6.40
NA-A Resource in Your Community	21	0	0	21	\$0.34	\$7.14
The Group IP	28	0	0	28	\$0.26	\$7.28
The Loner	18	0	0	18	\$0.26	\$4.68
Self Support #25	25	0	0	25	\$0.26	\$6.50
Twiggs	1	0	0	1	\$3.74	\$3.74
SPANISH PAMPHLETS					Sub-total	\$286.70
IP DESC & NUMBER (#)						
Who, What, How & Why # 1	20	10	15	25	\$0.21	\$5.25
Another Look # 5	18	10	17	25	\$0.21	\$5.25
Recovery, Relapse # 6	20	10	15	25	\$0.21	\$5.25
Am I an Addict? # 7	46	10	0	36	\$0.21	\$7.56
Just For Today # 8	19	10	16	25	\$0.21	\$5.25
Living the Program # 9	19	10	16	25	\$0.21	\$5.25
Sponsorship #11	46	10	0	36	\$0.21	\$7.56
Triangle of Self-Obsession # 12	20	10	15	25	\$0.21	\$5.25
Youth and Recovery # 13	20	0	5	25	\$0.21	\$5.25
One Addict's Experience # 14	25	10	10	25	\$0.21	\$5.25
PI # 15	10	0	0	10	\$0.21	\$2.10
For the Newcomer #16	47	10	0	37	\$0.21	\$7.77
Self-Acceptance # 19	29	10	6	25	\$0.21	\$5.25
H&I and the NA Member # 20	22	0	0	22	\$0.21	\$4.62
Welcome to NA # 22	50	10	0	40	\$0.21	\$8.40
Staying Clean on the Outside # 23	23	10	12	25	\$0.21	\$5.25
Hey! What's the Basket For? #24	16	0	9	25	\$0.21	\$5.25
SPANISH KEY TAGS					Sub-total	\$95.76
DESCRIPTION						
Welcome – White	49	10	11	50	\$0.37	\$18.50
30 Days – Orange	24	10	11	25	\$0.37	\$9.25
60 Days – Green	20	10	15	25	\$0.37	\$9.25
90 Days – Red	20	10	15	25	\$0.37	\$9.25
6 Months – Blue	21	0	0	21	\$0.37	\$7.77
9 Months – Yellow	25	0	0	25	\$0.37	\$9.25
1 Year – Moonglow	27	0	0	27	\$0.37	\$9.99
18 Months – Grey	23	0	0	23	\$0.37	\$8.51
Multiple Years – Black	21	0	0	21	\$0.37	\$7.77
SPANISH MEDALLIONS					Sub-total	\$89.54
DESCRIPTION						
Bronze 1 yr	5	0	0	5	\$2.40	\$12.00
Bronze 18 mo	1	0	0	1	\$2.40	\$2.40
Bronze 2 yr	1	1	1	1	\$2.40	\$2.40
Bronze 3 yr	2	0	0	2	\$2.40	\$4.80
Bronze 9 yr	0	0	0	0	\$2.40	\$0.00
SPANISH POSTERS & READING CARDS					Sub-total	\$21.60
DESCRIPTION						
6 Poster Set	0	0	0	0	\$6.74	\$0.00
"My Gratitude Speaks" Poster	0	0	0	0	\$0.80	\$0.00
Serenity Prayer Poster	0	0	0	0	\$0.80	\$0.00
Twelve Steps Poster	0	0	0	0	\$2.46	\$0.00
Twelve Traditions Poster	0	0	0	0	\$2.46	\$0.00
Third Step Prayer Poster	0	0	0	0	\$0.80	\$0.00
Just For Today Poster	0	0	0	0	\$0.80	\$0.00
Group Reading Cards	1	0	0	1	\$2.24	\$2.24
					Sub-total	\$2.24
TOTAL PAGE 5						\$495.84

SUMMARY

<i>Page 1</i>	\$2,244.27
<i>Page 2</i>	\$303.99
<i>Page 3</i>	\$963.97
<i>Page 4</i>	\$98.76
<i>Page 5</i>	\$495.84
<i>Page 6</i>	\$9.89
TOTAL INVENTORY	\$4,116.72
TOTAL SALES LAST MONTH	\$1,219.74

Orlando Area Service Committee of Narcotics Anomymous
Check Detail
December 2002

01/11/03

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	2382	12/8/2002	Kinko	Washington Mutual	
				Admin Reports	-143.10
TOTAL					<u>-143.10</u>
Check	2383	12/8/2002	Mark N [REDACTED]	Washington Mutual	
				Literature Reports	-17.81
TOTAL					<u>-17.81</u>
Check	2384	12/8/2002	Alert Answering	Washington Mutual	
				Voicemail	-245.00
TOTAL					<u>-245.00</u>
Check	2385	12/8/2002	City of Winter Park	Washington Mutual	
				ASC Meeting Room ...	-106.00
TOTAL					<u>-106.00</u>
Check	2386	12/8/2002	Public Storage	Washington Mutual	
				Storage	-31.80
TOTAL					<u>-31.80</u>
Check	2387	12/8/2002	RSO	Washington Mutual	
				Literature Orders	-1,316.58
TOTAL					<u>-1,316.58</u>
Check	2388	12/8/2002	Bell South	Washington Mutual	
				Helpline	-65.75
TOTAL					<u>-65.75</u>
Check	2389	12/8/2002	Darren S [REDACTED]	Washington Mutual	
				Admin Reports	-38.16
				Postage and Delivery	-15.48
				Postage and Delivery	-36.21
TOTAL					<u>-89.85</u>
Check	2390	12/8/2002	Brenda C [REDACTED]	Washington Mutual	
				RCM Reports	-9.42
				Lodging	-206.80
TOTAL					<u>-216.22</u>
Check	2391	12/8/2002	Debbie W [REDACTED]	Washington Mutual	
				Admin Reports	-12.40
TOTAL					<u>-12.40</u>

9:43 AM
01/11/03
Cash Basis

Orlando Area Service Committee of Narcotics Anomyous
Profit & Loss
December 2002

	<u>Dec 02</u>
Ordinary Income/Expense	
Income	
Contributions Income	1,254.72
Literature	1,148.56
	<hr/>
Total Income	2,403.28
Expense	
Literature Orders	1,316.58
Postage and Delivery	51.69
Printing and Reproduction	
Admin Reports	193.66
Literature Reports	17.81
RCM Reports	9.42
	<hr/>
Total Printing and Reproduction	220.89
Rent	
ASC Meeting Room Rent	106.00
Storage	31.80
	<hr/>
Total Rent	137.80
Telephone	
Helpline	65.75
Voicemail	245.00
	<hr/>
Total Telephone	310.75
Travel & Ent	
Lodging	206.80
	<hr/>
Total Travel & Ent	206.80
	<hr/>
Total Expense	2,244.51
	<hr/>
Net Ordinary Income	158.77
	<hr/>
Net Income	158.77
	<hr/> <hr/>

9:44 AM

01/11/03

Orlando Area Service Committee of Narcotics Anomyous
Deposit Detail
December 2002

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
12/8/2002		Washington Mutual	2,403.28
	A Train to Somewhere	Contributions Income	-24.60
	Changing thru the Steps	Contributions Income	-54.47
	Changing thru the Steps	Literature	-16.54
	Changing thru the Steps	Literature	-0.99
	Eastside Recovery	Contributions Income	-106.94
	Eastside Recovery	Literature	-27.09
	Eastside Recovery	Literature	-1.63
	Eatonville	Contributions Income	-1.01
	Eatonville	Literature	-152.56
	Eastside Recovery	Literature	-9.15
	Friday Night Live	Contributions Income	-62.81
	Friday Night Live	Literature	-55.84
	Friday Night Live	Literature	-3.35
	Give it Up	Contributions Income	-250.00
	Give it Up	Literature	-71.89
	Give it Up	Literature	-4.31
	How Do You Spell Relief?	Contributions Income	-0.79
	How Do You Spell Relief?	Literature	-51.15
	How Do You Spell Relief?	Literature	-3.06
	Kissimmee Connection	Contributions Income	-133.22
	Miracles @ Noon	Contributions Income	-300.00
	NA Way	Literature	-65.48
	NA Way	Literature	-3.93
	Rainbow Recovery	Contributions Income	-33.07
	Rainbow Recovery	Literature	-102.99
	Rainbow Recovery	Literature	-6.18
	Still Working on it	Contributions Income	-211.77
	Still Working on it	Literature	-335.95
	Still Working on it	Literature	-20.16
	Sunday Skool	Contributions Income	-30.00
	Sunday Skool	Contributions Income	-6.00
	Sunday Skool	Literature	-44.76
	Sunday Skool	Literature	-2.69
	Un Nuevo Amanecer	Contributions Income	-4.11
	Un Nuevo Amanecer	Literature	-90.46
	Un Nuevo Amanecer	Literature	-5.43
	United We Stand	Contributions Income	-28.00
	Young & Free	Contributions Income	-7.93
	Young & Free	Literature	-64.05
	Young & Free	Literature	-3.84
	personal	Literature	-4.80
	personal	Literature	-0.28
TOTAL			-2,403.28

9:41 AM

Orlando Area Service Committee of Narcotics Anomyous Reconciliation Detail

01/11/03

Washington Mutual, Period Ending 11/30/2002

Accrual Basis

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,570.66
Cleared Transactions						
Checks and Payments - 15 items						
General Journal	2/28/2002	4		X	-4.72	-4.72
General Journal	5/31/2002	5		X	-73.66	-78.38
Check	10/13/2002	2365	Darren S [REDACTED]	X	-38.39	-116.77
Check	11/10/2002	2377	Adam E [REDACTED]	X	-112.35	-229.12
Check	11/10/2002	2378	Mark N [REDACTED]	X	-24.42	-253.54
Check	11/10/2002	2379	James R [REDACTED]	X	-8.59	-262.13
Check	11/10/2002	2376	Kevin M.	X	-7.40	-269.53
Check	11/10/2002	2375	City of Winter Park	X	-106.00	-375.53
Check	11/10/2002	2374	Public Storage	X	-31.80	-407.33
Check	11/10/2002	2373	Bell South	X	-65.75	-473.08
Check	11/10/2002	2372	Alert Answering	X	-258.50	-731.58
Check	11/10/2002	2371	RSO	X	-2,137.04	-2,868.62
Check	11/10/2002	2380	Darren S [REDACTED]	X	-40.28	-2,908.90
Check	11/10/2002	2381	Brenda C [REDACTED]	X	-10.76	-2,919.66
Check	11/30/2002			X	-15.00	-2,934.66
Total Checks and Payments					-2,934.66	-2,934.66
Deposits and Credits - 5 items						
General Journal	12/31/2001	2		X	62.75	62.75
General Journal	1/31/2002	3		X	15.00	77.75
Check	4/14/2002	2297	RSO	X	0.00	77.75
General Journal	6/30/2002	6		X	0.63	78.38
Deposit	11/11/2002			X	2,876.15	2,954.53
Total Deposits and Credits					2,954.53	2,954.53
Total Cleared Transactions					19.87	19.87
Cleared Balance					19.87	2,590.53
Uncleared Transactions						
Checks and Payments - 3 items						
Check	7/8/2001	2212	ASC Chair		-97.91	-97.91
Check	6/9/2002	2314	City of Winter Park		-106.00	-203.91
General Journal	10/31/2002	7			-30.00	-233.91
Total Checks and Payments					-233.91	-233.91
Total Uncleared Transactions					-233.91	-233.91
Register Balance as of 11/30/2002					-214.04	2,356.62
New Transactions						
Checks and Payments - 10 items						
Check	12/8/2002	2384	Alert Answering		-245.00	-245.00
Check	12/8/2002	2386	Public Storage		-31.80	-276.80
Check	12/8/2002	2387	RSO		-1,316.58	-1,593.38
Check	12/8/2002	2388	Bell South		-65.75	-1,659.13
Check	12/8/2002	2389	Darren S [REDACTED]		-89.85	-1,748.98
Check	12/8/2002	2390	Brenda C [REDACTED]		-216.22	-1,965.20
Check	12/8/2002	2391	Debbie W [REDACTED]		-12.40	-1,977.60
Check	12/8/2002	2383	Mark N [REDACTED]		-17.81	-1,995.41
Check	12/8/2002	2382	Kinko		-143.10	-2,138.51
Check	12/8/2002	2385	City of Winter Park		-106.00	-2,244.51
Total Checks and Payments					-2,244.51	-2,244.51

9:41 AM

01/11/03

Accrual Basis

Orlando Area Service Committee of Narcotics Anomyous Reconciliation Detail

Washington Mutual, Period Ending 11/30/2002

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Deposit	12/8/2002				2,403.28	2,403.28
Total Deposits and Credits					2,403.28	2,403.28
Total New Transactions					158.77	158.77
Ending Balance					-55.27	2,515.39

THE FEE FOR EACH OVERDRAWN ITEM,
WHETHER PAID OR RETURNED, IS \$29.00.

TO REACH CUSTOMER SERVICE, PLEASE CALL
TELEPHONE BANKING AT 1-800-374-4646.

69,170

EM-E-B3

ORLANDO ASC FOR NA
PO BOX 532095
ORLANDO FL 32853-2095

STATEMENT PERIOD:
FROM 11-01-02
THRU 11-30-02

12

WELCOME TO BUSINESS CLASS!
ASK HOW OVERDRAFT PROTECTION CAN PROVIDE A SAFETY NET FOR YOUR BUSINESS.
VISIT ANY FINANCIAL CENTER TODAY FOR DETAILS.

BUSINESS CHECKING

WASHINGTON MUTUAL BANK, FA

FDIC INSURED

ORLANDO ASC FOR NA

ACCOUNT NUMBER:

831-420368-3

OVERDRAFT LIMIT

1,000.00

SUBJECT TO A PER ITEM OVERDRAFT TRANSACTION CHARGE

STATEMENT SUMMARY

Beginning Balance	2,570.66
Deposits	2,876.15
Electronic & Miscellaneous Deposits	0.00
Card Purchases / ATM Withdrawals	0.00
Electronic & Miscellaneous Withdrawals	0.00
Checks	2,841.28
Service Fees	15.00
Ending Balance	2,590.53

DEPOSITS

Date	Amount	Description
11-12	619.50	CUSTOMER DEPOSIT
11-12	2,256.65	CUSTOMER DEPOSIT
	\$2,876.15	2 Items

CHECKS

* Indicates check out of sequence

Check Number	Amount	Date	Check Number	Amount	Date
2365	38.39	11-14	2376	7.40	11-13
2371*	2,137.04	11-15	2377	112.35	11-13
2372	258.50	11-15	2378	24.42	11-15
2373	65.75	11-15	2379	8.59	11-13
2374	31.80	11-15	2380	40.28	11-14
2375	106.00	11-14	2381	10.76	11-12
	\$2,841.28	12 Paid Items			



69,171

EM-E-B3

ORLANDO ASC FOR NA
PO BOX 532095
ORLANDO FL 32853-2095

STATEMENT PERIOD:
FROM 11-01-02
THRU 11-30-02

12

BUSINESS CHECKING

(Continued from Previous Page)

ACCOUNT NUMBER: 831-420368-3

SERVICE FEE INFORMATION

Account Summary disclosure from 11-01-2002 through 11-30-2002

Average Collected Balance	2,753.51	Minimum Daily Ending Balance	2,570.66
Checks Deposited	19	Cash Deposited	0.00
Number of Deposits	2	Cash Purchased	0.00
Checks/Debits Paid	12		

Date	Fee Description	Volume	Price	Charge
11-29	Monthly Service Charge	1	At 15.00 =	15.00
11-30	Checks/Debits Paid over 150	0	At 0.25 =	0.00
11-30	Checks Deposited over 150	0	At 0.25 =	0.00
11-30	Cash Deposited/Purchased over \$10,000 per \$100	0	At 0.15 =	0.00

Total Service Fee \$15.00

ORLANDO AREA SERVICE MOTION SHEET

Maker: _____ Second: _____ Motion # _____
Motion:

Intent:

Carried _____ Defeated _____ Tabled _____ Committed _____
Amendments:

Carried _____ Defeated _____
Vote Tally: Accept _____ Opposed _____ Abstentions _____

ORLANDO AREA SERVICE MOTION SHEET

Maker: _____ Second: _____ Motion # _____
Motion:

Intent:

Carried _____ Defeated _____ Tabled _____ Committed _____
Amendments:

Carried _____ Defeated _____
Vote Tally: Accept _____ Opposed _____ Abstentions _____

OASCNA GSR REPORT

DATE: _____

GROUP NAME: _____

LOCATION: _____

TYPE OF MEETING: _____

AVERAGE ATTENDANCE: _____ NEWCOMERS: _____

DONATIONS TO AREA \$ _____ LITERATURE: \$ _____

BUSINESS MEETING HELD: _____

GROUP POSITIONS OPEN: _____

PROBLEMS OR SITUATIONS: _____

GSR: _____

ALT GSR: _____

OASCNA SUB-COMMITTEE REPORT

SUBSOMMITTEE: _____

DATE: _____

CHAIR: _____

VICE-CHAIR: _____

MEETING PLACE AND TIME: _____

NUMBER OF PEOPLE ATTENDING COMMITTEE MEETING: _____

GENERAL REPORT: _____

SPECIFIC CONCERNS OR NEEDS: _____

UPCOMING EVENTS: _____

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

BOOKS				
DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL
Basic Text, English, hard cover	EN-1101		\$9.89	
Basic Text, English, large print	LG-1101		\$9.89	
Basic Text, English, large print, lined	LN-1101		\$9.89	
Basic Text, English, soft cover	EN-1102		\$9.89	
Just For Today, soft cover	EN-1112		\$7.81	
It Works, hardcover	EN-1140		\$7.81	
It Works, soft cover	EN-1143		\$7.38	
It Works, large print	LG-1140		\$7.81	
NA Step Working Guides	EN-1400		\$7.23	
BOOKLETS		Book subtotal ->		
DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL
Twelve Concepts for NA Service	EN-1164		\$1.12	
Introductory Guide to NA	EN-1200		\$1.71	
White Booklet	EN-1500		\$0.64	
White Booklet, large print	LG-1500		\$0.64	
The Group Booklet	EN-1600		\$0.64	
Behind the Walls	EN-1601		\$0.64	
In Times of Illness	EN-1603		\$0.64	
NA – A Resource in Your Community	EN-1604		\$0.32	
The Group IP	EN-3102		\$0.26	
Working Step Four in NA	EN-3110		\$0.66	
For Those in Treatment	EN-3117		\$0.26	
The Loner	EN-3121		\$0.26	
Self-Support: Principle & Practice	EN-3125		\$0.26	
PAMPHLETS		Booklets subtotal ->		
IP DESCRIPTION & NUMBER (#)	ITEM #	QUANTITY	PRICE	TOTAL
Who, What, How & Why # 1	EN-3101		\$0.21	
Another Look # 5	EN-3105		\$0.21	
Recovery, Relapse # 6	EN-3106		\$0.21	
Am I an Addict? # 7	EN-3107		\$0.21	
Just For Today # 8	EN-3108		\$0.21	
Living the Program # 9	EN-3109		\$0.21	
Sponsorship # 11	EN-3111		\$0.21	
Triangle of Self-Obsession #12	EN-3112		\$0.21	
Youth and Recovery #13	EN-3113		\$0.21	
One Addict's Experience #14	EN-3114		\$0.21	
PI and the NA Member #15	EN-3115		\$0.21	
For the Newcomer #16	EN-3116		\$0.21	
Self-Acceptance #19	EN-3119		\$0.21	
H&I and the NA Member # 20	EN-3120		\$0.21	
Welcome to NA #22	EN-3122		\$0.21	
Staying Clean on the Outside #23	EN-3123		\$0.21	
Hey! Whats the Basket For? #24	EN-3124		\$0.21	
Accessibility for Those w/Additional Needs #26	EN-3126		\$0.21	
		Phamplets subtotal ->		
		PAGE 1 TOTAL:		

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

SERVICE HANDBOOKS AND GUIDES

DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL
	EN-2102		\$8.45	
A Guide to Public Information	EN-2103		\$4.28	
TWIGGS	EN-2104		\$3.74	
Literature Committee Handbook	EN-2105		\$2.46	
Handbook for NA Newsletters	EN-2106		\$1.81	
A Guide to Phoneline Service	EN-2107		\$3.10	
Convention Guidelines	EN-2108		\$3.74	
Treasurer's Handbook	EN-2109		\$1.81	
Group Treasurer's Workbook	EN-2110		\$1.81	
A Guide to Local Service	EN-2111		\$6.20	
Phoneline Directory	EN-2112		\$2.14	
Outreach Resource Information	EN-2113		\$2.34	
Additional Needs Resource Information	EN-2114		\$2.34	
Institutional Group Guide	EN-2115		\$3.64	
		HandBook subtotal ->		

ACCESSORIES

DESCRIPTION	ITEM #	QUANTITY	PRICE	TOTAL
ASC/RSC Check Register	EN-9000		\$0.64	
Group Treasurer's Record Pad	EN-9001		\$0.64	
Literature Rack (Wire, 16 Pocket)	EN-9054		\$25.00	
NA Wallet Cards – 500 (Overdose/Jail)	EN-9060		\$6.20	
NA Wallet Cards – 500 (Recovery is Possible)	EN-9061		\$6.20	
NA Wallet Cards – 500 (3rd Step)	EN-9062		\$6.20	
NA Wallet Cards – 500 (Serenity Prayer)	EN-9063		\$6.20	
NA Wallet Cards – 100 (Mixed)	EN-9064		\$2.00	
NA Wallet Cards – 15 (Group Readings) NEW	EN-9065		\$2.00	
6 Poster Set	EN-9070		\$6.74	
"My Gratitude Speaks" Poster	EN-9071		\$0.80	
Serenity Prayer Poster	EN-9072		\$0.80	
Twelve Steps Poster	EN-9073		\$2.46	
Twelve Traditions Poster	EN-9074		\$2.46	
Third Step Prayer Poster	EN-9075		\$0.80	
Just For Today Poster	EN-9076		\$0.80	
Twelve Concepts Poster	EN-9077		\$2.46	
PI Poster (8 1/2 x 11")	EN-9108		\$0.48	
PI Poster (16 x 21")	EN-9109		\$1.23	
PI Folder	EN-9110		\$1.60	
Group Reading Cards	EN-9130		\$2.24	
Conference Agenda Report	EN-9140		\$7.00	
Basic Journal	EN-9400		\$7.81	
Basic Mug	EN-9415		\$5.61	
		Accessories subtotal ->		

PAGE 2 TOTAL:

KEY TAGS					
DESCRIPTION		ITEM #	QUANTITY	PRICE	TOTAL
Welcome – White		EN-4100		\$0.37	
30 Days – Orange		EN-4101		\$0.37	
60 Days – Green		EN-4102		\$0.37	
90 Days – Red		EN-4103		\$0.37	
6 Months – Blue		EN-4104		\$0.37	
9 Months – Yellow		EN-4105		\$0.37	
1 Year – Moonglow		EN-4106		\$0.37	
18 Months – Grey		EN-4107		\$0.37	
Multiple Years – Black		EN-4108		\$0.37	

CHIPS			Key Tags subtotal ->		
DESCRIPTION		ITEM #	QUANTITY	PRICE	TOTAL
Welcome – White		EN-4200		\$0.31	
30 Days – Orange		EN-4201		\$0.31	
60 Days – Green		EN-4202		\$0.31	
90 Days – Red		EN-4203		\$0.31	
6 Months – Blue		EN-4204		\$0.31	
9 Months – Yellow		EN-4205		\$0.31	
1 Year – Moonglow		EN-4206		\$0.31	
18 Months – Grey		EN-4207		\$0.31	
Multiple Years – Black		EN-4208		\$0.31	

MEDALLIONS			Chips subtotal ->		
DESCRIPTION	YEARS	ITEM #	QUANTITY	PRICE	TOTAL
Fill in year needed example- Bronze (10 year) or =>		EN-4310 for example			

Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bronze		EN-43		\$2.40	
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Bi-Plate		EN-53		\$12.36	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	
Gold		EN-73		\$11.23	

Medallions subtotal ->
PAGE 3 TOTAL:

FLORIDA REGIONAL SERVICE OFFICE ORDER FORM

SPANISH BOOKS AND BOOKLETS

<i>DESCRIPTION</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Basic Text, soft cover	CS-1102		\$5.61	
Just For Today, soft cover	CS-1112		\$7.81	
It Works, hardcover	CS-1140		\$7.81	
Step Working Guide	CS-1400		\$7.30	
Introductory Guide to NA	CS-1200		\$1.71	
White Booklet	CS-1500		\$0.64	
The Group Booklet	CS-1600		\$0.64	
Behind the Walls	CS-1601		\$0.64	
Working Step Four in NA	CS-3110		\$0.64	
NA – A Resource in Your Community	CS-1604		\$0.34	
The Group IP	CS-3102		\$0.26	
The Loner	CS-3121		\$0.26	
TWIGGS	CS-2104		\$3.74	

SPANISH PAMPHLETS

Books subtotal ->

<i>IP DESCRIPTION & NUMBER (#)</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Who, What, How & Why # 1	CS-3101		\$0.21	
Another Look # 5	CS-3105		\$0.21	
Recovery, Relapse # 6	CS-3106		\$0.21	
Am I an Addict? # 7	CS-3107		\$0.21	
Just For Today # 8	CS-3108		\$0.21	
Living the Program # 9	CS-3109		\$0.21	
Sponsorship #11	CS-3111		\$0.21	
Triangle of Self-Obsession # 12	CS-3112		\$0.21	
Youth and Recovery # 13	CS-3113		\$0.21	
One Addict's Experience # 14	CS-3114		\$0.21	
For the Newcomer #16	CS-3116		\$0.21	
Self-Acceptance # 19	CS-3119		\$0.21	
H&I and the NA Member # 20	CS-3120		\$0.21	
Welcome to NA # 22	CS-3122		\$0.21	
Staying Clean on the Outside # 23	CS-3123		\$0.21	
Hey! What's the Basket For? #24	CS-3124		\$0.21	

Phamplets subtotal ->

<i>DESCRIPTION</i>	<i>ITEM #</i>	<i>QUANTITY</i>	<i>PRICE</i>	<i>TOTAL</i>
Welcome – White	CS-4100		\$0.37	
30 Days – Orange	CS-4101		\$0.37	
60 Days – Green	CS-4102		\$0.37	
90 Days – Red	CS-4103		\$0.37	
6 Months – Blue	CS-4104		\$0.37	
9 Months – Yellow	CS-4105		\$0.37	
1 Year – Moonglow	CS-4106		\$0.37	
18 Months – Grey	CS-4107		\$0.37	
Multiple Years – Black	CS-4108		\$0.37	

Keytags subtotal ->

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SPANISH MEDALLIONS					
DESCRIPTION	YEARS	ITEM #	QUANTITY	PRICE	TOTAL
Fill in year needed example- Bronze (10 year) or =>	EN-4310 for example				
Bronze		CS-43		\$2.40	
Bronze		CS-43		\$2.40	
SPANISH POSTERS & READING CARDS			Key Tags subtotal ->		
DESCRIPTION		ITEM #	QUANTITY	PRICE	TOTAL
6 Poster Set		CS-9070		\$6.74	
"My Gratitude Speaks" Poster		CS-9071		\$0.80	
Serenity Prayer Poster		CS-9072		\$0.80	
Twelve Steps Poster		CS-9073		\$2.46	
Twelve Traditions Poster		CS-9074		\$2.46	
Third Step Prayer Poster		CS-9075		\$0.80	
Just For Today Poster		CS-9076		\$0.80	
Group Reading Cards		CS-9130		\$2.24	
			Posters subtotal ->		
			PAGE 4 TOTAL:		

PAGE 1	(+) \$
PAGE 2	(+) \$
PAGE 3	(+) \$
PAGE 4 (Spanish)	(+) \$
TOTAL DISCOUNTABLE PAGE ORDERS	(=) \$
Non-Discountable Page	(+) \$
Cards Page	(+) \$
BM ETC Page	(+) \$
Clothing Page	(+) \$
Freedomline Page	(+) \$
Medallions Page	(+) \$
Pins Page	(+) \$
TOTAL NON-DISCOUNTABLE PAGE / SPECIALTY PAGE ORDERS	(=) \$
TOTAL LITERATURE ORDER (Before Taxes)	(=) \$
TAX 6%	(+) \$
TOTAL LITERATURE ORDER	(=) \$

Group Name or Initials:

GSR/Alt GSR: